



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

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www.cityofclare.org

CLARE CITY COMMISSION

Meeting to be held at Clare City Hall
202 W. Fifth St., Clare MI

Monday, August 18, 2025
6:00 p.m.

AGENDA

CITY HALL

Ph 989.386.7541

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Manager x102

Assessor x103

Clerk x106

Treasurer x107

DEPARTMENT OF PUBLIC WORKS

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UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

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POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

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PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

1. **CALL TO ORDER**
 - A. Pledge of Allegiance
 - B. Roll Call
2. **CONSENT AGENDA** – All items listed with an asterisk (*) are considered to be routine by the City Commission and shall be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or citizen requests to do so, in which event the item shall be removed from the General Order of Business and considered in its normal sequence on the agenda.
3. ***APPROVAL OF MINUTES**
4. ***APPROVAL OF AGENDA**
5. **PUBLIC COMMENT**
6. **OLD/UNFINISHED BUSINESS** – None
7. **NEW BUSINESS**
 - A. Annual Review and Renewal of Title VI Policy Plan
 - B. Permanent Traffic Safety Island at McEwan Street and Wheaton Avenue
8. **TREASURERS REPORT**
9. ***DEPARTMENT REPORTS**
10. **CITY MANAGER'S REPORT**
11. ***COMMUNICATIONS**
12. **EXTENDED PUBLIC COMMENT**
13. **COMMISSION DISCUSSION TOPICS**
14. ***APPROVAL OF BILLS**



15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES

16. ADJOURNMENT

The public will be permitted to provide comment during the Public Comment portions of the meeting. The public is asked to identify themselves by providing their name and address when offering public comment.

Written comment may be submitted to dlyon@cityofclare.gov, or placed in the drop box at Clare City Hall, or sent in by postal mail to the City Clerk, Diane Lyon at Clare City Hall, 202 W. Fifth St., Clare MI 48617, prior to 4:00 p.m. on the date of the meeting and will be read during the public comment portion of the meeting.

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins and Gus Murphy. Absent: None. Also, present: Jeremy Howard, City Manager; Vicki Corlew, City Treasurer; Diane Lyon, City Clerk; and Officers Steven Sentz and Tom Brandon.

2. CONSENT AGENDA:

Moved by Commissioner Bussell second by Commissioner Murphy to approve the items listed with an asterisk (*), Agenda, Minutes, Communications, Professional Development, Second Reading of Ordinance 2025-004, Board & Committee Appointments, and Bills) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

3. *APPROVAL OF MINUTES;

Approved by Consent Agenda.

4. *APPROVAL OF AGENDA;

Approved by Consent Agenda.

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

A. *BOARD & COMMITTEE APPOINTMENTS

1. Reappointments to the Airport Advisory Board-Mike Smith and Rod Leslie.

Approved by Consent Agenda. Resolution 2025-067.

2. Reappointment to the Downtown Development Authority-Shari Buccilli.

Approved by Consent Agenda. Resolution 2025-068.

3. Reappointment to the Local Development Finance Authority-Steve Letherer.

Approved by Consent Agenda. Resolution 2025-069.

2. Reappointment to the Parks & Recreation Advisory Board-Tina Droomer.

Approved by Consent Agenda. Resolution 2025-070.

B. SECOND READING AND ADOPTION OF PROPOSED ORDINANCE 2025-004 (WASTEWATER DISCHARGE LIMITS)

Subsequent to a public hearing (public notice attached) at its regularly scheduled meeting of June 21, 2025 the Clare City Commission considered and approved a first reading of proposed ordinance (Ordinance 2025-004) incorporating changes to the City's Ordinance Codes a 2025 mandated amendment to the City's wastewater discharge limits.

The City Commission is the approval authority of all ordinance code changes or amendments. And all ordinances require two readings and a public hearing conducted by the City Commission before the City Commission can consider an ordinance for adoption. We ask the City Commission to allow a Second Reading of the proposed ordinance amendments and subsequently approve Ordinance 2025-004 for incorporation to the City's Ordinance Codes.

Motion by Commissioner Jenkins second by Commissioner Bonham to approve the second reading and adoption of Ordinance 2025-004 by adoption of Resolution 2025-071. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

C. EGLE DAM RISK REDUCTION GRANT PROGRAM AGREEMENT-ROUND TWO APPLICATION

the City has been working with the Department of Environment, Great Lakes, and Energy (EGLE) on several grant applications for additional funding for the Lake Shamrock Dam replacement project. Our dam engineers, GEI, notified us that the City of Clare was

awarded an additional \$1,300,000 grant in the second round of funding for the EGLE Dam Risk Reduction Grant Program (DRRGP) to complete the dam replacement project. We have now received the formal grant award documents from EGLE that require approval by the City Commission to allow us to accept the grant award and proceed with this next portion of the project.

The Commission is asked to approve the grant agreement as presented and authorize the City Manager to sign any and all necessary documents, and the City Treasurer to make any and all budget amendments that may be necessary.

Motion by Commissioner Murphy second by Commissioner Bussell to approve the grant award and accept the funds by adoption of Resolution 2025-072. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Meagan Jenkins Carolyn (Gus) Murphy, and Pat Humphrey. Nays: None. Absent: None. *Motion Carried.*

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission.

9. CITY MANAGER'S REPORT

Lake Shamrock Dredging. Mechanical dredging by the city continues at the west end of the lake with a focus on the mouth of the lake and the beach area. The city's barge operates during normal DPW business hours. Hydraulic dredging by Savin is presently on the east end of the lake. The hydraulic dredging schedule is Monday through Friday 24 hours a day.

Lake Shamrock Dam Project. GEI and Spicer, are continuing design work for the new dam and emergency/auxiliary spillway and new walkway. We have been working with EGLE and FEMA to get acceptance complete for the FEMA HHPD. The second round of the DRRGP grant is on the agenda for approval of the agreement for the August 4th City Commission meeting. This will allow us to secure an additional \$1,300,000 for the dam project from EGLE; the City's match is 10% (\$130,000) which will come out of the State grant/allocation funds that we have for the project. We will apply for additional funds from DRRGP dollars if they become available.

