

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: October 16, 2025
RE: *Communications

For the Agenda of October 20, 2025

***Note: This is a Consent Agenda item and is considered routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed. In this event, it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of October 20, 2025.**

FOIA Requests & Responses: Maisie Beckner, Tawana Wilson, Granger, Inc.

Mobile Food Distribution: Clare County's November 2025 Mobile Food Distribution will be held at the Clare County Transit Building on November 1 with registration starting at 9:00 am.

Wolverine Pipeline Safety Information and Survey: The City received a pipeline Safety Awareness Survey and contact information for questions about pipeline operations in Clare.

Michigan Public Service Commission (MPSC) News Release: The MPSC will hold a public hearing on October 27 to hear comments on the long-term plans for electric utility reliability and affordability

Site Plans, Special Use Permits, Variance Requests & Public Notices:

- The city has received a Zoning Use Variance Request to run a commercial operation in a residential district.
- In compliance with PA57 of 2018, the second biannual LDFA and DDA meetings will be held on November 13.
- Notice of the Single Lot Assessment hearing scheduled for November 3 has been accomplished.

Attachments. As noted above.



202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

October 6, 2025

Maisie Beckner
2900 E. Degeer Ct
Midland MI 48642

RE: **FOIA Request #2025-098**

Your request for public record(s) under the Michigan Freedom of Information Act ("FOIA"), dated 09/12/2025, for the following records is acknowledged and is hereby granted in part: **the police report as well as body cam footage of any and all police officers on scene at any point. I would also like to request the footage inside the vehicle with Nathan Hasenfratz in it. The report was dated the 11th but the incident occurred on the 10th.**

Personal information that is exempt under MCL 15.243 Section 13.1(a) & (b)(iii) (d) and or (n) will be redacted.

To process your request, the City of Clare has provided an estimate of fees (attached) to provide the information. The City estimates a FOIA processing fee of \$311.21 to search for, retrieve, review, separate, examine material, redact, and prepare records for mailing.

Pursuant to MCL 15.234(8) a public body may require a 50% good-faith deposit if the entire fee estimate exceeds \$50.00. Accordingly, the City of Clare requires a deposit in the amount of \$155.61 in order to begin processing your request. Pursuant to MCL 15.234(14) this deposit must be received by the end of business on Thursday, November 20, 2025, otherwise, this request will be considered abandoned, and the City of Clare will not be required to fulfill the request. Under Section 10a of the Freedom of Information Act, you have the right to appeal the fee to the head of the public body. Upon receipt of the deposit, we will begin locating and compiling the requested. The City of Clare estimates a processing time of 60 business days after receipt of payment.

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org. A copy of this request will be kept on file for no less than one (1) year.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.

(2) Submit to the City Manager a written appeal that specifically states the word “**appeal**” and identifies the reason(s) for the reversal of the denial. Your appeal should be sent to the City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

Sincerely,

Diane M. Lyon
Clare City Clerk & FOIA Coordinator



Where the north begins at the crossroads of Rt 10 and 127.

202 West Fifth Street, Clare, Michigan 48617
www.cityofclare.org
phone: (989) 386-7541 fax: (989) 386-4508

October 6, 2025

DENIAL OF REQUEST FOR PUBLIC RECORD

Tawana Wilson
4041 Truxton Lane
Lansing MI 48911

RE: **FOIA Request #2025-107 9/13/25 Police report involving drowning at 6301 Timerlane Trail in the Village of Lake, Michigan.**

X Your request as described is denied because it does not exist under information in the City of Clare. This incident did not occur within the City of Clare. Contact the Clare County Sheriff's Department in Harrison, MI to request the report.

NOTICE: This correspondence constitutes a certification that the public records, as indicated, do not exist. You have the right to appeal this denial to the City Manager in writing that specifically states the word "APPEAL" and indicates the reason or reasons for reversal of the denial, or seek judicial review in the Circuit Court within 180 days of a final determination to deny a request. If the Court determines a public record is not exempt from disclosure, it shall order its release or production. The burden of proof in Court is on the public body. If the Court determines that the public body has been arbitrary and capricious in not disclosing a public record, it may award, in addition to actual and compensatory damages, punitive damages not exceeding \$500.00

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- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

A copy of this request will be kept on file for no less than one (1) year.

Diane M. Lyon, FOIA Coordinator

October 6, 2025

Date Denial Approved

The City of Clare is an Equal Opportunity Provider and Employer





16980 Wood Road
Lansing, Michigan 48906-1044
1-888-9GRANGER
P 517-372-2800
F 517-372-9220
www.grangernet.com

October 14, 2025

City of Claire
202 W. Fifth St.
Claire, MI 48617

Dear Ms. Lyon,

Re: Freedom Of Information Act request (waste hauler agreement)

I am writing to request a copy of the waste hauler contract with your current provider (including any attachments, exhibits, extensions, change orders, tables, etc.) via the Freedom of Information Act (FOIA).

