



Airport Manager Report - December 2025

Our current price is \$4.75. We are still the lowest in the state, only matched by the City of Midland-Barstow Airport. We have purchased our last fuel load for the year, which should last us through the winter flying season.

We are moving forward with marking and removing or topping the additional 52 trees south of the airport. We have shared the MDOT Aeronautics drone report with Lapham & Associates, who will mark the trees who will mark the trees before the end of the year. Goal is to have the trees removed by the end of January 2026.

The Fence RFP bid opening meeting was held on 3 December. We received seven bids for both proposed projects. The bid review will be done on 16 December.

We are still awaiting a decision from Drain Commissioner Bill Faber on the two culverts to be installed as part of the fence project.

3-Point Aviation continues their Private Pilot Ground School at the Terminal. They have 6 students and the class continues until the end of January 2026.

Sparling Corporation is slated to upgrade the fuel system as soon as all the parts are received at their office. The project is slated to be complete by Christmas and is funded by a State Appropriation grant. They have contacted me recently and we are still on track on this project.

Mead & Hunt supervised the core sampling of the main runway November 18th. These samples are part of the design work for the runway rehabilitation slated for summer of 2026.

The Cull Plan is being developed with Chief Saad, Luke Potter and the DNR. We are tentatively planning for mid-December. Below are pictures of deer by our fuel point and west of the main runway.

Dec 6, 2025 at 15:41:24
10843 S Eberhart Ave
Clare MI 48617
United States
Clare Municipal Airport



Nov 30, 2025 at 17:11:56
10843 S Eberhart Ave
Clare MI 48617
United States
Clare Municipal Airport



Dec 6, 2025 at 15:41:52
10843 S Eberhart Ave
Clare MI 48617
United States
Clare Municipal Airport



All hangars are rented.

Thanks!

Gabe Ambrozaitis

48D Airport Manager



City of Clare Department of Public Works

Monthly Operations Report – November 2025

Date: December 10, 2025

Reporting Period: October 1–31, 2025

1. Overview

November 2025 was a productive month for the Department of Public Works. Crews addressed a high volume of utility repairs, concrete work, cemetery operations, and seasonal preparations. The department also supported several citywide events and facility needs, coordinated with MDOT, and prepared for winter operations. Staffing levels fluctuated during the month, and all seasonal employees concluded employment on **November 13**.

2. Street and Road Division

- **Road Repairs & Maintenance**

- Completed extensive **cold patching** throughout the city.
- Conducted **crack sealing** on city streets and **airport pavement**.
- Performed **curb cut** at **414 E. 6th Street**.
- Addressed **storm sewer repairs**, followed by **driveway restorations**.
- Removed deteriorated sidewalks on Wheaton and **poured new concrete** on Forest, Wheaton, and near the school.
- Conducted **yard cleanup**, **stump grinding cleanup**, and general ROW maintenance.

- **Traffic Control & Coordination**

- Assisted **MDOT** with setup for a **road closure**, including signage and barricades.
- Hung **Christmas banners** and completed fall downtown decorating.

- **Brush & Seasonal Work**

- **Chipped brush** throughout the city.
 - Installed **hydrant flags** for winter visibility.
-

3. Water Department

- **Water Main & Valve Work**

- **Repaired a water valve** on Cunningham Street.

- Completed **water line inspection** at 321 Schoolcrest Ave.
 - **Spotted water main** for the school for future excavation.
 - Performed multiple **water shut-offs** for delinquent accounts and service repairs.
 - **Hydrant Operations**
 - **Pumped fire hydrants** for winterization.
 - Installed **hydrant markers/flags** across the system.
 - Repaired a **hydrant at 6th Street**.
 - **Meters & Appointments**
 - Completed multiple customer **meter appointments** for maintenance and replacements.
 - **Tree & Grounds Support**
 - **Watered trees** throughout the downtown district and public spaces.
-

4. Sewer Department

- **Maintenance & Repairs**
 - Completed routine **sewer PMs**.
 - **Repaired the Police Department sewer pump** after mechanical failure.
 - **Televised a sewer line** at the Post Office to address ongoing concerns.
 - **Tapped and installed a new sewer service** on W. State Street.
 - **Cremations / Cemetery Operations**
 - Assisted with **two cremations** early in the month.
 - Completed **multiple burials** for both the **City Cemetery and the Catholic Cemetery**.
 - Picked up **foundation stones from Smith Concrete** and **set headstone foundations** at Cherry Grove.
-

5. Parks, Grounds, Facilities & Airport

- **Facilities**
 - Performed work at **City Hall** and multiple City buildings as needed.
 - Conducted maintenance and minor repairs at the **Clare Depot**.

