

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Gus Murphy. Absent: None. Also, present: Jeremy Howard, City Manager; Vicki Corlew, City Treasurer; Jennifer Kinberg, Deputy City Clerk; David Saad, Police Chief; and Dale Clark, WWTP Superintendent.

2. CONSENT AGENDA:

Moved by Commissioner Murphy second by Commissioner Bussell to approve the items listed with an asterisk (*), (Minutes, Agenda, Department Reports, Communications, Approval of Bills, and Professional Development) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES:

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA:

Approved by Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. ANNUAL REVIEW AND RENEWAL OF TITLE VI POLICY PLAN

MDOT requires recipients of Federal-aid highway funds (which we are) to have a Title VI Plan and Policy in place. MDOT requires the governing body of the City to review and renew the respective Plan and Policy annually so that we can continue to receive funding.

The City Commission is asked to review and renew the Title VI Plan and Policy to ensure compliance with Federal and State requirements.

Motion by Commissioner Murphy second by Commissioner Bonham to approve the review and renewal of the City's Title VI Plan and Policy by adoption of Resolution 2025-073. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

B. PERMANENT TRAFFIC SAFETY ISLAND AT McEWAN STREET AND WHEATON AVENUE

Representatives from the Traffic Safety Committee (TSC), Clare Public Schools (CPS), and in coordination with Michigan Department of Transportation (MDOT), met on August 13, 2025 to discuss the "temporary" traffic island that was placed at the intersection of Wheaton Ave. and McEwan Street almost a year ago. The addition of this island significantly increased safety at the corner for the children crossing and for the crossing guards there at the intersection. MDOT Representative Jack Hofweber is now proposing the installation of a permanent center island with landscaping at that location. The TSC and Clare Public Schools and City staff are in full support of this change to make the traffic island permanent.

The City Commission is now asked to approve the installation of the permanent island and submit that request to MDOT.

Motion by Commissioner Bonham second by Commissioner Jenkins to approve the installation of the permanent traffic control island by MDOT at the intersection of McEwan Street and Wheaton Avenue by the adoption of Resolution 2025-074. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission.

9. CITY MANAGER'S REPORT:

Lake Shamrock Dredging. Mechanical dredging by the city and hydraulic dredging by Savin Lake Services are operating again, as of July 1. Mechanical dredging by the city has continued at the west end of the lake with a focus on the mouth of the lake and the beach area. The city's barge operates during normal DPW business hours. Hydraulic Dredging by Savin is currently on the east end of the lake. The hydraulic dredging schedule is Monday through Friday 24 hours a day so there will be work during nighttime hours as well as during the day. Savin will be performing a short pause in operations soon that requires the removal of the barge to complete a project in Lake Isabella and then will be starting back up in Lake Shamrock as soon as that small project is complete to finish up the rest of this year to completion.

Lake Shamrock Dam Project. For the dam project, our engineering firms, GEI and Spicer, are continuing design work for the new dam and emergency/auxiliary spillway and new walkway. GEI anticipates that they will submit the preliminary permit application to EGLE in September of this year as they work toward the 90% completion mark on the design. They city will meet with them again in October to finalize the design and then bidding should occur over the winter. We are still waiting on the grant agreement with FEMA and will bring that to you at a future meeting. We will be applying for additional funds from DRRGP dollars if they become available, but so far, another round has not been announced.

DDA and LDFA Meetings. The city recently conducted the first of the annual mandated public meetings for both boards. Both meetings went smoothly. The meetings are held to allow for the taxing jurisdictions, Downtown Businesses, and residents to attend and give comments as well as feedback to the DDA on current and future projects in the DDA District. We will hold the second required annual meeting for both boards this fall.

MDOT Summer Road Project. As you recall, I previously mentioned that Brian Atkinson, Operations Manager for MDOT, recently reached out to the city to let us know that again this year they had winter savings in maintenance for our Region. As a result, they are adding a 1.5" cold mill and 1.5" resurfacing (Mill & Fill) project along McEwan St (US-127 BR) in the city of Clare. The limits are from 3rd Street northerly to State Street (where last year's Mill & Fill project began). The project will be approximately 0.309 miles in length. MDOT did not have plans to do work in our community over the next several years on this stretch of roadway, but because of the savings in Region Maintenance funds, they are now able to invest an additional \$275,000 to keep this section of roadway in good condition. The project is currently scheduled to start September 15th and is planned to take about a week. As a reminder there will be some detours in place during some of the construction.

Old US 27 Motor Car Tour. The Old US 27 Motor Car Tour will be back in Clare on Thursday, August 21, 2025. Join hundreds of classic cars as they tour nostalgic Old US 27. Michigan's Old US 27 Motor Tour visits several cities from its starting point in Coldwater to its ending point in Cheboygan. On Thursday, August 21, 2025, from 6:00-8:00 PM, the tour stops in Clare, where automobile enthusiasts can view hundreds of classic cars. Please join Michigan's Old US 27 Motor Tour as they come into downtown Clare once again! Local car enthusiasts are encouraged to participate and can begin parking their vehicles at 5 pm in the north bound lane in front of Little Caesars North to 7th Street. The car tour will begin to arrive around 5:45pm-6pm remaining on McEwan Street and in the Doherty Hotel parking lot until shortly after 8pm. The event flyer is attached to this report and you can follow the Facebook Page at <https://www.facebook.com/groups/100196076698332> for more details and current information.

Tour. As we continue our periodic tours, we have scheduled a tour of the city owned Hatton Township Landfill to receive a tour and information about the site following the meeting adjournment.

11. *COMMUNICATIONS: *Approved by Consent Agenda.*
12. EXTENDED PUBLIC COMMENT: None.
13. COMMISSION DISCUSSION TOPICS: MDOT conducted an unofficial traffic study of the speed limits on South Clare Avenue within the city this spring however the results of that study have not yet been made available.

14. *APPROVAL OF BILLS: *Approved by Consent Agenda.*
15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*
16. ADJOURNMENT: Motion by Commissioner Bussell seconded by Commissioner Murphy to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.* The meeting adjourned at 6:18 p.m.

Pat Humphrey, Mayor

Jennifer Kinberg, Deputy City Clerk