Downtown Clare Music and Art Festival. On Saturday, August 9th, enjoy live performances from talented musicians on the streets and in local businesses downtown from 1-4 PM, then make your way to Art Alley for the main acts starting at 4 PM, then wrap up the evening at the After Glow Party at the Doherty Hotel.

Depot Day. Depot Day is Saturday, August 9, 2025, at the Clare Union Railroad Depot from 10 am – 1 pm. Stop by to help raise money towards construction the outside restrooms for the Pere Marquette Rail-Trail trailhead. A silent auction, bake sale, games, little train rides for the kids, a bounce house, and other activities will take place at this event.

Clare County Art Council Juried Art Show. The Clare County Art Council will be hosting a "Juried Art Show" on Saturday, August 9, 2025, at the Clare Union Railroad Depot. This event is being held in conjunction with Clare Depot Day and the Clare Music and Art Festival. The artists will set up on the east lawn of the Depot grounds from 10:00 a.m. to 5:00 p.m.

Old US 27 Motor Car Tour. The Old US 27 Motor Car Tour will be back in Clare on Thursday, August 21, 2025 from 6:00-8:00 PM. Join hundreds of classic cars as they tour nostalgic Old US 27. Michigan's Old US 27 Motor Tour visits several cities from its starting point in Coldwater to its ending point in Cheboygan. You can follow this event on Facebook at <https://www.facebook.com/groups/100196076698332> for details and information.

11. *COMMUNICATIONS: *Approved by Consent Agenda.*
12. EXTENDED PUBLIC COMMENT: Matt Forsberg, Grant Township, requested that the Commission keep neighboring property owners informed of plans regarding wildlife management at the Clare Municipal Airport.
13. COMMISSION DISCUSSION TOPICS: None.
14. *APPROVAL OF BILLS: *Approved by Consent Agenda.*

15. *PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*

16. ADJOURNMENT: Motion by Commissioner Murphy seconded by Commissioner Bonham to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.* The meeting adjourned at 6:12 p.m.

Pat Humphrey, Mayor

Diane M. Lyon, City Clerk

AGENDA REPORT

To: Mayor Pat Humphrey and the Clare City Commission
From: Jeremy Howard, City Manager
Date: August 12, 2025
Regarding: Annual Review & Renewal of Title VI Plan & Policy

For the Agenda August 18, 2025

Background. MDOT requires that all recipients of Federal-aid highway funds (which we are) are required to have a Title VI Plan and Policy (*copy att'd*) in place. The respective Plan and Policy is required to be reviewed and renewed annually by the governing body of the respective governmental entities that receive highway funding.

The City Commission is asked to review and renew the Title VI Plan and Policy to ensure compliance with Federal and State requirements.

Issues & Questions Specified. Should the City Commission review and renew the City's Title VI Plan & Policy?

Alternatives.

1. Review and Renew the Plan & Policy.
2. Approve an amended version of the proposed Plan & Policy.
3. Do not approve a Title VI Plan & Policy.
4. Set aside a decision regarding this matter at a later date.

Financial Impact. There is no immediate impact on the City; however, failure to renew the Title VI Plan & Policy could potentially subject the City to withdrawal or denial of Federal-aid highway funds.

Recommendation. I recommend that the City Commission review and renew the current Title VI Policy & Plan by adoption of Resolution 2025-073 (*copy att'd*).

Attachments.

1. 2025 Title VI Plan & Policy.
2. 2025 Title VI Sub-Recipient Annual Certification Form.
3. Resolution 2025-073.

TITLE VI SUB-RECIPIENT ANNUAL CERTIFICATION FORM

This form is to certify compliance with Title VI of the Civil Rights Act of 1964. If your Title VI Plan has been approved by the Michigan Department of Transportation (MDOT), all changes to the organization's Title VI Plan which occurred during the current fiscal year (October 1st through September 30th) must be reported on this form. Please attach additional pages, as necessary, to provide a complete response to each question.

NAME OF ORGANIZATION

City of Clare

NAME OF TITLE VI COORDINATOR

Luke Potter

TITLE

Director of Public Works

ADDRESS

202 West Fifth Street

CITY

Clare

COUNTY

Clare



STATE

MI

ZIP CODE

48617

TELEPHONE NO.

989-424-4072

FAX NO.

989-386-4508

E-MAIL ADDRESS

lpotter@cityofclare.gov

1. Has your Title VI Coordinator changed during the reporting period or since your last Title VI Plan was approved? If yes, please list the name and contact information for the new coordinator. No Yes

2. Has your organization had any projects that have Title VI, LEP, or EJ impacts? How many? If yes, what did you do to ensure that those populations affected by the project had meaningful access to and involvement in the development process? No Yes

3. What is the number or percentage of LEP or EJ populations who were affected by the project? N/A

4. How many public involvement meetings did you hold during the reporting period? regular bi-monthly city meetings

5. Did you provide language assistance at any of your public meetings during the reporting period? How many persons received this assistance? No Yes

6. Did you receive any formal or informal Title VI complaints, or law suits during this reporting period? If yes, how many, and please provide details regarding each complaint or law suit and the resolution. No Yes

7. During this reporting period, how many of your employees have been educated about Title VI and their responsibility to ensure non-discrimination in any of your programs, services, or activities.

All employees are informed of our non-discrimination policy upon hire.

8. Please provide any comments or additional information related to the organization's Title VI Plan.

The information reported on this form is accurate and reflects all changes to the organization's Title VI Plan for the current fiscal year.

NAME	TITLE	DATE
Luke Potter	Director of Public Works	

If you have any questions regarding Title VI, contact: MDOT Title VI Coordinator (517) 241-7462, or MDOT-TitleVI@Michigan.gov. **PLEASE RETURN COMPLETED FORM VIA EMAIL, OR FAX TO: (517) 335-0945.**

PLEASE SUBMIT THIS FORM BY OCTOBER 5TH OF THE REPORTING YEAR.

