

## AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners  
FROM: Diane Lyon, City Clerk  
DATE: August 28, 2025  
RE: \*Professional & Education Training Opportunities

For the Agenda of September 02, 2025.

**\*Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of September 02, 2024.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development to include a vast selection of webinars available for viewing. The current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the city host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.
3. Michigan State University Extension Local Government Programs. MSU Extension will be offering continuing education opportunities for training and professional development. The current offerings are attached for review & consideration.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE  
Professional Development Training Request

Today's Date: \_\_\_\_\_

Your Name & Title: \_\_\_\_\_

Name of Training Event: \_\_\_\_\_

Location of Training Event: \_\_\_\_\_

Date(s) & Times of Training Event: \_\_\_\_\_

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have and special food requirements (if the event is serving food)?

\_\_\_\_\_

Will you need a city vehicle to attend this event? Yes  No   
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes  No

Do you have special needs regarding accommodations? \_\_\_\_\_

Please return this completed form to: Diane Lyon, City Clerk  
202 W. Fifth St.  
Clare, MI 48617  
Or you may email the form to: dlyon@cityofclare.gov



MON

LEAGUE VIRTUAL EVENT | SEPTEMBER 8 @ 12:00 PM - 1:00 PM

8

## Live with the League

[Register here](#)

Free

WED

LEAGUE SEPTEMBER 17 @ 8:00 AM - SEPTEMBER 19 @ 12:00 PM

17

AMWAY GRAND PLAZA 187 MONROE AVE NW, GRAND RAPIDS, MI, UNITED STATES

## Convention

The Michigan Municipal League's annual Convention brings together local officials, city managers, mayors, council members, municipal attorneys, and



[Register here](#)

MON

LEAGUE VIRTUAL EVENT | SEPTEMBER 22 @ 12:00 PM - 1:00 PM

22

## Live with the League

[Register here](#)

Free

THU

LEAGUE SEPTEMBER 25 @ 12:00 PM - 1:00 PM

25

## Building Foundations: A Housing How-To with Allen Edwin Homes



peek behind the curtain with Allen Edwin Holmes as they walk...

[Register here](#)

Free

TUE

LEAGUE VIRTUAL EVENT | SEPTEMBER 30 @ 12:00 PM - 1:00 PM

30

## All You Need is a SPARK: Investing in Local Entrepreneurship

Michigan's communities face a critical choice: keep chasing yesterday's economic development playbook or embrace the entrepreneurs who are already there. From Grand Rapids to Marquette, local leaders are grappling with the same challenges—vacant storefronts, brain drain, and dependence on outside solutions that never materialize. But what if the answer isn't...



FREE

## OCTOBER 2025

THU

16

NON-LEAGUE **OCTOBER 16 @ 9:00 AM - 4:00 PM**

**THE JAMES B. HENRY CENTER FOR EXECUTIVE DEVELOPMENT 3535 FOREST RD, LANSING, MI, UNITED STATES**

# MAMA Municipal Law Program & Annual Meeting

In conjunction with its Annual Meeting, MAMA will be presenting a full-day program designed to address daily challenges facing municipal attorneys, sharpen their skills and take advantage of a great networking opportunity. The agenda has timely and informative updates and engaging speakers.

## NOVEMBER 2025

THU

NON-LEAGUE **NOVEMBER 13 @ 5:00 PM - NOVEMBER 14 @ 4:00 PM**



The Michigan Association of Mayors (MAM) is hosting its biennial Mayors and Presidents Institute in Bay City. The event will include sessions on the role of the mayor/village president, the mayor/president and manager relationship, core policies like the Open Meetings Act (OMA), parliamentary procedure, and more. The Mayors and Presidents ...

## DECEMBER 2025

THU

LEAGUE DECEMBER 4 @ 5:30 PM - 9:15 PM

4

MICHIGAN MUNICIPAL LEAGUE LANSING OFFICE 208 N CAPITOL AVE #1, LANSING, MI, UNITED STATES

## Newly Elected Officials Training

Congratulations on your new position and welcome to the Michigan Municipal League! For more than 100 years, the League has provided advocacy, education, and assistance to local officials to help them provide improved services and administration. Your municipality's membership in the League provides you with access to these services, designed...



