

1. **CALL TO ORDER.** Chairman JJ Klaus called this regular meeting of the City of Clare Local Development Finance Authority to order at 9:02 a.m. and subsequently led the Pledge of Allegiance; the meeting was held remotely via Zoom per the newly revised Open Meetings Act. Board and Authority members present: Chairman JJ Klaus, Steve Letherer, Mary Warner, Steve Stark, Scott Govitz, and John Miller. Members absent: Dawn Thomas, Gus Murphy, Leonard Strouse, and Loren Cole. Also present were Clare City Manager, Jeremy Howard and City Treasurer & Finance Director, Steve Kingsbury.
2. **APPROVAL OF AGENDA.** Motion by Steve Letherer and supported by Mary Warner to accept the agenda as presented. The motion was unanimously approved.
3. **APPROVAL OF MINUTES.** Motion by John Miller and supported by Mary Warner to approve the minutes of the December 18, 2019 meeting as presented. The motion was unanimously approved.
4. **OLD/UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS.**
 - A. **Public Act 57 of 2018 Public Information Meeting.** Chairman Klaus provided the LDFA Board an overview of the PA 57 requirements, briefly reviewed the purpose and mission of the Clare LDFA. Steve Stark made the motion to open the public hearing in accordance with PA 57; Scott Govitz supported the motion. The motion was unanimously passed. Chairman Klaus opened the public hearing. There were no public comments received in person or in writing. Steve Stark made the motion to close the public hearing in accordance with PA 57; Scott Govitz supported the motion. The motion was unanimously passed. Chairman Klaus closed the public hearing.
 - B. **Update - Streets (Rebak Way / Consumers Energy Parkway) and Industrial Park Electronic Sign.** City Manager Jeremy Howard gave an update on the completion and donation of the street, right of way and infrastructure to the city of Rebak Way and Consumers Energy Parkway. City Manager Howard also gave an update on the new electronic sign being put in at the North Industrial Park. Funds are being provided for the sign via a grant from MEDC and some minimal funds from the IDC. The sign will be going in at the entrance to the South Industrial Park sometime in 2021.
6. **ADJOURNMENT.** Steve Stark made the motion to adjourn; Steve Letherer supported the motion. The motion was unanimously passed. Chairman Klaus adjourned the meeting at 9:12 a.m.

JJ Klaus, Chairman

Jeremy Howard, Non-Voting Secretary