Additionally, I would like to request the invoice or invoices showing the total charges for the latest city clean up. I would appreciate it if you could send this information via email, however, if you find difficulty with this request, please send copies via US mail.

Finally, I would like to be added to the bidders list for all solid waste, refuse, trash, recycling, or similar bids in the future.

Should you have any questions regarding this request, please feel free to contact me on my direct line at 517-371-9722 or on my mobile telephone at 517-256-8114. You may also e-mail me at janderson@grangernet.com

Sincerely,

Jami Anderson
Market Development Specialist

Free Drive-Through Mobile Food Distribution

Saturday - November 1, 2025


Registration: Starts at 9:00 a.m.

Distribution: 10:00 a.m. - 11:30 a.m.

Clare County Transit Building


1473 Transportation Dr., Harrison MI 48625

Please Note:

- Remember Line-up begins at 7:00 AM - NOT BEFORE!
- **NEW: LIMIT OF 4 FAMILIES PER VEHICLE -**
Remember large families count double
- Don't forget your registration tag! 
- Anyone in need of food can attend a mobile distribution.
- You do not need to provide identification or proof of residency to receive food.
- If you are unable to attend a distribution, someone else may pick up food on your behalf.
- Drivers and passengers are required to stay in vehicles at all times.
- **NEW - No animals allowed - except licensed service animals**
- Food will be placed in your trunk or backseat.
- Volunteers are always appreciated.



For more information contact: Clare County Food Facebook page or



Greater Lansing Food Bank at:
www.greaterlansingfoodbank.org, or
517/908-3680

Mid Michigan Community Action Agency at:
www.mmcaa.org
989/386-3805x1203

This institution is an equal opportunity provider



September 2025



Dear Neighbor:

Introduction

Wolverine Pipe Line Company (“Wolverine”) operates a liquid petroleum products pipeline and facilities in your local community. If you have received this letter, enclosed safety brochure, and helpful reminder magnet, it is because our records indicate you live or work near where our pipeline is located.

Who We Are and What We Do

Based in Portage, Michigan, Wolverine safely transports over 15 million gallons of gasoline and diesel fuel per day, connecting Chicago refineries to terminals in Northwest Indiana to numerous locations in Michigan through more than 700 miles of pipeline; below are the hazards to be aware of if you encounter these products:

PRODUCT	LEAK TYPE	VAPORS
HAZARDOUS LIQUIDS [SUCH AS: DIESEL FUEL, GASOLINE, AND OTHER REFINED PRODUCTS]	Liquid	Initially heavier than air and spread along ground and collect in low or confined areas. Vapors may travel to source of ignition and flash back. Explosion hazards indoors, outdoors or in sewers.
HEALTH HAZARDS	Inhalation or contact with material may irritate or burn skin and eyes. Fire may produce irritating, corrosive and/or toxic gases. Vapors may cause dizziness or suffocation. Runoff from fire control or dilution water may cause pollution.	

How a Partnership in Pipeline Safety with Wolverine Protects Your Community

Your preparedness and awareness of the location of our pipeline and understanding of how to respond in an emergency are very important to us. Please read the materials contained in the enclosed safety brochure regarding how to identify a pipeline leak and what to do in case of a pipeline incident or emergency. Pipelines require partnerships, and you have an important role in pipeline safety!

We encourage you to report any suspicious activity related to digging near a pipeline to the operator of the pipeline, never remove or deface pipeline markers, and always call 811 before you dig. Together we can prevent a hazardous incident and keep our community safe.

Wolverine does our part by monitoring our pipeline system 24 hours a day, 7 days a week from our Operations Control Center. We ensure safe pipeline operations through extensive employee training, regularly planned testing, aerial inspection, right-of-way patrols, and adherence to our industry-leading safety management system. Wolverine complies with all applicable federal government safety procedures.

Wolverine also maintains its strong safety record by continuously striving to be prepared for pipeline incidents that may occur. This is done through measures like detailed emergency response plans and working closely with emergency first responders during annual training exercises. Although rare, pipeline incidents can happen, which is why it takes a partnership between Wolverine, as the pipeline operator, and you to keep our community safe. In an emergency, Wolverine’s priority will always be to protect people and the environment.