22

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**FEBRUARY 2026**

**SAT**

**LEAGUE VIRTUAL EVENT | FEBRUARY 7, 2026 @ 8:30 AM - 12:15 PM**

**7**

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American Planning Association  
**Michigan Chapter**

*Creating Great Communities for All*

## Upcoming Events

September 2025

[Solar Energy Webinar](#)

Wed  
3  
2025

September 3, 2025  
12:30PM - 2:00PM

Virtual

[view event details](#) 

[MAP Professional Development Session: Trends Planners Need to Know](#)

Fri  
5  
2025

September 5, 2025  
12:00PM - 1:00PM EST

[view event details](#) 

## Inclusive Housing & Universal Design Workshop Creating Solutions. Building Community. Designing for All.

Wed  
10  
2025

September 10, 2025  
9:00AM - 1:00PM

Grand Rapids

[view event details](#) 

## Inclusive Housing & Universal Design Workshop Creating Solutions. Building Community. Designing for All.

Thu  
11  
2025

September 11, 2025  
9:00AM - 1:00PM

Troy

[view event details](#) 

## CEDAM's Rural Real Estate Development Boot Camp

Mon  
15  
2025

September 15 - 19, 2025

Marquette

[view event details](#) 

## Safe Routes to School Regional Training

Tue  
16  
2025

September 16, 2025  
9:30AM - 3:40PM EDT

Kalamazoo

[view event details](#) 

## Safe Routes to School Regional Training

Thu  
25  
2025

September 25, 2025  
9:30AM - 3:40PM EDT

Saginaw

[view event details](#) 

## Transforming your Corridors with Housing

Thu  
25  
2025

September 25, 2025  
3:00PM - 4:30PM

Virtual

[view event details](#) 

October 2025

## Planning Michigan 2025 Conference

Wed  
22  
2025

October 22 - 24, 2025

Kalamazoo

[view event details](#) 

## 2025 Northwest Michigan Housing Summit

Mon  
27  
2025

October 27 - 28, 2025

Traverse City

[view event details](#) 

February 2026

## Transportation Bonanza 17

Tue  
10  
2026

February 10, 2026

East Lansing

[view event details](#) 

# April 2026

## 2026 APA's National Planning Conference

Sat  
25  
2026

April 25 - 28, 2026

Detroit

[view event details](#) 

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Ann Arbor, MI 48103

Tel: 734.913.2000 | Email: [info@planningmi.org](mailto:info@planningmi.org)

JOIN US ONLINE!

# FISCALLY READY COMMUNITIES: GETTING GRANT READY

September 25, 10:00 - 11:30 AM

October 20, 2:00 - 3:30 PM

December 4, 10:00 - 11:30 AM

[events.anr.msu.edu/frc\\_grants/](https://events.anr.msu.edu/frc_grants/)



## Local Government Budgeting in Uncertain Times

### Description

Local governments rely on state and federal budgets for significant funding, and uncertainty around a state budget can create headaches for local budget planning. Join this webinar to hear how other local units are handling this year's budget process through a moderated panel discussion with leaders from multiple levels of local government.

Panelists:

- Dr. Kevin Catlin, Kalamazoo County Administrator
- Jon Kangas, Marquette Charter Township Manager
- Dave Manson, Van Buren ISD Superintendent

Following the panel, join a discussion forum to share your own strategies and learn how other local units are adjusting planning, managing priorities, and keeping their budgets on track despite ongoing uncertainty.

### Date and Location

Wednesday, September 10, 11:30 AM – 12:30 PM on Zoom

Cost: FREE

**Registration: <https://events.anr.msu.edu/budgetplanning/>**

### CONTACT US:

Eric Walcott

[walcott3@msu.edu](mailto:walcott3@msu.edu)

616-914-7124



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