**CITY OF CLARE
TITLE VI
NON-DISCRIMINATION PLAN**

**202 West Fifth Street
Clare, MI 48617
Phone: 989-386-7541
Fax: (989) 386-4508**

**Title VI Coordinator:
Luke Potter, Director of Public Works
Phone: 989-424-4072
Fax: (989) 386-4508
www.cityofclare.gov**

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INTRODUCTION

The City of Clare is a Home Rule City operating under Home Rule Charter approved and election held on March 12, 1948, and effective on April 12, 1948. Accordingly, the City of Clare is a body corporate organized to promote the general health and welfare of the public and citizens of the City of Clare. The City of Clare recognizes its responsibility to provide fairness and equity in all of its programs, services and activities and that it must abide by and enforce Federal and State Civil Rights legislation.

Title VI of the Civil Rights Act of 1964, is the overarching civil rights law that prohibits discrimination based on race, color, or national origin, in any program, service or activity that receives federal assistance. Specifically, Title VI assures that, “No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance.” Title VI has been broadened by related statutes, regulations and executive orders. Discrimination based on sex is prohibited by Section 324 of the Federal-Aid Highway Act, which is the enabling legislation of the Federal Highway Administration (FHWA). The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 prohibit unfair and inequitable treatment of persons as a result of projects which are undertaken with Federal financial assistance. The Civil Rights Restoration Act of 1987 clarified the intent of Title VI to include all programs and activities of federal-aid recipients and contractors whether those programs and activities are federally funded or not.

In addition to statutory authorities, Executive Order 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” signed in February of 1994, requires federal agencies to achieve Environmental Justice as part of its mission by identifying disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. Environmental Justice Initiatives are accomplished by involving the potentially affected public in the development of transportation projects that fit within their communities without sacrificing safety or mobility. In 1997, the U.S. Department of Transportation (USDOT) issued its DOT Order to Address Environmental Justice in Minority Populations and Low-Income Populations to summarize and expand upon the requirements of Executive Order 12898 on Environmental Justice. Also, Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency (LEP),” provides that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives Federal financial assistance.

As a recipient of federal financial assistance, City of Clare must provide access to individuals with limited ability to speak, write, or understand the English language. The City of Clare will not restrict an individual in any way from the enjoyment of any advantage or privilege enjoyed by others receiving any service, financial aid, or other benefit under its programs or projects. Individuals may not be subjected to criteria or methods of administration which cause adverse impact because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program because of race, color

or national origin. Therefore, the primary goals and objectives of the City of Clare's Title VI Program are:

1. To assign roles, responsibilities, and procedures for ensuring compliance with Title VI of the Civil Rights Act of 1964 and related regulations and directives;
2. To ensure that people affected by the City of Clare's programs and projects receive the services, benefits, and opportunities to which they are entitled without regard to race, color, national origin, age, sex, or disability;
3. To prevent discrimination in the City of Clare programs and activities, whether those programs and activities are federally funded or not;
4. To establish procedures for identifying impacts in any program, service, or activity that may create illegal adverse discrimination on any person because of race, color, national origin, age, sex, or disability; or on minority populations, low-income populations, the elderly, and all interested persons and affected Title VI populations;
5. To establish procedures to annually review Title VI compliance within specific program areas within the City of Clare;
6. To set forth procedures for filing and processing complaints by persons who believe they have been subjected to illegal discrimination under Title VI in the City of Clare services, programs or activities.

As the sub-recipient of federal transportation funds, the City of Clare must comply with federal and state laws, and related statutes, to ensure equal access and opportunity to all persons, with respect to transportation services, facilities, activities, and programs, without regard to race, color, religion, national origin, sex, socio-economic status, or geographical location. Every effort will be made to prevent discrimination in any program or activity, whether those programs and activities are federally funded or not, as guaranteed by the Civil Rights Restoration Act of 1987.

The City of Clare shall also ensure that their sub-recipients adhere to state and federal law and include in all written agreements or contracts, assurances that the sub-recipient must comply with Title VI and other related statutes. The City of Clare, as a sub-recipient who distributes federal transportation funds, shall monitor their sub-recipients for voluntary compliance with Title VI. In the event that non-compliance is discovered, the City of Clare will make a good faith effort to ensure that the sub-recipient corrects any deficiencies arising out of complaints related to Title VI; and that sub-recipients will proactively gauge the impacts of any program or activity on minority populations and low-income populations, the elderly, persons with disabilities, all interested persons and affected Title VI populations.

Discrimination under Title VI

There are two types of illegal discrimination prohibited under Title VI and its related statutes. One type of discrimination which may or may not be intentional is “disparate treatment.” Disparate treatment is defined as treating similarly situated persons differently because of their race, color, national origin, sex, disability, or age.

The second type of illegal discrimination is “disparate impact.” Disparate impact discrimination occurs when a “neutral procedure or practice” results in fewer services or benefits, or inferior services or benefits, to members of a protected group. With disparate impact, the focus is on the consequences of a decision, policy, or practice rather than the intent.

The City of Clare’s efforts to prevent such discrimination must address, but not be limited to, a program’s impacts, access, benefits, participation, treatment, services, contracting opportunities, training, investigation of complaints, allocation of funds, prioritization of projects, and the overarching functions of planning, project development and delivery, right-of-way, construction, and research.

The City of Clare has developed this Title VI Plan to assure that services, programs, and activities of the department are offered, conducted, and administered fairly, without regard to race, color, national origin, sex, age, or disability of the participants or beneficiaries of federally funded programs, services, or activities (see Title VI Assurances).

CITY OF CLARE POLICY STATEMENT

The City of Clare reaffirms its policy to allow all individuals the opportunity to participate in federal financially assisted services and adopts the following provision:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” In applying this policy, the City of Clare and its sub- recipients of federal funds shall not:

1. Deny any individual with any services, opportunity, or other benefit for which such individual is otherwise qualified;
2. Provide any individual with any service, or other benefit, which is inferior (in quantity or quality) to, or which is provided in a different manner from that which is provided to others;
3. Subject any individual to segregated or disparate treatment in any manner related to such individual’s receipt of services or benefits;
4. Restrict an individual in any way from the enjoyment of services, facilities or any other advantage, privilege or other benefit provided to others;
5. Adopt or use methods of administration, which would limit participation by any group of recipients or subject any individual to discrimination;

6. Address any individual in a manner that denotes inferiority because of race, color, or national origin;
7. Permit discriminatory activity in a facility built in whole or in part with federal funds;
8. Deny any segment of the population the opportunity to participate in the operations of a planning or advisory body that is an integral part of a federally funded program;
9. Fail to provide information in a language other than English to potential or actual beneficiaries who are of limited English-speaking ability, when requested and as appropriate;
10. Subject an individual to discriminatory employment practices under any federally funded program whose object is to provide employment;
11. Locate a facility in any way, which would limit or impede access to a federally-funded service or benefit.

