

1. **CALL TO ORDER.** Chair Jim Allen called the meeting of the Clare Downtown Development Authority to order at 8:10 a.m. on Thursday, February 9, 2023; the meeting was held in person in the Clare City Hall Commission Chamber.

Board and Authority members present:

Chair Jim Allen, Jeremy Howard, Greg Rynearson, and Vice Chair Mary Ann Shurlow.

Members absent:

Shari Buccilli, Vince Demasi, Dean Doherty, Christine Duhaime, Maegan Jenkins, Tom Koch, Dave Maxwell, Gus Murphy, and Dawn Thomas.

Also present:

Parks and Recreation Director Joy Simmer and DPW Director Luke Potter.

It was determined that a quorum was not present so no actions could be taken, and the formal meeting was adjourned.

The DDA members present held an informal discussion regarding options for Christmas decorations for the 2023 season.

Jim Allen, Chair

Jeremy Howard, Secretary