

1. **CALL TO ORDER.** Chairman JJ Klaus called this regular meeting of the City of Clare Local Development Finance Authority to order at 8:01 a.m. and subsequently led the Pledge of Allegiance; the meeting was held in person Cops and Doughnuts – 521 North McEwan Street, Clare, MI.
Board and Authority members present:
Chairman JJ Klaus, Ken Hibel, Steve Letherer, Scott Mertes, Seth Sharp, Mary Warner, and Dawn Thomas.
Members absent:
Loren Cole, Rick Fancon, Gus Murphy, and Steve Stark.
Also present were Clare City Manager, Jeremy Howard, some members of the DDA, and some Downtown Business Owners.
2. **APPROVAL OF AGENDA.** Motion by Steve Letherer and supported by Dawn Thomas to accept the agenda as presented. The motion was unanimously approved.
3. **APPROVAL OF MINUTES.** Motion by Scott Mertes and supported by Steve Letherer to approve the minutes of the November 9, 2023 meeting as presented. The motion was unanimously approved.
4. **OLD/UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS.**
 - A. **Public Act 57 of 2018 Public Information Meeting.** Chairman Klaus provided the LDFA Board an overview of the PA 57 requirements, briefly reviewed the purpose and mission of the Clare LDFA. Dawn Thomas made the motion to open the public hearing in accordance with PA 57; Scott Mertes supported the motion. The motion was unanimously approved. Chairman Klaus opened the public hearing. Greg Rynearson commented that as a downtown business owner he was thankful for the LDFA’s work. Dawn Thomas made the motion to close the public hearing in accordance with PA 57; Steve Letherer supported the motion. The motion was unanimously approved. Chairman Klaus closed the public hearing.
6. **ADJOURNMENT.** Chairman Klaus adjourned the meeting without objection at 8:04 a.m.

JJ Klaus, Chairman

Jeremy Howard, Non-Voting Secretary