We Need Your Help! Please complete a Survey for a Chance to Win One of Twenty (20) \$25 Visa Reward Cards

Your response is very important to us. Your participation in our survey will help us improve our community awareness and outreach efforts. Please complete the survey attached to the enclosed safety brochure, visit the provided online website link, or scan the QR code with your smart phone’s camera to complete the survey. Access to the website link and completion of the survey is available 24 hours a day and seven (7) days a week which allows you to participate at your convenience.

If you have specific questions regarding our pipeline operations in your community, contact us at our non-emergency phone number (269) 323-2491.

Respectfully,

A handwritten signature in black ink that reads 'Edwin Peters'.

Edwin Peters,
Right of Way & Claims Supervisor
Wolverine Pipe Line Company

Pipeline Safety Awareness Survey

Your information is Very Important! Please complete this survey and return it for a chance to **WIN** a \$25 Visa® gift card.

You can also fill out the survey online by visiting: survey.pdigm.com/wplco

WebCode

3HBT-4NEM

1. Prior to you receiving our safety brochure, were you aware that pipelines may be located in areas where you may conduct digging or excavation activities? Yes No
2. Do you know how to recognize a pipeline accident, leak or release, and how to respond to such an emergency? Yes No
3. How long are markings good for? 14 days 21 days Until marks fade All of the above depending on which state you're in
4. In which state(s) should you call 811 at least three days prior to date of excavation? Michigan Illinois Indiana
5. If you were to conduct any type of digging or excavation into the ground, what action should you take before digging? Call 811 and wait for the area to be marked Call 811 Other: (specify):
6. If you see a pipeline accident or suspect a leak in a pipeline, who should you contact immediately? Call 811 and wait for the area to be marked Call 811 Pipeline Operator Other: (specify):
7. How would you obtain information on the location of a pipeline near a proposed excavation site? Read the safety brochure information Obtain information from the pipeline markers Call 811 All of the above
8. Do you understand the purpose of 811 and when you should call? Yes No
9. Do you know the potential hazards of a pipeline accident, leak or release? Yes No
10. We'd like to follow up with you to thank you for completing this survey; check yes if you'd like to hear from us. Yes No
11. Did you find this information helpful? Yes No
12. Was the information presented within the brochure you received written in a concise, understandable way? Yes No
13. Do you recall previously receiving materials concerning pipeline awareness? Yes No



Scan to complete
our survey for a
chance to win a
Visa® gift card!

WPL EOPO LETTER MAGNET

PO*****AUTO**5-DIGIT 48617
CLARE CITY COUNCIL
CITY COUNCIL
OR CURRENT OCCUPANT
202 W 5TH ST
CLARE MI 48617-1457

1244
01-01-001
T617 P1
93030 AV 0.372



3HBT-4NEM



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



BUSINESS REPLY MAIL
FIRST-CLASS MAIL PERMIT NO. 5411 WICHITA, KS

POSTAGE WILL BE PAID BY ADDRESSEE

WOLVERINE PIPE LINE COMPANY
PO BOX 9123
WICHITA KS 67277-9908



Diane Lyon

Subject: FW: MPSC wants to hear from you about Michigan's energy future

From: Michigan Public Service Commission <MPSC@govsubscriptions.michigan.gov>

Sent: Thursday, October 9, 2025 8:56 AM

To: Diane Lyon <DLyon@cityofclare.gov>

Subject: MPSC wants to hear from you about Michigan's energy future



Gretchen Whitmer, Governor
Dan Scripps, Chair
Katherine Peretick, Commissioner
Shaquila Myers, Commissioner

NEWS RELEASE

www.michigan.gov/mpsc

FOR IMMEDIATE RELEASE Oct. 9, 2025

News media contact: [Matt Helms](#) 517-284-8300

Customer Assistance: 800-292-9555

MPSC wants to hear from you about Michigan's energy future

The Commission will hold a public hearing Oct. 27 in Auburn Hills. It's your chance to have your say on the state's assumptions for long-term plans for electric utility reliability and affordability, incorporating Michigan's new clean energy standard and factoring in renewable energy goals, environmental compliance, electric vehicles, potential data centers and more.

The Michigan Public Service Commission will hold a public hearing later this month in Auburn Hills to hear from the community about how certain factors should be included in the state's electric utilities' long-range plans for producing electricity to meet customer energy needs.

The hearing will be 6-7:30 p.m. on Monday, Oct. 27, at Oakland Community College's Auburn Hills Campus, in Building F, Room F123, at 2900 Featherstone Road. The hearing will be in-person, and anyone may attend and share their thoughts on how different electricity generating technologies should be analyzed to ensure utilities can meet their customers' electricity needs in the long term. A previous hearing was held Sept. 9 in Grand Rapids.