The City of Clare will actively pursue the prevention of any Title VI deficiencies or violations and will take the necessary steps to ensure compliance. If irregularities occur in the administration of the program's operation, procedures will be promptly implemented to resolve Title VI issues all within a period not to exceed 90 days.

The City of Clare designates Luke Potter, Director of Public Works, as the Title VI Coordinator. The Director of Public Works will be responsible for initiating and monitoring Title VI activities and other required matters, ensuring that the City of Clare complies with the Title VI regulations and pursues prevention of Title VI deficiencies or violations. Inquiries concerning the City of Clare and Title VI may be directed to the City of Clare, Attn: Luke Potter, Director of Public Works, 202 West Fifth, Clare MI 48617



Luke Potter
Director of Public Works

**CITY OF CLARE
TITLE VI ASSURANCE**

The City of Clare (hereinafter referred to as the "Recipient") hereby agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d-42 USC 2000d-4 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non- discrimination in Federally-Assisted Programs for the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of gender, race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient received Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and hereby gives assurances that it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7 (a) (1) and (b) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurance with respect to the Federal Aid Highway Program:

1. That the Recipient agrees that each "program" and each "facility as defined in subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federal Aid Highway Programs and, in adapted form in all proposals for negotiated agreements:

“The (Recipient), in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, SubTitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”
3. That the Recipient shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clauses of Appendix B of this assurance, 'as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under the Federal Aid Highway Program.
8. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he delegates specific authority to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

City of Clare

Luke Potter, Director of Public Works

Date

AUTHORITIES

Title VI of the Civil Rights Act of 1964, 42 USC 2000d to 2000d-4; 42 USC 4601 to 4655; 23 USC 109(h);

Title VI of the 1964 Civil Rights Act provides that no person in the United States shall, on the grounds of race, color, or national origin (including Limited English Proficiency), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance (please refer to 23 CFR 200.9 and 49 CFR 21). Related statutes have broadened the grounds to include age, low income, and disability.

The Civil Rights Restoration Act of 1987 also broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include all programs or activities of Federal Aid recipients, sub-recipients, and contractors, whether such programs and activities are federally assisted or not (Public Law 100-259 [S. 557] March 22, 1988).

Federal Aid Highway Act of 1973, 23 USC 324: No person shall on the ground of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal assistance under this title or carried on under this title.

Age Discrimination Act of 1975, 42 USC 6101: No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving federal financial assistance.

Americans With Disabilities Act of 1990 PL 101-336: No qualified individual with a disability shall, by reason of his/her disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination by a department, agency, special purpose district or other instrumentality of a state or local government.

Section 504 of the Rehabilitation Act of 1973: No qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity that receives or benefits from federal financial assistance.

USDOT Order 1050.2: Standard Title VI Assurances.

EO12250: Department of Justice Leadership and coordination of Non-discrimination Laws.

EO12898: Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations.

28 CFR 50.3: Guidelines for the enforcement of Title VI of the Civil Rights Act of 1964.

EO13166: Improving Access to Services for Persons with Limited English Proficiency.

DEFINITIONS

Adverse Effects – The totality of significant individual or cumulative human health or environmental effects including interrelated social and economic effects, which may include, but are not limited to: (See Appendix E for additional discussion of “significant”)

- Bodily impairment, infirmity, illness or death
- Air, noise and water pollution and soil contamination
- Destruction or disruption of man-made or natural resources
- Destruction or diminution of aesthetic values
- Destruction or disruption of community cohesion or community’s economic vitality
- Destruction or disruption of the availability of public and private facilities and services
- Adverse employment effects
- Displacement of person’s businesses, farms or non-profit organizations
- Increased traffic congestion, isolation, exclusion or separation of minority or low-income individuals within a given community or from the broader community
- Denial of, reduction in, or significant delay in the receipt of benefits of the City programs, policies and activities

Significant Adverse effects on Minority and Low-Income Populations – An adverse effect that:

- a. is predominantly borne by a minority population and/or a low-income population, or
- b. will be suffered by the minority population and/or low-income population and is shown to be appreciably more severe or greater in magnitude than the adverse effect that will be suffered by the non-minority population and/or non-low-income population.

Limited English Proficiency - Individuals with a primary or home language other than English who must, due to limited fluency in English, communicate in that primary or home language if the individuals are to have an equal opportunity to participate effectively in or benefit from any aid, service or benefit provided by the City.

Federal Assistance – Includes grants and loans of federal funds; the grant or donation of federal property and interests in property; the detail of federal personnel, federal property or any interest in such property without consideration or at a nominal consideration or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient; and any federal agreement, arrangement or other contract which has, as one of its purposes, the provision of assistance.

Low-Income – A person whose median household income is at or below the Department of Health and Human Service Poverty guidelines. <http://aspe.hhs.gov/poverty/>

Low-Income Population – Any readily identifiable group of low-income persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Minority – A person who is:

- a. Black – A person having origins in any of the black racial groups of Africa;
- b. Hispanic – A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race;
- c. Asian American – A person having origins in any of the original people of the Far East, Southeast Asia, the Indian sub-continent, or the Pacific Islands; or
- d. American Indian and Alaskan Native – A person having origins in any of the original people of North America and who maintains cultural identification through tribal affiliation or community recognition.

Minority Population – Any readily identifiable groups of minority persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed City program, policy or activity.

Non-Compliance – A recipient has failed to meet prescribed requirements and has shown an apparent lack of good faith effort in implementing all the requirements of Title VI and related statutes.

Persons – Where designation of persons by race, color or national origin is required, the following designation ordinarily may be used; “White not of Hispanic origin”, “Black not of Hispanic origin”, “Hispanic”, “Asian or Pacific Islander”, “American Indian or Alaskan Native”. Additional sub-categories based on national origin of primary language spoken may be used, where appropriate, on either a national or a regional basis.