- **Airport**

- Completed **crack sealing** operations.
 - **Greased and serviced the airport beacon.**
 - Checked lighting systems in preparation for winter conditions.
-

6. Fleet, Garage, and Equipment

- Cleaned and organized the **DPW garage** and individual service trucks.
- Returned **borrowed equipment** to the Clare County Road Commission.
- Continued **winter equipment prep**, including plow inspections, greasing, and hydraulic checks

Luke Potter
Director of Public Works
City of Clare
Office: (989)-424-4072
Cell: (989)-329-5092



**Monthly Fire Department Activity Report
November 2025 Incident Responses: 20
Year to Date Total:224**

November seen the CFD respond to 20 calls for service. Crews contended with their first motor vehicle accidents due to winter weather this season. Fortunately, injuries were limited in most cases. Of note in November, crews responded on the 5th to Stagright at 12:44am for a fire on the roof. On arrival light smoke was showing and crews laddered the building to find the roofing material smoldering over the loading dock area. Personnel peeled the roofing back and extinguished everything limiting the damage to a relatively small area. Luckily crews were working at the time and spotted the fire, had they not been the results could have been much worse. We were assisted on the scene by both Surrey Fire and Harrison Fire. Throughout the month crews also responded to multiple medical assists as well as mutual aid calls to Harrison Fire and Surrey Fire for structure fires. On the training front, personnel participated in our regular monthly apparatus checks as well as trained on Fire Fighter Strategy and Tactics and Rapid Intervention Training (RIT). This training is vital in keeping us prepared to save one of our own. As we move into the holiday season and we would like to say thank you for your continued support and hope that you all have a blessed holiday and a safe one!

Regards,

Sam Eberhart
Chief
Clare Fire Dept.
CCFFTC-CTC





Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2500202	11/1/2025 15:52	311 - Medical assist, assist EMS crew	7214 E Stevenson Lake RD, Clare, MI 48617
2500203	11/2/2025 00:54	6501 - Smell of Gas	523 N McEwan ST, Clare, MI 48617
2500204	11/4/2025 14:52	6112 - Dispatched & cancelled at Hall	E Fifth ST & S McEwan ST, Clare, MI
2500205	11/4/2025 18:43	111 - Building fire	9467 Lydell, Farwell, MI 48622
2500206	11/5/2025 00:24	111 - Building fire	495 Pioneer PKY, Clare, MI 48617
2500207	11/9/2025 07:10	714 - Central station, malicious false alarm	8747 Pere Marquette RD, Clare, MI 48617
2500208	11/9/2025 17:18	463 - Vehicle accident, general cleanup	WB U.S. 10 west of U.S. 127, Clare, MI 48617
2500209	11/9/2025 20:19	322 - Motor vehicle accident with injuries	SB 127/S. County Line, Clare, MI 48617
2500210	11/10/2025 19:02	9002 - Lift Assist	1324 Vinewood ST, Clare, MI 48617
2500211	11/12/2025 04:23	1111 - Pole Barn / Building fire	2145 Fir St, Harrison, MI 48625
2500212	11/15/2025 17:47	6111 - Dispatched & cancelled on scene	WB U.S. 10 at MM88, Clare, MI 48617
2500213	11/17/2025 15:30	100 - Fire, other	7685 Jacks RD, Harrison, MI 48625
2500214	11/17/2025 15:54	324 - Motor vehicle accident with no injuries.	10402 S Clare AVE, Clare, MI 48617
2500215	11/19/2025 11:09	6111 - Dispatched & cancelled on scene	Mackie Rest Area, Clare, MI 48617
2500216	11/20/2025 17:34	631 - Authorized controlled burning	2770 E Maple RD, Clare, MI 48617
2500217	11/21/2025 08:14	444 - Power line down	11035 N Loomis RD, Clare, MI 48617
2500218	11/26/2025 05:43	9002 - Lift Assist	7725 S Harrison Rail Road Grade RD, Clare, MI 48617
2500219	11/26/2025 20:09	131 - Passenger vehicle fire	WB US 10 on Ramp From NB 127, Clare, MI 48617
2500220	11/29/2025 17:05	551 - Assist police or other governmental agency	NB 127 S/o MM 162, Clare, MI 48617
2500221	11/30/2025 04:16	311 - Medical assist, assist EMS crew	5698 E Grass Lake RD, Clare, MI 48617

Total Number of Incidents: 20



Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Training Class Sessions by Date

November 24, 2025 18:00, Monday

Session: Fire Fighter Strategy and Tactics

Start Time: 11/24/25 18:00

Held At:

End Time: 11/24/25 20:30

November 10, 2025 18:00, Monday

Session: Apparatus & Tool Check Procedures

Start Time: 11/10/25 18:00

Held At:

End Time: 11/10/25 19:30

November 09, 2025 00:00, Sunday

Session: Firefighter 2 Class

Start Time: 11/09/25 00:00

Held At:

End Time: 11/09/25 01:00

Monthly Director's Report, December 2025
City of Clare Parks and Recreation
Prepared by Joy Simmer



Continued, Current and Upcoming Programs and Event

Senior Cards and Coffee takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played are determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The new installation pieces will be at their current location until April 30, 2025. The 2026 opening reception will be held on May 12, 2026.

