

1. **CALL TO ORDER.** Chair Jim Allen called the meeting of the Clare Downtown Development Authority to order at 8:00 a.m. on Thursday, June 8, 2023; the meeting was held in person in the Clare City Hall Commission Chamber. Board and Authority members present:
Chair Jim Allen, Shari Buccilli, Vince Demasi, Jeremy Howard, Dave Maxwell, Greg Rynearson, and Vice Chair Mary Ann Shurlow.
Members absent:
Dean Doherty, Christine Duhaime, Maegan Jenkins, Tom Koch, Gus Murphy, and Dawn Thomas.
Also present:
Tom Pirstill-CCTC Director, Shannon Sirpilla-Treasurer, and Luke Potter-DPW Director.
2. **APPROVAL OF AGENDA.** Motion by Greg Rynearson and supported by Mary Ann Shurlow to approve the agenda as presented. The motion was unanimously approved.
3. **APPROVAL OF MINUTES.** Motion by Shari Buccilli and supported by Dave Maxwell to approve the minutes of the January 12, 2023 and February 9, 2023 meeting as presented. The motion was unanimously approved.
4. **OLD/UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS.**
 - A. **PA 57 Public Information Meeting** – Chairman Allen provided the DDA Board and those in attendance an overview of the PA 57 requirements, and briefly reviewed the purpose and mission of the Clare DDA. Mary Ann Shurlow made the motion to hold the public hearing in accordance with PA 57; Shari Buccilli supported the motion. The motion was unanimously approved. Chairman Allen opened the public hearing. There were no public comments received in person or in writing. Vince Demasi made the motion to close the public hearing in accordance with PA 57; Mary Ann Shurlow supported the motion. The motion was unanimously approved. Chairman Allen closed the public hearing.
 - B. **Payment of Bills.** The bills were submitted to the Board for review and approval. A motion was made by Shari Buccilli and supported by Dave Maxwell to approve the January, 2023; February, 2023; March, 2023; April, 2023; and May, 2023 bills as presented. The motion was unanimously approved.
6. **PUBLIC COMMENT.** Tom Pirstill-CCTC Director spoke about the bus shelter across from City Hall. They are monitoring the situation with a homeless individual living in the shelter, but there is not much that can be done, as it is a public area.
7. **DDA DISCUSSION TOPICS.**

Discussion was held regarding the possibility of a new project for the DDA working with the alley/parking area behind the business on the East side of McEwan between 3rd and 4th Streets. Further research and discussion will need to take place.

Discussion was held regarding the trees in the DDA. Some trees have grown big enough that they are blocking signs for business and requests have been made to take them down. DDA board decided to consult with an arborist (Luke with contact) to gather information on possible heavier trimming and/or replacement possibilities. The DDA was not in favor of piecemealing a solution or not having trees downtown.

Chairman Allen mentioned that he may be selling his house and moving out of state. If this happens, a new Chair for the DDA would need to be appointed.
8. **ADJOURNMENT.** Chairman Jim Allen adjourned the meeting without objection at 8:30 a.m.

June 8, 2023

DDA - APPROVED MINUTES

Jim Allen, Chairman

Jeremy Howard, Secretary