



Airport Manager Report - November 2025

Our current price is \$4.75. We are still the lowest in the state but matched by the City of Midland-Barstow Airport. We are getting close to buying our next fuel load for the year if the weather continues to support flying.

We are moving forward with marking and removing or topping the additional 52 trees south of the airport. MDOT Aeronautics re-flew their drone to validate the obstructions into the approach path. We received their report and are reviewing it before we share it with Lapham & Associates, who will mark the trees.

The Fence RFP Pre-Bid meeting was held on 10 November. Three contractors attended and there are two more interested who did not make the meeting. We have identified that we need two culverts installed as part of the fence project. Drain Commissioner Bill Faber will review our culvert request for the Jordan Drain.



Approximate location of the culvert near the apron. The other culvert will be near Washington Ave where the drain turns from south to east.

Sparling Corporation is slated to upgrade the fuel system as soon as all the parts are received at their office. The project is slated to be complete by Christmas and is funded by a State Appropriation grant. We are still on track on this project.

The Cull Plan is being developed with Chief Saad, Luke Potter and the DNR. We are tentatively planning for mid-December. Below is a picture of deer west of the main runway at 5:21 pm on 3 November 2025.



All hangars are rented.

Thanks!

Gabe Ambrozaitis

48D Airport Manager

Monthly Operations Report for the Clare DPW – October 2025

City of Clare Department of Public Works

Monthly Operations Report – October 2025

Prepared by: Department of Public Works

Date: November 4, 2025

Reporting Period: October 1–31, 2025

1. Overview

October was an active month for the Department of Public Works. Crews focused on completing fall maintenance, infrastructure repairs, and winter preparation tasks across multiple divisions. In addition to standard operations, staff coordinated with MDOT for a temporary road closure, conducted utility repairs, and supported several citywide and facility projects.

2. Street and Road Division

- **Road Maintenance & Repairs:**
 - Performed **cold patching** at multiple locations to address potholes and surface defects.
 - **Crack sealing** completed on several city streets and **airport taxiways**.
 - **Storm sewer repairs** completed at multiple sites; **driveway sections replaced** following excavation work.
 - **Removed deteriorated sidewalks** on Wheaton Street and **poured new concrete** on both Wheaton and Forest Streets.
 - Conducted **yard cleanup** and **stump grinding cleanup** throughout the city.
 - **Traffic & Coordination:**
 - Assisted **MDOT** with setup and signage for a **temporary road closure** related to state highway work.
 - **Seasonal Work:**
 - **Decorated downtown for fall** and assisted with seasonal beautification projects.
 - **Chipped brush** throughout the city as part of fall curbside cleanup.
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3. Water Distribution

- **Repairs & Maintenance:**
 - **Spotted a water main** for Clare Public Schools in preparation for site work.
 - Conducted **water line inspection** at **321 Schoolcrest**.
 - **Repaired a fire hydrant** on 6th Street and **pumped down hydrants** for winterization.
 - **Metering & Appointments:**
 - Completed multiple **meter appointments** for maintenance and replacement.

 - **Hydration & Tree Care:**
 - Crews **watered trees** in the downtown and park areas during dry conditions.
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4. Sewer Department

- **System Maintenance:**
 - Conducted regular **preventive maintenance (PMs)** on sewer lines.
 - **Repaired the Police Department's sewer pump** following mechanical failure.
 - **Cremation Services:**
 - Assisted with **three cremations and 3 full burials** during the month.
 - **Operational Work:**
 - **Pushed up salt delivery** for winter stockpiling at the DPW salt barn.
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5. Facilities, Fleet, and Grounds

- **Garage & Equipment:**
 - **Cleaned and organized** the DPW garage and service trucks.
 - **Returned borrowed equipment** to the **Clare County Road Commission (CCRC)**.
 - Performed regular servicing on fleet vehicles and snow equipment in preparation for winter.
 - **Cemetery & Parks:**
 - **Picked up headstone foundations** from Smith Concrete and **set foundations** at Cherry Grove Cemetery.
 - Completed **fall cleanup** and removal of stump grindings in public spaces.
 - **Airport:**
 - **Crack sealed** at the airport.
 - **Greased the airport beacon** and checked lighting systems for winter operation.
 - **Facilities Maintenance:**
 - Conducted **repairs at the Clare Depot** building.
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6. Safety and Compliance