Program – Includes any road or park project including planning or any activity for the provision of services financial aid or other benefits to individuals. This includes education or training, work opportunities, health welfare, rehabilitation, or other services, whether provided directly by the recipient of federal financial assistance or provided by others through contracts or other arrangements with the recipient.

Recipient - Any state, territory, possession, the District of Columbia, Puerto Rico, or any political subdivision, or instrumentality thereof, or any public or private agency, institution, or organization, or other entity, or any individual, in any state, territory, possession, the District of Columbia, or Puerto Rico, to whom Federal assistance is extended, either directly or through another recipient, for any program. Recipient includes any successor, assignee, or transferee thereof, but does not include any ultimate beneficiary under any such program.

Sub-Recipient – Any agency such as a council of governments, regional planning agency, or educational institution, for example, that received Federal Highway Administration (FHWA) funds through the State DOT and not directly from the FHWA. Other agencies, local governments, contractors, consultants that receive these funds are all considered sub-recipients.

ADMINISTRATION – GENERAL

The City of Clare designates Luke Potter, Director of Public Works, as the Title VI Coordinator (hereinafter referred to the “Title VI Coordinator”) shall have lead responsibility for coordinating the administration of the Title VI and related statutes program, plan and assurances.

Complaints: If any individual believes that he/she or any other program beneficiaries have been the object of unequal treatment or discrimination as to the receipt of benefits and/or service, or on the grounds of race, color, national origin (including Limited English Proficiency), sex, age or disability, he/she may exercise his/her right to file a complaint with the City. Complaints may be filed with the Title VI Coordinator. Every effort will be made to resolve complaints informally at the lowest level.

Data Collection: Statistical data on race, color, national origin, English language ability and sex of participants in and beneficiaries of the City of Clare programs; e.g., impacted citizens and affected communities will be gathered and maintained by the City of Clare. The gathering procedures will be reviewed annually to ensure sufficiency of the data in meeting the requirements of the Title VI program.

Program Reviews: Special emphasis program reviews will be conducted based on the annual summary of Title VI activities accomplishments and problems. The reviews will be conducted by the Title VI Coordinator to assure effectiveness in their compliance of Title VI provisions. The Title VI Coordinator will coordinate efforts to ensure the equal participation in all their programs and activities at all levels. The City of Clare does not have any special emphasis programs at this time.

Title VI Reviews on Sub-Recipients: Title VI compliance reviews will be conducted annually by the Title VI Coordinator. Priority for conducting reviews will be given to those recipients of federal (U.S. Department of Transportation) funds with the greatest potential of impact to those groups covered by the act. The reviews will entail examination of the recipients’ adherence to all Title VI requirements. The status of each review will be reported in the annual update and reported to relevant U.S. Department of Transportation (USDOT) modes upon request.

Annual Reporting Form: The Title VI Coordinator will be responsible for coordination, compilation, and submission of annual reporting form data to the Michigan Department of Transportation (MDOT), Civil Rights Programs Unit via the Sub-Recipient Annual Certification Form (MDOT form #0179) by October 5th.

Title VI Plan Updates: If updated, a copy of Title VI Plan will be submitted to the MDOT, Civil Rights Program Unit, as soon as the update has been completed, or as soon as practicable, and no later than 30 days if significant changes are made.

Public Dissemination: The City will disseminate Title VI Program information to the City of Clare employees and to the general public. Title VI Program information will be submitted to sub-recipients, contractors and beneficiaries. Public dissemination will include inclusions of

Title VI language in contracts and publishing the Title VI Plan on the City of Clare internet website, at www.cityofclare.gov.

Remedial Action: The City of Clare, through the Title VI Coordinator, will actively pursue the prevention of Title VI deficiencies and violations and will take the necessary steps to ensure compliance with all program administrative requirements. When deficiencies are found, procedures will be promptly implemented to correct the deficiencies and to put in writing the corrective action(s). The period to determine corrective action(s) and put it/them in writing to effect compliance may not exceed 90 days from the date the deficiencies are found.

LIMITED ENGLISH PROFICIENCY

On August 11, 2000, President William J. Clinton signed an executive order, Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiencyⁱ, to clarify Title VI of the Civil Rights Act of 1964. It had as its purpose, to ensure accessibility to programs and services to otherwise eligible persons who are not proficient in the English language.

This executive order stated that individuals who do not speak English well and who have a limited ability to read, write and speak, or understand English are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit, or encounterⁱⁱ. These individuals are referred to as being limited in their ability to speak, read, write, or understand English, hence the designation, “LEP,” or Limited English Proficient. The Executive Order states that:

“Each federal agency shall prepare a plan to improve access to its federally conducted programs and activities by eligible LEP persons. Each plan shall be consistent with the standards set forth in the LEP Guidance, and shall include the steps the agency will take to ensure that eligible LEP persons can meaningfully access the agency’s programs and activities.”

Not only do all federal agencies have to develop LEP plans as a condition of receiving federal financial assistance, recipients have to comply with Title VI and LEP guidelines of the federal agency from which funds are provided as well.

Federal financial assistance includes grants, training, use of equipment, donations of surplus property, and other assistance. Recipients of federal funds range from state and local agencies, to nonprofits and organizations. Title VI covers a recipient’s entire program or activity. This means all parts of a recipient’s operations are covered, even if only one part of a recipient’s organization receives the federal assistance. Simply put, any organization that receives federal financial assistance is required to follow this Executive Order.

The City of Clare receives funds from the US Department of Transportation via the Federal Highway Administration.

The US Department of Transportation published *Policy Guidance Concerning Recipients' responsibilities to Limited English Proficient Person* in the December 14th, 2005 Federal Register.ⁱⁱⁱ

The Guidance implies City of Clare as organizations that must follow this guidance:

This guidance applies to all DOT funding recipients, which include state departments of transportation, state motor vehicle administrations, airport operators, metropolitan planning organizations, and regional, state, and local transit operators, among many others. Coverage extends to a recipient's entire program or activity, i.e., to all parts of a recipient's operations. This is true even if only one part of the recipient receives the Federal assistance. For example, if DOT provides assistance to a state department of transportation to rehabilitate a particular highway on the National Highway System, all of the operations of the entire state department of transportation—not just the particular highway program or project—are covered by the DOT guidance.