North Pole Calling will take place on Tuesday, December 9, 2025 between 6:00 - 7:00 p.m. During this time Santa Claus will take a small break from his duties at the "North Pole" to contact the registered children and chat with them about life at the North Pole and getting ready for Christmas. Registration is required and forms will be taken up until December 9th at 3 p.m.

Clare Parks and Recreation is once again getting involved with the annual **Christmas in Clare** festivities and will be partnering with the Chamber to assist with the line-up for the day and the parade. Simmer worked with the Clare High School art teacher and students to get the characters of the Santa House repainted and is currently looking at supply quotes to see if we can get the RESD/CTE students to build a new Santa House.

Past Programs and Events

The **Stuffed Animal Slumber Party** took place on November 21st at 6 p.m. at the Pere Marquette District Library. At the event children were able to bring in a doll or stuffed animal and we had a couple of crafts and some themed snacks. After the crafts were complete the children left their stuffed animal overnight and when they pick up their friend in the morning, they will be sent home with a keepsake letter and pictures from the slumber party.

We will be holding a **Gold Out Matinee** at Ideal Theatre on Saturday, November 22, 2025 at 10 a.m. The movie was at 11 a.m., however we had crafts for the attendees beforehand. We kicked off the holiday season with a showing of "Red One". This is a partnership between Clare Parks and Rec, Clare High School Soccer, Clare County Arts Council and Eliy's Sunflowers.

Additional Information/Reminders

- MSU Extension has continued their invasive species study of McIreland Trail.
- Simmer has continued to work with local artist Jeff Best and the Clare County Arts Council to try and get an art sculpture placed at the south end of town. Simmer has received the grant funds from the Clare County Community Foundation for the public art grant that was wrote for this

specific project. Best has the sculpture completed and now Simmer is just waiting for the approval from MDOT for placement in or around the area of the south end round-a-bout.

Ongoing

- The next Clare Union Depot Governing Board Committee will be held in January.
- Simmer was selected by MPARKS selection committee to be one of the conference committee members for the conference in Lansing in March 2026. This will require Simmer to attend periodic zoom meetings and a couple of on-site meetings in Lansing.
- Clare Parks and Recreation is represented by Simmer on the Friends of Clare County Parks and Recreation Board where Simmer has served as the board secretary since July 2015. There is a monthly meeting for the board and takes place the 4th Tuesday of each month.
- Clare Parks and Recreation is continuing to be a part of the Knuckles Knorth group. This regional group focuses on parks and recreation opportunities for Central Michigan → North.
- Clare Parks and Recreation is a part of the MSU Extension – District 6 Advisory Council. This is a committee of outdoor recreation, agriculture, community leaders in the district to join together for the area. It is a newly formed council and will involve 3 meetings a year and is geared to keep everyone informed and involved within the district.



CITY OF CLARE POLICE DEPARTMENT

207 W 5th St, Clare, MI 48617 | Phone: (989) 386-2121 | Fax: (989) 386-0440



City Manager Jeremy Howard and Clare City Commissioners,

During the month of November, the Clare Police Department experienced several building related issues that required immediate attention. The department's water heater failed and needed full replacement, and two septic pumps located in the basement also went bad and were replaced. All repairs have been completed, and everything within the building is now functioning normally again.

On November 6th and 7th, officers assisted with traffic control as Clare Middle School and Clare High School students traveled to 4th Street to participate in the Feed My Starving Children (FMSC) food pack program. This event brings together hundreds of students and staff, and our involvement ensures their safe movement through the city.

On November 8th, the department supported MMR during their Stuff the Ambulance event at Witbeck Foods. The community turnout was exceptional, and MMR received a significant amount of donated goods to support families throughout the region.

On November 20th, we partnered with Auto Solutions, Witbeck Foods, and United Way to provide Thanksgiving support to local families. Together, we distributed turkeys and grocery gift cards to 50 households. This effort has become an important annual tradition and reflects the strong collaboration between local businesses, nonprofit organizations, and the police department.

This month, we also experienced the loss of former Chief of Police Mick Becker. Chief Becker served the Clare community with distinction for many years and was known for his steady leadership, professionalism, and deep commitment to public safety. He was instrumental in modernizing various components of the department and helped establish several community focused policing practices that continue today. His contributions left a lasting impact on the department, and he will be remembered with great respect and appreciation for his service. We extend our condolences to his family during this difficult time.

Throughout the month, officers remained busy responding to complaints, conducting investigations, and maintaining proactive patrol.