- No recordable safety incidents occurred during October.
 - All work zones were maintained per MDOT and MIOSHA safety standards.
 - Monthly facility and equipment inspections were completed and documented.
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7. Looking Ahead – November Priorities

- Continue **citywide leaf collection** through mid-November.
 - Begin **snow and ice control readiness**: finalize plow routes and salt calibration.
 - Complete **remaining sidewalk restoration** and concrete patching before freeze-up.
 - Conduct **hydrant pumping** and winterize low-usage hydrants.
 - Support downtown **holiday decoration setup**.
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Submitted by:

Luke Potter

DPW Director of Public Works

City of Clare, Michigan

Monthly Director's Report, November 2025
City of Clare Parks and Recreation
Prepared by Joy Simmer



Continued, Current and Upcoming Programs and Event

Senior Cards and Coffee takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played are determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The new installation pieces will be at their current location until April 30, 2025.

The **Stuffed Animal Slumber Party** will be taking place on November 21stth at 6 p.m. at the Pere Marquette District Library. At the event children will be able to bring in a doll or stuffed animal and we will do a couple of crafts and have some themed snacks. After the crafts are complete the children will leave their stuffed animal overnight and when they pick up their friend in the morning, they will be sent home with a keepsake letter and pictures from the slumber party.

We will be holding a **Gold Out Matinee** at Ideal Theatre on Saturday, November 22, 2025 at 10 a.m. The movie will start at 11 a.m., however we will be holding crafts for the attendees beforehand and will be showing the movie Red One. This is a partnership between A Kid Again, Clare Parks and Rec, Clare County Arts Council and Eliy's Sunflowers.

North Pole Calling will take place on Tuesday, December 9, 2025 between 6:00 - 7:00 p.m. During this time Santa Claus will take a small break from his duties at the "North Pole" to contact the registered children and chat with them about life at the North Pole and getting ready for Christmas. Registration is required and forms will be taken up until December 9th at 3 p.m.

Clare Parks and Recreation is once again getting involved with the annual **Christmas in Clare** festivities and will be partnering with the Chamber to assist with the line-up for the day and the parade.

Past Programs and Events

The **Fall Youth Soccer League** will officially end on October 11, 2025. The program has over 350 kids enrolled with players ranging from ages pK-8th grade playing.

The **Emerald Isle Recreation Complex Raffle** was a success this year with the Clare soccer families helping to raise \$12,337.88 to go towards recreation complex projects. The second-place raffle winner also had donated back to the complex his \$250 winning!

The **Tract-or-Treat** event with Farm Bureau took place at the Emerald Isle Recreation Complex on October 25th from 12-2 p.m. The farmers will be handing out candy, pumpkins, apples, cheese sticks, etc.... There were over 350 kids in attendance.

The **Pumpkin Run** was held on November 1, 2025. The run will once again take place at the Emerald Isle Recreation Complex with registration starting at 9 a.m. We had 78 participants registered and had a great morning of fun and fitness!

The Parks and Rec scarecrows were taken down after Halloween and Simmer has spoke to the art teacher at Clare High School and we will be having the students update the scarecrows in the spring.

Additional Information/Reminders

- MSU Extension has continued their invasive species study of McIreland Trail.
- Simmer has continued to work with local artist Jeff Best and the Clare County Arts Council to try and get an art sculpture placed at the south end of town. Simmer has received the grant funds from the Clare County Community Foundation for the public art grant that was wrote for this specific project. Best has the sculpture almost complete and will be ready once it is powdercoated. Simmer is still waiting for the approval from MDOT for placement in or around the area of the south end round-a-bout.
- Simmer was selected by MPARKS selection committee to be one of the conference committee members for the 2026 conference in Lansing. This will require Simmer to attend periodic zoom meetings and a couple of on-site meetings in Lansing.
- The 2025 Gateway Affair Friends of Clare County Parks and Recreation (Clare County parks and recreation fundraising event) took place on September 27, 2025. Simmer created the event flyer, submitted the raffle license application, and created the donation and sponsorship letters, and designed and ordered the raffle tickets. The proceeds from the event will go towards the Depot restroom project. We are waiting for the final amount raised, but it looks to be over \$6,000.00.
- Clare Parks and Rec is currently awaiting an estimate to see how much it would be to potentially put pickleball courts in the space at Emerald Isle Recreation Complex where the vacant field area is on the east side of the complex. Once the estimate is back, then it will be taken to the PRAB and then we can explore potential fundraising and grant options if it passes through the board.