Elements of an Effective LEP Policy

The US Department of Justice, Civil Rights Division has developed a set of elements that may be helpful in designing and LEP policy or plan. These elements include:

1. Identifying LEP persons who need language assistance
2. Identifying ways in which language assistance will be provided
3. Training Staff
4. Providing notice to LEP persons
5. The recommended method of evaluating accessibility to available transportation services is the Four-Factor Analysis identified by the USDOT.

These recommended plan elements have been incorporated into this plan.

Methodology for Assessing Needs and Reasonable Steps for an Effective LEP Policy

The DOT guidance outlines four factors recipients should apply to the various kinds of contacts they have with the public to assess language needs and decide what reasonable steps they should take to ensure meaningful access for LEP persons:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee.
2. The frequency with which LEP individuals come in contact with the program.
3. The nature and importance of the program, activity, or service provided by the recipient to the LEP Community.
4. The resources available to the City of Clare and overall cost.

The greater the number or proportion of eligible LEP persons; the greater the frequency with which they have contact with a program, activity, or service and the greater the importance of that program, activity, or service, the more likely enhanced language services will be needed. The intent of DOT's guidance is to suggest a balance that ensures meaningful access by LEP

persons to critical services while not imposing undue burdens on small organizations and local governments.

Smaller recipients with more limited budgets are typically not expected to provide the same level of language service as larger recipients with larger budgets.

The DOT guidance is modeled after the Department of Justice’s guidance and requires recipients and sub recipients to take steps to ensure meaningful access their programs and activities to LEP persons. More information for recipients and sub-recipients can be found at <http://www.lep.gov>.

The Four-Factor Analysis

This plan uses the recommended four-factor analysis of an individualized assessment considering the four factors outlined above. Each of the following factors is examined to determine the level and extent of language assistance measures required to sufficiently ensure meaningful access to City of Clare services and activities that may affect their quality of life. Recommendations are then based on the results of the analysis.

Factor 1: The Proportion, Numbers and Distribution of LEP Persons

The Census Bureau has a range for four classifications of how well people speak English. The classifications are: ‘very well,’ ‘well,’ ‘not well,’ and ‘not at all.’ For our planning purposes, we are considering people that speak English less than ‘very well’ as Limited English Proficient persons.

As seen in Table #1, the Census 2010 Data for City of Clare shows a small amount of the population that would speak English less than ‘very well’.

TABLE #1

LANGUAGE SPOKEN AT HOME	# of Individuals	Percent
Population 5 years and over	2,940	2,940
English only	2,849	96.9%
Language other than English	91	3.1%
Speak English less than "very well"	49	1.7%
Spanish	11	0.4%
Speak English less than "very well"	0	0.0%
Other Indo-European languages	41	1.4%
Speak English less than "very well"	10	0.3%
Asian and Pacific Islander languages	39	1.3%
Speak English less than "very well"	39	1.3%
Other languages	0	0.0%
Speak English less than "very well"	0	0.0%

Factor 2: Frequency of Contact with LEP Individuals

The city has conducted an informal survey of our employees with regard to whether they have had encounters with LEP individuals in the performance of their job functions and found that they have had encounters with LEP individuals. We have offices accessible to the public and therefore accessible to LEP individuals and we have staff that work in the field that could encounter LEP individuals. Additionally, regular Board/Council/public meetings are held monthly which would potentially bring LEP individuals to these meetings. Given the small concentration of LEP individuals as displayed in Table #1 (above) the probability of our employees to encounter and LEP individual is low.

Factor 3: The Nature and Importance of the Program, Activity, or Service to LEP

The City of Clare serves individuals throughout the City in a variety of ways including managing roads, water, sewer, police, fire, elections, and other services to citizens of the City and individuals from outside of the city, such as visitors and those traversing the state. The nature of the services that the City provides is very important to an individual's day-to-day life. Therefore the denial of services to an LEP individual could have a significant detrimental effect. Although the LEP population in the city is small we will ensure accessibility to all of our programs, services, and activities.

Factor 4: The Resources Available to the City of Clare and Overall Cost

US Department of Transportation Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons published in the Federal Register: December 14, 2005 (Volume 70, Number 239) states:

“Certain DOT recipients, such as those serving very few LEP persons or those with very limited resources, may choose not to develop a written LEP plan.”

The City of Clare does serve very few LEP persons and has very limited resources, therefore it has decided to include a LEP section in its Title VI Plan in order to comply with the Executive Order.

Safe Harbor Stipulation

Federal law provides a “Safe Harbor” situation so that recipients can ensure with greater certainty that they comply with their obligation to provide written translations in languages other than English. A “safe harbor” means that if a recipient provides written translation in certain circumstances, such action will be considered strong evidence of compliance with the recipient's written-translation obligations under Title VI.

The failure to provide written translations under the circumstances does not mean there is noncompliance, but rather provides a guide for recipients that would like greater certainty of compliance than can be provided by a fact-intensive, four factor analysis. For example, even if a safe harbor is not used, if written translation of a certain document(s) would be so burdensome as to defeat the legitimate objectives of its program, it is not necessary. Other ways of providing

meaningful access, such as effective oral interpretation of certain vital documents, might be acceptable under such circumstances.

Strong evidence of compliance with the recipient's written translation obligations under "safe Harbor" includes providing written translations of vital documents for each eligible LEP language group that constitutes 5% or 1,000, whichever is less, of the population of persons eligible to be served or likely to be affected or encountered. Translation of other documents, if needed, can be provided orally.

This "safe harbor" provision applies to the translation of written documents only. It does not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and are reasonable.

Given the small number of LEP language group members, the City of Clare budget and number of staff, it is deemed that written translations of vital documents would be so burdensome as to defeat the legitimate objectives of our programs. It is more appropriate for City of Clare to proceed with oral interpretation options for compliance with LEP regulations.

Providing Notice to LEP Persons

USDOT LEP guidance says:

Once an agency has decided, based on the four factors, that it will provide language service, it is important that the recipient notify LEP persons of services available free of charge. Recipients should provide this notice in languages LEP persons would understand.

The guidance provides several examples of notification including:

1. Signage in languages that an LEP individual would understand when free language assistance is available with advance notice.
2. Stating in outreach documents that free language services are available from the agency.
3. Working with community-based organizations and other stakeholders to inform LEP individuals of the recipient's services, including the availability of language assistance services.

