

CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: November 13, 2025
RE: City Manager's Report

For the Agenda of November 17, 2025

Lake Shamrock Dredging. Mechanical dredging by the city continues at the west end of the lake. The city's barge operates during normal DPW business hours as time and workload permit. Savin's hydraulic dredging is back on the lake and have resumed operations to complete the project this year. Their projected work schedule is at least 6 days a week / 24 hours a day.

Lake Shamrock Dam Project. For the dam project, our engineering firms, GEI and Spicer, are continuing design work for the new dam, emergency/auxiliary spillway, and the new walkway. GEI and Spicer are continuing to work toward completion on the design. We are still waiting on the grant agreement with FEMA and will bring that to you at a future meeting.

DDA and L DFA Meetings. The city recently conducted the second of the annual mandated public meetings for both boards. Both meetings went smoothly. The meetings are held to allow for the taxing jurisdictions, Downtown Businesses, and residents to attend and give comments as well as feedback to the DDA on current and future projects in the DDA District. In addition, the DDA had several items and discussion topics on their agenda which included:

- Approved the continued rental of parking space for the 505 District to be utilized during business hours for car-side delivery.
- Approved a not to exceed cost to contract the architectural and engineering designs for the future downtown bathrooms to be located at the Depot and Pere Marquette Trail Head.
- Discussion and update report on the Music Festival held this summer downtown.
- Discussion on other downtown events and updates.
- Approval of Minutes and Financials.

Zoning Board of Appeals (ZBA) Meeting. The City recently received a use variance request submitted by K & B Jones Inc 401k Plan for the purpose of allowing for commercial deer processing and the retail sale of meat on the property located at 11285 Schoolcrest Ave., Clare, Michigan in an R-1 single-family residential zoned district and parcel. After extensive review and discussion, the Zoning Board of Appeals denied the use variance request submitted by K & B Jones, Inc. 401(k) Plan for property located at 11285 Schoolcrest Ave., as the request does not satisfy the statutory criteria for granting a use variance and the prior nonconforming use was extinguished several years ago due to lack of use.

Amazon Distribution Center. The City of Clare is excited to be able to officially announce the construction and forthcoming opening of an Amazon Delivery Station to be located at 580 Industrial Parkway in Clare's third and newest Industrial Park. Up until this time, the City has been under a Non-Disclosure Agreement with Amazon, but we were recently able to work with Amazon's Public Relations Division to craft a Press Release (*att'd*) that we are now happy to distribute. The new 100,000 square foot facility should open in 2026 and will hopefully serve as the anchor for many more developments in the new Industrial Park #3.

Thanksgiving Holiday Closures and Hours. Since Thanksgiving is soon upon us, I just wanted to give the Commission and the public a reminder that City Hall hours will be from 8:00 a.m. to 4:30 p.m. the week of Thanksgiving on Monday through Wednesday (24th through the 26th) and then the office will be closed on Thursday and Friday (27th and 28th) for the holiday. Happy Thanksgiving!

Attachments:

1. Amazon Distribution Center Press Release.

City of Clare Announces New Amazon Delivery Station

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The City of Clare is excited to announce that Amazon is investing in a new delivery station in the city. The facility will be located at 580 Industrial Parkway in Clare's third and newest Industrial Park. Construction recently started and launch plans for this delivery station are in the early stages.

"This delivery station will allow us to better serve customers in Clare and the surrounding area," said Kyle DeGiulio, Senior Manager of Economic Development for Amazon. "We're grateful for our partnership with the City of Clare and we look forward to sharing more details about this facility in the future."

The new delivery station will help power the last mile of Amazon's fulfillment process by enabling fast, everyday delivery directly to customers' doorstep. Packages are transported to delivery stations from Amazon fulfillment and sortation centers and then employees process customer packages for last-mile delivery.

"This new Amazon facility represents a significant investment in our local economy, bringing new jobs, growth opportunities, and continued momentum for the city. It highlights Clare's ongoing growth as a logistics and distribution hub and reaffirms the city's position as a great place to do business," City of Clare City Manager Jeremy Howard said. "We are grateful for Amazon's confidence in Clare and look forward to building a strong, collaborative partnership with them as they become part of the Clare community."

"We are thrilled to welcome Amazon to the City of Clare! This new delivery station is a wonderful addition to our community and a continued sign of the great things happening in Clare," City of Clare Mayor Pat Humphrey said. "This project will create jobs, stimulate local commerce, and strengthen Clare's economic future. Most importantly, it shows that companies like Amazon see the same potential and hometown pride in Clare that we do."

Amazon has created 24,000 full- and part-time jobs in Michigan and invested more than \$15 billion across the state, including infrastructure and compensation to their employees since 2010. The average base wage for hourly employees in the United States is more than \$22 per hour and average total compensation to more than \$29 per hour when you include the value of elected benefits (things like health care from the first day on the job).

Please direct all follow-up questions to Amazon-PR@amazon.com.