Ongoing

- The next Clare Union Depot Governing Board Committee will be held in January.
- Clare Parks and Recreation is represented by Simmer on the Friends of Clare County Parks and Recreation Board where Simmer has served as the board secretary since July 2015. There is a monthly meeting for the board and takes place the 4th Tuesday of each month.
- Clare Parks and Recreation is continuing to be a part of the Knuckles Knorth group. This regional group focuses on parks and recreation opportunities for Central Michigan → North.



- Clare Parks and Recreation is a part of the MSU Extension – District 6 Advisory Council. This is a committee of outdoor recreation, agriculture, community leaders in the district to join together for the area. It is a newly formed council and will involve 3 meetings a year and is geared to keep everyone informed and involved within the district.

*****NEXT PRAB MEETING 1/20/26*****

CITY OF CLARE POLICE DEPARTMENT

207 W 5th St, Clare, MI 48617 | Phone: (989) 386-2121 | Fax: (989) 386-0440



Monthly Police Department Report – October 2025

Dear Mr. Howard and Members of the Clare City Commission,

During the month of October, Our new patrol vehicle was placed into service. We are very thankful for this addition to our fleet and look forward to many years of reliable service from this vehicle.

Throughout the month, officers participated in several community and interagency events.

The department assisted with lockdown drills at both Harrison Schools and the CTE program.

On October 4th, several of our officers attended a K-9 fundraiser in support of the Clare County Sheriff's Department. The event was a great success and a positive show of inter-agency support.

We successfully completed our scheduled LEIN audit, which occurs every few years, and I'm pleased to report that it was completed without issue.

On October 10th, the department assisted with the Homecoming Parade and football game, providing traffic and crowd control to ensure a safe and enjoyable event for everyone.

Later in the month, officers assisted with the Emerald Isle Tractor Show on October 25th, followed by a strong community presence during Halloween on October 31st. Extra patrols were provided throughout the city, and we were grateful to have the Clare County Posse join us. It is always a joy to see them in our community. Officers also assisted with candy checks and served hot dogs at the Public Safety Building alongside the Clare Fire Department, which is always very well-received by residents and families.

From an operational standpoint, patrols noted an increase in car-deer accidents, which is common during the beginning of bow season and continues through January during regular hunting season.

The Clare Police Department remains committed to community partnership, safety, and professionalism.

Respectfully submitted,
David Saad
Chief of Police
City of Clare Police Department



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE OCTOBER 2025

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11/11/2025

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
13001	Non-Aggravated Assault	11
13003	Intimidation/ Stalking	16
23007	Larceny - Other	2
24001	Motor Vehicle Theft	1
26001	Fraud - False Pretence/ Swindle/ Confidence Game	2
26003	Fraud - Impresonation	1
26005	Fraud - Wire	1
29000	Damage to Property	2
30002	Retail Fraud - Theft	1
35001	Violation of Controlled Substance	3
38001	Family - Abuse/ Neglect Non-Violent	1
38003	Family - Other	1
42000	Drunkenness - Except OUIL	1
48000	Obstructing Police	3
50000	Obstructing Justice	6
52001	Weapons Offense - Concealed	1
52003	Weapons Offense - Other	2
53002	Public Peace - Other	1
54002	Operating Under the Influence of Liquor or Drugs	1
54003	Traffic Violations	2
55000	Health and Safety	1
57001	Trespass - Other	2
62000	Conservation	2
70000	Juvenile Runaway	1
91001	Juvenile Deliquent	2
92003	Walk Away - Mental Institutions	1
93001	Traffic Accident	13
93001CD	Car/ Deer Accident	15
93001PI	Traffic Accident with Injury	5
93002	Accident, Non-Traffic/ Private Property	5
93002PI	Private Property PIA	1
94001	Valid Alarm Activation	6
94002	False Alarm Activation	2
95001	Accident, Fire	3
98007	Suspicious Persons	20
98008	Lost & Found Property	1
99001	Suicide	3
99008	General Assistance	47
99009	General Non-Criminal	11
ACO	Animal Control Complaint	2
AMBRUN	Ambulance Run	20
BOL	Be On the Look Out	13
EJA	Elder Justice Abuse required reporting	1
HOME	HOMELESS/INDIGENT	1



