

1. **CALL TO ORDER.** Chairman JJ Klaus called this regular meeting of the City of Clare Local Development Finance Authority to order at 9:02 a.m. and subsequently led the Pledge of Allegiance; the meeting was held in person the Clare City Hall Commission Chamber.
Board and Authority members present:
Chairman JJ Klaus, Loren Cole, Scott Govitz, Steve Letherer, Seth Sharp, Dawn Thomas, and Mary Warner.
Members absent:
Rick Fancon, Gus Murphy, and Steve Stark.
Also present were Clare City Manager, Jeremy Howard and Treasurer, Shannon Sirpilla.
2. **APPROVAL OF AGENDA.** Motion by Dawn Thomas and supported by Scott Govitz to accept the agenda as presented. The motion was unanimously approved.
3. **APPROVAL OF MINUTES.** Motion by Dawn Thomas and supported by Seth Sharp to approve the minutes of the October 14, 2021 meeting as presented. The motion was unanimously approved.
4. **OLD/UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS.**
 - A. **Public Act 57 of 2018 Public Information Meeting.** Chairman Klaus provided the LDFA Board an overview of the PA 57 requirements, briefly reviewed the purpose and mission of the Clare LDFA. Dawn Thomas made the motion to open the public hearing in accordance with PA 57; Mary Warner supported the motion. The motion was unanimously passed. Chairman Klaus opened the public hearing. There were no public comments received in person or in writing. Scott Govitz made the motion to close the public hearing in accordance with PA 57; Dawn Thomas supported the motion. The motion was unanimously passed. Chairman Klaus closed the public hearing.
6. **ADJOURNMENT.** Chairman Klaus adjourned the meeting without objection at 9:04 a.m.

JJ Klaus, Chairman

Jeremy Howard, Non-Voting Secretary