

1. **CALL TO ORDER.** Chairman Jim Allen called the meeting of the Clare Downtown Development Authority to order at 8:06 a.m.; the meeting was held remotely via Zoom per the newly revised Open Meetings Act.  
Board and Authority members present:  
Chairman Jim Allen (remote attendance – City of Clare, County of Clare, State of Michigan), Vince Demasi (remote attendance – City of Clare, County of Clare, State of Michigan), Dean Doherty (remote attendance – City of Clare, County of Clare, State of Michigan), Jeremy Howard (remote attendance – City of Clare, County of Clare, State of Michigan), Tom Koch (remote attendance – City of Clare, County of Clare, State of Michigan), Greg Rynearson (remote attendance – City of Clare, County of Clare, State of Michigan), Dawn Thomas (remote attendance – City of Naples, County of Collier, State of Florida),  
Members absent:  
Shari Buccilli, Christine Duhaime, Maegan Jenkins, Dave Maxwell, Gus Murphy, and Mary Ann Shurlow.  
Also present:  
Steven Kingsbury, City of Clare Treasurer & Finance Director; Luke Potter, City of Clare DPW Director; Joy Simmer, Parks and Recreation Director; Clare County Arts Council.
2. **APPROVAL OF AGENDA.** Motion by Dean Doherty and supported by Greg Rynearson to approve the agenda as presented. The motion was unanimously approved.
3. **APPROVAL OF MINUTES.** Motion by Greg Rynearson and supported by Vince Demasi to approve the minutes of the November 6, 2020 meeting as presented. The motion was unanimously approved.
4. **OLD/UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS.**
  - A. **Clare County Arts Council Presentation – Destination Clare Sculpture Walk**  
The Clare County Arts Council, Clare Parks and Recreation, and local artist Jeff Best (Devils Rope Art Studio) presented information regarding a potential new art installation in the City of Clare. After the presentation, they asked the DDA to support the further work to move forward with the project. No funding from the DDA is needed as the Arts Council plans on utilizing fundraising and grant funds for the project. The next step will be to present to the City Commission. A motion was made by Vince Demasi and supported by Greg Rynearson to support the Clare County Arts Council continue to move forward with planning and development of the Destination Clare Sculpture Walk. The motion was unanimously approved.
  - B. **Streetscape Rehabilitation Project Update.**  
A final update of the downtown streetscape rehabilitation project was given by DPW Director Luke Potter. Luke reported that the project reached substantial completion in 2020 and there are just a couple small pieces left to install for full completion. No action was required by the board.
  - C. **Payment of Bills.** The bills were submitted to the Board for review and approval. A motion was made by Dean Doherty and supported by Dawn Thomas to approve the bills as presented. The motion was unanimously approved.
6. **ADJOURNMENT.** Meeting adjourned at 8:47 a.m.

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Jim Allen, Chairman

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Jeremy Howard, Secretary