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE OCTOBER 2025

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11/11/2025

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
LOCK	SCHOOL LOCKDOWN DRILL	1
MA	Motorist Assist	4
PC	Property Check	133
PS	Paper Service	4
RD HAZAR	Vehicle/Object Road Hazard	6
REPO	Repo	2
TP	TRAFFIC PATROL	67
TSTOP	Traffic Stop	91
Total Incidents		545

Ticket Totals Report

From 10/1/2025 12:00:00 AM to 10/31/2025 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	1	4	27	34

WATER TREATMENT's MONTHLY OPERATING REPORT October 2025

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Yearly maintenance Arezen Blower
- Turned off a couple of the aerators on the ponds
- Set up new ammonia probe
- Cut up the fallen tree by the gate
- Yearly building maintenance
- Fixed the back pressure valve on the Ferric tank
- Ran new chloride feed line
- Fixed the ferric pump
- Scada cabinet has a bad channel
- Programmed the 420-signal generator

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Winterized well 9
- Took the pump head down
- Fixed the leaf vac deck attachment
- Repaired the fence
- Repaired the check valve on the airstripper.
- Took Down the tree by the outfall
- Switched over to Airstripper 2
- Completed water quality parameters
- Replaced the air filter on pump number 3
- Gas monitor in the screen room is out

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Started semiannual landfill sampling

Administrative Functions

During the month, the following administrative tasks were performed:

- Ordered new ammonia probe and bodies
- Ordered a new pH probe
- Ordered Dioxane bottles
- EGLE was here for their 5-year inspection
- VC3 was here to make changes to the computers
- Meet with Kennedy about the pumps
- Sent in the ERA paper work
- Stopped at Dollar General and Taco Bell to talk to the managers to find out if backflow testing has been completed. Gave both of them the 15- Day Water Termination Letter.
- Ordered new snap pack for SCADA cabinet



Monthly Fire Department Activity Report October 2025 Incident Responses: 23 Year to Date Total:209

October was a big month for the CFD, with our annual Fire Prevention activities taking place. To start the month, we participated in the annual Family Fun Night at Woods Household and it was another huge success! This year we had our annual visit from the kindergarten classes from Clare Primary School. Students came to the fire station and practiced a gambit of fire safety topics such as stay low and go, E.D.I.T.H. (Exit Drills In The Home), and the importance of smoke detectors just to name a few. Firefighters also visited Clare Primary and held assemblies with the first thru fourth grade students to cover fire safety as well. In addition to fire prevention with Clare Primary, CFD staff also paid visits to the MMCAA preschool at the Clare Castle along with visits to multiple child care facilities throughout the city and the surrounding area. To close out the month we held our annual hot dog hand out and candy check during trick or treating and as always it was a lot of fun with over 500 hot dogs handed out. We would like to offer a big thank you to Witbeck's Family Foods for the donation of the hot dogs. Their community support really makes this a success!

As far as responses, October brought on 23 calls for assistance. We handled multiple wire down calls as well as two vehicle fires and multiple vehicle accidents and some medical assists. In addition to emergency responses crews also trained throughout the month on pump operations, vehicle extrication, and also performed a walk thru at Consumers Energy.

As we move into November, we start to focus our attention toward colder weather and home heating safety as well as winter driving. With the cold and snow fire crews face new challenges but we will be prepared as always!