Statements in languages that an LEP individual would understand will be placed in public information and public notices that persons requiring language assistance or special accommodations will be provided, with reasonable advance notice to the City of Clare.

Options and Proposed Actions

Options:

Federal fund recipients have two (2) main ways to provide language services: oral interpretation either in person or via telephone interpretation service and written translation. The correct mix should be based on what is both necessary and reasonable in light of the four-factor analysis.^{iv}

City of Clare is defining as interpreter as a person who translates spoken language orally, as opposed to a translator, who translates written language and a translator as a person who transfers the meaning of written text from one language into another. The person who translates orally is not a translator, but an interpreter.^v

Considering the relatively small size of the City of Clare, the small number of LEP individuals in the service area, and limited financial resources, it is necessary to limit language aid to the most basic and cost-effective services.

What the City of Clare will do. What actions will the City of Clare take?

With advance notice of seven calendar days, the City will provide interpreter services at public meetings, including language translation and signage for the hearing impaired.

The City will utilize the *Translators Resource List* as provided by MDOT for translation services and verbal interpretation.

Ensure placement of statements in notices and publications in languages other than English that interpreter services are available for public meetings.

The Census Bureau “I-speak” Language Identification Card will be distributed to all employees that may potentially encounter LEP individuals.

Once the LEP individual’s language has been identified, City employees will contact an agency from the Translator’s Resource List to provide interpretation services to assist.

Publications of the city’s complaint form available at public meetings.

In the event that a City employee encounters a LEP individual, they will follow the procedure listed below:

Office Encounter

1. Provide an I-speak language identification card to determine the language spoken of the LEP individual.
2. Once the foreign language is determined, provide information to Title VI coordinator who will contact an interpreter from MDOT’s *Translators Resource List*.
3. If the need is for a document to be translated, the Title VI coordinator will have the document translated and provided to the requestor as soon as possible.

Road Encounter

1. Road crew employee will immediately contact the Title VI coordinator for assistance, and provide an I-speak language identification card to the LEP individual to determine the language spoken of the individual.
2. Once the foreign language is determined, provide information to Title VI coordinator who will contact an interpreter from MDOT’s *Translators Resource List* to provide telephonic interpretation.

3. If the need is for a document to be translated, the Title VI coordinator will have the document translated and provided to the requestor as soon as possible.

Over the Phone Encounter

1. If someone calls into our office speaking another language every attempt will be made to keep that individual on the line until an interpreter can be conferenced into the line and if possible determine the language spoken of the caller.
2. Once the language of the caller has been identified we will proceed with providing the requested assistance to the LEP individual.

In Writing

1. Once a letter has been received it will be immediately forwarded to the Title VI Coordinator.
2. The Title VI Coordinator will contact a translator from the MDOT's *Translators Resource List* to determine the specifics of the letter request information.
3. The Title VI Coordinator will work with the selected agency to provide the requested service to the individual in a timely manner.

City of Clare Staff Training

City of Clare staff will be provided training or made aware of the requirements for providing meaningful access to services for LEP persons.

ENVIRONMENTAL JUSTICE

Compliance with Title VI includes ensuring that no minority or low income population suffers “disproportionately high and adverse human health or environmental effect” due to any “programs, policies and activities” undertaken by any agency receiving federal funds. This obligation will be met by the City of Clare in the following ways:

When planning specific programs or projects, identifying those populations that will be affected by a given program or project.

If a disproportionate effect is anticipated, following mitigation procedures.

If mitigation options do not sufficiently eliminate the disproportionate effect, discussing and, if necessary, implementing reasonable alternatives

Disproportionate effects are those effects which are appreciably more severe for one group or predominantly borne by a single group. The City of Clare will use U.S. Census data to identify low income and minority populations.

Where a project impacts a small number or area of low income or minority populations, the City of Clare will document that:

Other reasonable alternatives were evaluated and were eliminated for reasons such as the alternatives impacted a far greater number of people or did greater harm to the environment, etc.

The project's impact is unavoidable,

The benefits of the project far out-weigh the overall impacts and

Mitigation measures are being taken to reduce the harm to low income or minority populations.

If it is concluded that no minority and/or low income population groups are present in the project area, the City of Clare will document how the conclusion was reached. If it is determined that one or more of these population groups are present in the area, the City of Clare will administer potential disproportionate effects test.

The following steps will be taken to assess the impact of project on minority and/or low income population groups:

STEP ONE: Determine if a minority of low income population is present within the project area. If a conclusion is that no minority and/or low income population is present within the project area, document how the conclusion was reached. If the conclusion is that there are minority population and/or low income population groups present, proceed to Step Two.

STEP TWO: Determine whether project impacts associated with the identified low income and minority populations are disproportionately high and adverse. In doing so, refer to the list of potential impacts and questions contained in Appendix E. If it is determined that there are disproportionately high and adverse impacts to minority and low income populations, proceed to Step Three.

STEP THREE: Propose measures that will avoid, minimize and/or mitigate disproportionately high and disproportionate adverse impacts and provide offsetting benefits and opportunities to enhance communities, neighborhoods and individuals affected by proposed project.

STEP FOUR: If after mitigation, enhancements and off setting benefits to the affected populations, there remains a high and disproportionate adverse impact to minority or low income populations, then the following questions must be considered:

Question 1: Are there further mitigation measures that could be employed to avoid or reduce the adverse effect to the minority or low income population?

Question 2: Are there other additional alternatives to the proposed action that would avoid or reduce the impacts to the low income or minority populations?

Question 3: Considering the overall public interest, is there a substantial need for the project?

Question 4: Will the alternatives that would satisfy the need for the project and have less impact on protected populations (a) have other social economic or environmental impacts

that are more severe than those of the proposed action (b) have increased costs of extraordinary magnitude?

STEP FIVE: Include all findings, determinations or demonstrations in the environmental document prepared for the project.

FILING A TITLE VI COMPLAINT

I. Introduction

The Title VI complaint procedures are intended to provide aggrieved persons an avenue to raise complaints of discrimination regarding the City programs, activities and services as required by statute.

