

## AGENDA REPORT

To: Mayor Pat Humphrey & the Clare City Commission  
From: Jeremy Howard, City Manager  
Date: November 26, 2025  
Regarding: \*Renew Board & Committee Appointment – Downtown Development Authority  
(Dean Doherty)

For the Agenda of December 1, 2025

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**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission Agenda.**

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**Background.** The appointed term of Dean Doherty as a member of the City of Clare Downtown Development Authority has expired. Dean has agreed to serve a new three-year term at the will of the City Commission. The Commission is asked to renew the appointment.

**Issues & Questions Specified.** Should the City Commission renew the appointment of Dean Doherty to serve a new three-year term as a member of the City of Clare Downtown Development Authority?

**Alternatives.**

1. Renew the appointment.
2. Do not renew the appointment.
3. Defer/delay decision of this matter to a subsequently scheduled City Commission meeting.

**Financial Impact.** There is no direct financial impact to the City.

**Recommendation.** I recommend that the City Commission renew the appointment of Dean Doherty to the Downtown Development Authority (DDA) by adoption of Resolution 2025-096 (*att'd*).

**Attachment.**

1. Resolution 2025-096.

**RESOLUTION 2025-096**

**A RESOLUTION OF THE CLARE CITY COMMISSION RENEWING THE APPOINTMENT OF DEAN DOHERTY AS A VOTING MEMBER OF THE CITY OF CLARE DOWNTOWN DEVELOPMENT AUTHORITY (DDA).**

**WHEREAS**, the appointed term of Dean Doherty as a voting member of the City of Clare Downtown Development Authority (DDA) has expired; and

**WHEREAS**, said individual has expressed a desire to continue serving as a member of said Board; and

**WHEREAS**, the City Staff has recommended approval of renewal of said appointment; and

**WHEREAS**, said renewal of appointment requires the specific action of the City Commission of the City of Clare; and

**WHEREAS**, the City Commission deems said individual fully qualified to continue service as a voting member of said Authority.

**NOW THEREFORE BE IT RESOLVED** that the Mayor and City Commission of the City of Clare hereby thanks Dean Doherty for dedicated service and renews said appointment to allow continued service as a voting member of the City of Clare Downtown Development Authority, said appointments being effective December 1, 2025 and terminating on November 30, 2028.

**BE IT FURTHER RESOLVED** that said appointment is voluntary and without compensation and that Dean Doherty may resign said appointment by providing the Chairman of the Clare Downtown Development Authority written notice of the intention to do so.

**BE IT FURTHER RESOLVED** that said appointment is an at-will appointment of the Clare City Commission and can be revoked, terminated, or rescinded by the City Commission at its discretion with or without stated cause and purpose with prior notice of their intention to do so.

**ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.**

**This Resolution was introduced by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_. This Resolution declared adopted by the following roll call vote:**

**YEAS:**

**NAYS:**

**ABSENT:**

**Resolution approved for adoption on this 1<sup>st</sup> day of December, 2025.**

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**Diane M. Lyon, City Clerk**