Regards,

Sam Eberhart
Chief
Clare Fire Dept.
CCFFTC-CTC



Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2500179	10/2/2025 4:43:44 PM	561 - Unauthorized burning	8387 S Rogers RD, Clare, MI 48617
2500180	10/4/2025 2:43:31 PM	322 - Motor vehicle accident with injuries	10344 S Clare AVE, Clare, MI 48617
2500181	10/5/2025 7:15:54 AM	324 - Motor vehicle accident with no injuries.	US 127 HWY, Clare, MI 48617
2500182	10/6/2025 4:53:18 PM	412 - Gas leak (natural gas or LPG)	457 E Ludington DR #457a, Clare, MI 48617
2500183	10/8/2025 11:30:28 PM	322 - Motor vehicle accident with injuries	WB US10 E/o Leaton Rd, Clare, MI 48617
2500184	10/9/2025 6:42:19 AM	131 - Passenger vehicle fire	Rogers Ave S/o Washington RD, Clare, MI 48617
2500185	10/9/2025 5:14:51 PM	611 - Dispatched & canceled en route	W Seventh ST & Maple ST, Clare, MI
2500186	10/11/2025 2:50:20 AM	733 - Smoke detector activation due to malfunction	10100 S Clare AVE, Clare, MI 48617
2500187	10/13/2025 4:35:29 PM	311 - Medical assist, assist EMS crew	210 N McEwan ST, Clare, MI 48617
2500188	10/15/2025 9:09:07 AM	6111 - Dispatched & cancelled on scene	11775 Isabella RD, Clare, MI 48617
2500189	10/16/2025 8:57:11 AM	444 - Power line down	110 W Dunlop RD, Clare, MI 48617
2500190	10/16/2025 4:12:44 PM	561 - Unauthorized burning	10452 N Crawford RD, Clare, MI 48617
2500191	10/16/2025 6:14:59 PM	442 - Overheated motor	501 N McEwan ST, Clare, MI 48617
2500192	10/17/2025 6:17:51 AM	444 - Power line down	415 W Wheaton ST, Clare, MI 48617
2500193	10/17/2025 7:09:36 AM	131 - Passenger vehicle fire	EB US10/E of MM95, Clare, MI 48617
2500194	10/18/2025 10:29:05 AM	6111 - Dispatched & cancelled on scene	NB 127 S/o Coleman Rd, Clare, MI 48617
2500195	10/21/2025 3:39:19 PM	611 - Dispatched & canceled en route	SB 127 MM162, Clare, MI 48617
2500196	10/21/2025 4:34:46 PM	324 - Motor vehicle accident with no injuries.	SB 127 MM 163, Clare, MI 48617
2500197	10/21/2025 4:42:25 PM	324 - Motor vehicle accident with no injuries.	WB 10 ramp, Clare, MI 48617

Incident	Alarm Date/Time	Incident Type	Address
2500198	10/22/2025 3:37:33 PM	322 - Motor vehicle accident with injuries	Harrison Ave N of Rock Rd. , Clare, MI 48617
2500199	10/22/2025 7:57:26 PM	651 - Smoke scare, odor of smoke	305 Briarwood ST, Clare, MI 48617
2500200	10/31/2025 7:50:46 AM	324 - Motor vehicle accident with no injuries.	East Bound US 10 west of Grant Ave, clare, MI 48617
2500201	10/31/2025 7:53:04 PM	300 - Rescue, EMS incident, other	8929 Otter DR, Farwell, MI 48622

Total Number of Incidents: 23

Incident Alarm Date/Time Incident Type

Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: [Filter Name]

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '10/1/2025 12:00:00 AM' and '10/31/2025 11:59:59 PM')



Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Training Class Sessions by Date

October 27, 2025 18:00, Monday

Session: Advanced Pump Operations

Start Time: 10/27/25 18:00

Held At:

End Time: 10/27/25 20:00

Session: Hose Lays

Start Time: 10/27/25 18:00

Held At:

End Time: 10/27/25 20:00

October 20, 2025 18:00, Monday

Session: Walk Thru - Pre Plan

Start Time: 10/20/25 18:00

Held At:

End Time: 10/20/25 19:30

Topics

October 13, 2025 18:00, Monday

Session: Apparatus & Tool Check Procedures

Start Time: 10/13/25 18:00

Held At:

End Time: 10/13/25 20:00

October 07, 2025 18:00, Tuesday

Session: Vehicle Extrication

Start Time: 10/07/25 18:00

Held At: 1401 N. McEwan St. Clare, MI 48617

End Time: 10/07/25 19:00

Topics

Vehicle Extrication

Report Filter Settings

Report Name: Training Class Sessions by Date

Filter Name: Last Month

Filter Expression: [StartTime] is between '10/1/2025 12:00:00 AM' and '10/31/2025 11:59:59 PM'