The upcoming hearing in metro Detroit is about what are officially called Integrated Resource Plan (IRP) planning parameters. These are guidelines that establish what Michigan's electric utilities must consider in their required long-term modeling of future electricity demand, essentially a roadmap for ensuring they'll have enough electricity over a period of up to 20 years to meet residential and business customer demand while also meeting clean energy standards.

IRPs tackle a range of issues, including the planned retirement of current electricity generation resources, the planned or anticipated need for new power generation, the appropriate mix of different electricity generation technologies to meet customer needs, laws and regulations, and the timing for building or acquiring those new resources. An IRP can also address programs that impact utility customer pocketbooks in other ways, such as home or business energy efficiency efforts that can reduce utility bills and programs to address utility affordability.

IRP planning parameters answer important issues like:

- How much electricity will be needed by electric vehicles in the state.
- How much electricity will be needed for homes and other buildings that may switch to electricity for space and water heating.
- What it is expected to cost for natural gas used to fuel power plants.
- How utilities will meet environmental standards and renewable goals and clean energy standards.
- How adoption of rooftop solar and other distributed generation technologies will impact electricity demand.

IRPs are required under Public Act 341 of 2016, which directs all rate-regulated utilities to submit IRPs to the MPSC for review and approval. Public Act 235 of 2023 establishes a clean energy standard of 80% by 2035 and 100% by 2040 and directs the incorporation of Michigan's clean energy standard in IRPs.

More information, including a draft report on the IRP planning parameters and how to submit comments in the case docket on this matter ([Case No. U-21867](#)), is available in the MPSC's [public notice](#) about the hearing.

Anyone needing an accommodation to attend the meeting or to inquire about accessibility may call 517-284-8090.

For information about the MPSC, visit www.michigan.gov/mpsc, sign up for its [monthly newsletter](#) or other [listservs](#). Follow the MPSC on [Facebook](#), [X/Twitter](#), [LinkedIn](#) or [Instagram](#).

###

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CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

CITY OF CLARE ZONING BOARD OF APPEALS PUBLIC NOTICE

The City of Clare Zoning Board of Appeals will hold a public hearing on Tuesday, November 4, 2025, at 6:30 p.m. at Clare City Hall, 202 W. 5th St., Clare, MI 48617, to receive public comment pertaining to a Zoning Use Variance Request to allow a commercial use in a residential zoning district at 11285 Schoolcrest Avenue in the City of Clare.

Public comments will be accepted by the Zoning Board of Appeals at the scheduled public hearing. Please contact Diane Lyon, Clare City Clerk, at dlvon@cityofclare.gov, or by calling 989-424-4068 prior to 5 p.m. on the date of the hearing if you have questions pertaining to the Use Variance Request or if you wish to submit verbal or written comment to be presented at the public hearing in the event you are unable to attend the hearing in person.

The City of Clare is an equal opportunity provider and employer.

Diane M. Lyon
Clare City Clerk





CITY OF CLARE

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POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

PUBLIC NOTICE

The City of Clare's Downtown Development Authority and the Local Development Finance Authority have scheduled their second of two semi-annual informational meetings for the year 2025, in accordance with PA57 of 2018 requirements.

The Clare Local Development Finance Authority will hold its public informational meeting on Thursday, November 13, 2025, at 8:00 a.m., at Clare City Hall.202 W. Fifth St., Clare, Michigan, Clare, Michigan.

The Clare Downtown Development Authority will hold its public informational meeting on Thursday, November 13, 2025 at 8:15 a.m., at Clare City Hall.202 W. Fifth St., Clare, Michigan, Clare, Michigan.

If you have questions or comments related to this meeting, please contact the City Treasurer at 989-424-4069 or via email at vcorlew@cityofclare.gov.





CITY OF CLARE

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CITY OF CLARE PUBLIC NOTICE

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Fx 989.386.0440

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Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

The Clare City Commission will hold a public hearing on Monday, November 3, 2025, at 6:00 p.m. at Clare City Hall, 202 W Fifth Street, to receive public comments pertaining to the approval of the Single Lot Assessment Roll for 2025 delinquent accounts. A copy of the assessment roll is available for review in the Clerk's office, Monday through Thursday, 7:00 a.m. to 5:30 p.m. Written and verbal comments will be accepted until 4:00 p.m. on the date of the meeting and may be submitted to the City Clerk at Clare City Hall, 202 W. Fifth St., Clare, MI 48617, via email to dlyon@cityofclare.gov, or by calling (989) 424-4068.

The City of Clare is an equal opportunity provider and employer.



Laurie Jackson
City Clerk's Office

