

CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: January 29, 2026
RE: City Manager's Report

For the Agenda of February 2, 2026

Lake Shamrock Dredging. Mechanical dredging by the city continues at the west end of the lake as time and weather permit. Savin's hydraulic dredging has been paused due to the temperature and ice formation on the lake. They have pulled the barge for the season and will be back to start work in 2026 as soon as possible, weather permitting, to hopefully complete before the March 15th through June 30th fish spawning pause occurs.

Lake Shamrock Dam Project. For the dam project, our engineering firms, GEI and Spicer, have essentially completed the design work for the new dam, emergency/auxiliary spillway, and the new walkway. GEI and Spicer are continuing to work with the city on finalizing some details, but the bid documents have been posted to the City's website. Sealed bids will be received until 2:00 p.m. on Tuesday, February 17, 2026. There is a mandatory Pre-bid meeting for contractors interested in bidding on the project that will be held on Tuesday, February 3, 2026, at 1:00 p.m. at City Hall. Once the bids are received and reviewed, we will be bringing a recommendation to the City Commission for approval. The project will commence this Spring. We are still waiting on the grant agreement with FEMA and will bring that to you at a future meeting.

Storm Cleanup/Brush Chipping. After the recent storms that hit Mid-Michigan and the Clare area quite hard, DPW crews are still actively working on picking up and chipping brush that has been piled at the curb throughout the city. Due to the massive amount of tree damage, it is taking significant time to get through the entire city. Additional snow and ice storms have also delayed the process and caused issues with the chipping and buried some of the piles.

DPW Dump Truck. As you may remember, last July the City Commission approved the purchase of a new dump truck to replace a 1989 F800. As you know, these types of purchases have very long lead times. We just recently received the 2025 International Cab and Chassis from Weiland Sales. I have attached a picture of the new truck. We are now waiting for the remaining parts (dump body and underbody scraper from Truck and Trailer Specialties) to be scheduled later this year which will complete the purchase and build which will allow us to put it into service at that time.

City Wide Let Run Water Notice. The City of Clare has issued a 'Let Water Run' order effective January 26, 2026 until further notice. See attached flyer.

Please do the following to ensure water lines do not freeze:

- Water is to run 24 hours a day from ONE faucet.
- Stream is to be the size of a pencil lead or slightly larger.
- Do NOT shut water off until directed to do so by the City of Clare.
- The City of Clare is NOT responsible for thawing frozen water lines.
- Water bill will be averaged on past consumption during the 'Let Run' order.

Contact the Utility Billing Department for questions about the 'Let Run' order at: (989) 424-4071.

Attachments:

1. Picture of DPW Dump Truck (Phase 1).
2. Let Run Order Flyer.





LET WATER RUN NOTICE



**The City of Clare has issued a 'Let Water Run' order.
Please do the following to ensure your water lines do not freeze:**

- Water is to run 24 hours a day from ONE faucet.
- Stream is to be the size of a pencil lead or slightly larger.
- Do NOT shut water off until directed to do so by the City of Clare.
- The City of Clare is NOT responsible for thawing frozen water lines.
- Water bill will be averaged on past consumption during the 'Let Run' order.

Contact the Utility Billing Department for questions about the 'Let Run' order at:
(989) 424-4071.