Respectfully submitted

Chief David Saad

Clare Police Department



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE NOVEMBER 2025

Page 1

12/10/2025

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
13001	Non-Aggravated Assault	9
13002	Aggravated/ Felonious Assault	2
13003	Intimidation/ Stalking	3
22001	Burglary - Forced Entry	1
23007	Larceny - Other	5
26002	Fraud - Credit Card/ ATM	1
26003	Fraud - Impresonation	2
26005	Fraud - Wire	2
29000	Damage to Property	1
35001	Violation of Controlled Substance	1
38001	Family - Abuse/ Neglect Non-Violent	1
38003	Family - Other	1
41002	Liquor Violations - Others	1
48000	Obstructing Police	2
50000	Obstructing Justice	8
52003	Weapons Offense - Other	1
53001	Disorderly Conduct	1
54001	Hit & Run Motor Vehicle Accident	1
54002	Operating Under the Influence of Liquor or Drugs	1
54003	Traffic Violations	3
55000	Health and Safety	3
57001	Trespass - Other	1
62000	Conservation	1
91001	Juvenile Delinquent	2
93001	Traffic Accident	11
93001CD	Car/ Deer Accident	7
93001PI	Traffic Accident with Injury	3
93002	Accident, Non-Traffic/ Private Property	2
94001	Valid Alarm Activation	2
94002	False Alarm Activation	9
95001	Accident, Fire	2
98006	Civil	1
98007	Suspicious Persons	12
98008	Lost & Found Property	1
99001	Suicide	2
99002	Natural Death	1
99003	Missing Persons	2
99008	General Assistance	38
99009	General Non-Criminal	6
ACO	Animal Control Complaint	3
AMBRUN	Ambulance Run	17
BOL	Be On the Look Out	4
BOL-WW	BOL Wrong Way Driver	1
EJA	Elder Justice Abuse required reporting	2



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE NOVEMBER 2025

Page 2

12/10/2025

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
LI	LIQUOR INSPECTION	1
MA	Motorist Assist	7
PC	Property Check	127
TP	TRAFFIC PATROL	39
TSTOP	Traffic Stop	78
Total Incidents		432

Auxiliary Division

2025

November	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug	11	4.5	0.5	0.5		16.5
Bryant, Daron (resigned)						0
Chinavare, Ken	8	6.5	0.5	1	3.5	19.5
Fassett, Lori	7	4	0.5	1	0.5	13
Gilmore, Travis	9		0.5	1	1	11.5
Gregory, Brendan	21.5	2	0.5	1		25
Hahn, Bill	8		0.5	1	0.5	10
Harger, Greg		2				2
Jenkins, Dan	8	10.5	0.5		0.5	19.5
Kade, Robert	16		0.5	1	1	18.5
Lemke, Shane	12		0.5	1	0.5	14
Lynch, Steve	9		0.5	1		10.5
Marshall, Orrin	6					6
Papenfus, Joel	8.5		0.5	1	1	11
Pedjac, John	9		0.5	1		10.5
Winter, Nick	10	3.5				13.5
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
Officer Totals	143	33	6	10.5	8.5	201

Ticket Totals Report

From 11/1/2025 12:00:00 AM to 11/30/2025 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	0	4	20	24

WATER TREATMENT's MONTHLY OPERATING REPORT NOVEMBER 2025

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Cleaned the clarifier room
- Repaired a leak on the ferric pump
- Cleaned the site tube on the samplers
- Repaired Lift station 3 transducer error.
- Touched up paint in hallway and restroom areas
- Replaced the heat strip in the raw sampler.
- Installed a new flow meter at lift station number eight
- Power washed the fence at lift station 7
- Repaired Lift station 2 fault error.
- Touched up paint in office areas
- Cleaned the check valves at lift station 8

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Fixed the chemical feed pump
- Power outage at well 9
- Cleaned the iron retention tank
- Changed the programming at well 9
- Replaced the motor on the Airstripper 1
- Repaired the transducer on the retention tank
- Fixed a programming issue with wells 7 and 8
- Repaired the alarm issue on the retention
- Repaired the motor in Airstripper 1 and tested the heater.
- Conducted maintenance on the dehumidifier.
- Pumped out hydrants at well 8 and the north tower
- Installed the motor in Airstripper 2

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Completed semiannual landfill sampling

Administrative Functions

During the month, the following administrative tasks were performed:

- Passed EPA proficiency testing
- Ordered mixer for the water tower
- PFAS Status Report sent in to EGLE
- Andrea, Sven, and Josh attended a CPR class
- Ordered a door to replace the door at the Airstripper
- Ordered a radar system for the retention tank level control
- Had a site visit with EGLE at the water treatment plant
- Updated the emergency response plans
- Meet with Williams and Works for well 8.
- Had a Zoom meeting with EGLE about the part 41 rule change

Dale Clark
Director of Water Treatment