II. Purpose

The purpose of the discrimination complaint procedures is to describe the process used by the City for processing complaints of discrimination under Title VI of the Civil Rights Act of 1964 and related statutes.

III. Roles and Responsibilities

The Title VI Coordinator has overall responsibility for the discrimination complaint process and procedures. The Title VI Coordinator may, at his/her discretion assign a capable person to investigate the complaint.

The designated investigator will conduct an impartial and objective investigation, collect factual information and prepare a fact-finding report based upon information obtained from the investigation.

IV. Filing a Complaint

The complainant shall make himself/herself reasonably available to the designated investigator, to ensure completion of the investigation within the timeframes set forth.

Applicability: The complaint procedures apply to the beneficiaries of the City of Clare programs, activities and services, including but not limited to: the public, contractors, sub-contractors, consultants, and other sub-recipients of federal and state funds.

Eligibility: Any person who believes that he/she has been excluded from participation in, denied benefits or services of any program or activity administered by the City of Clare or its sub-recipients, consultants and contractors on the basis of race, color, national origin (including Limited English Proficiency), sex, age or disability may bring forth a complaint of discrimination under Title VI.

Time Limitation on Filing Complaints: Title VI complaints may be filed with the Title VI Coordinator's office. In all situations, the employees of the City of Clare must contact the Title VI Coordinator immediately upon receipt of Title VI related statutes complaints.

Complaints must be filed within 180 days of the alleged discrimination. If the complainant could not reasonably be expected to know that the act was discriminatory within the 180 day period, he/she will have 60 additional days after becoming aware of the illegal discrimination to file the complaint.

Complaints must be in writing, and must be signed by the complainant and/or the complainant's representative. The complaint must set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In cases where the complainant is unable or incapable of providing a written statement, the complainant will be assisted in converting the verbal complaint into a written complaint. All complaints, however, must be signed by the complainant and/or by the complainant's representative.

Items that should not be considered a formal complaint: (unless the items contain a signed cover letter specifically alleging a violation of Title VI) include but are not limited to:

1. An anonymous complaint that is too vague to obtain required information
2. Inquiries seeking advice or information
3. Courtesy copies of court pleadings
4. Newspaper articles
5. Courtesy copies of internal grievances

V. Investigation

Investigation Plan: The investigator shall prepare a written plan, which includes, but is not limited to the following:

- Names of the complainant(s) and respondent(s)
- Basis for complaint
- Issues, events or circumstances that caused the person to believe that he/she has been discriminated against
- Information needed to address the issue
- Criteria, sources necessary to obtain the information
- Identification of key people
- Estimated investigation time line
- Remedy sought by the complainant(s)

Conducting the Investigation:

- The investigation will address only those issues relevant to the allegations in the complaint.
- Confidentiality will be maintained as much as possible.

- Interviews will be conducted to obtain facts and evidence regarding the allegations in the complaint. The investigator will ask questions to elicit information about aspects of the case.
- A chronological contact sheet is maintained in the case file throughout the investigation.
- If a Title VI complaint is received on a MDOT related contract against the City of Clare, MDOT will be responsible for conducting the investigation of the complaint. Upon receipt of a Title VI complaint filed against the City of Clare, the complaint and any pertinent information should immediately be forwarded to the MDOT, Civil Rights Program Unit.

Investigation Reporting Process:

- Complaints made against the City of Clare sub-recipient should be investigated by the City following the internal complaint process.
- Within 40 days of receiving the complaint, the investigator prepares an investigative report and submits the report and supporting documentation to the office of the Director of Public Works, Luke Potter, for review.
- The City of Clare Director of Public Works reviews the file and investigative report. Subsequent to the review, the City of Clare Director of Public Works makes a determination of “probable cause” or “no probable cause” and prepares the decision letter.

Retaliation:

The laws enforced by this City prohibit retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by these laws. If you experience retaliation or intimidation separate from the discrimination alleged in this complaint please contact:

City of Clare
 Luke Potter
 Director of Public Works
 202 West Fifth
 Clare MI 48617
 Phone: (989) 424-4072
 Fax: (989) 386-4508
lpotter@cityofclare.gov

Reporting Requirements to an External Agency

A copy of the complaint, together with a copy of the investigation report and final decision letter will be forwarded to the MDOT, Civil Rights Program Unit, within 60 days of the date the complaint was received.

Records

All records and investigative working files are maintained in a confidential area. Records are kept for three years.

APPENDIX A [TO BE INSERTED IN ALL FEDERAL-AID CONTRACTS]

During the performance of this contract, the contractor, for itself, its assignees and successors, in interest (hereinafter referred to as the “contractor”) agrees, as follows:

1. **Compliance with Regulations:** The contractor shall comply with Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials in the discrimination prohibited by Section 21.5 of the Regulation, including employment practices when the contractor covers a program set for in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor’s obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issues pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department of the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department or the Federal Highway Administration, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event the contractor’s noncompliance with the nondiscrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the contractor under the contract until the contractor complies and/or

- b. Cancellation, termination or suspension of the contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor shall include provisions of paragraphs (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State Highway Department to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B TRANSFER OF PROPERTY

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

(GRANTING CLAUSE)

NOW THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the State of Michigan, will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4) does hereby remise, release, quitclaim and convey unto the State of Michigan all the right, title and interest of the Department of Transportation in and to said lands described Exhibit "A" attached hereto and made a part hereof.

(HABENDUM CLAUSE)*

TO HAVE AND TO HOLD said lands and interests therein unto the State of Michigan, and its successors forever, subject, however, the covenant, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the State of Michigan, its successors and assigns.

The State of Michigan, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part, on, over, or under such lands hereby conveyed (,) and)*(2) that the State of Michigan shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this deed.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

APPENDIX C PERMITS, LEASES AND LICENSES

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the Michigan Department of Transportation, pursuant to the provisions of Assurance 8(a).

The grantee, licensee, lessee, permittee, etc., (as appropriate) for himself, his heirs, personal representative, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases, add, “as a covenant running with the land”) that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall remain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(Include in licenses, leases, permits, etc.)*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to terminate the license, lease, permit, etc., and

to re-enter and repossess said land and the facilities thereon, and hold the same as if said license, lease, permit, etc., had never been made or issued.

(Include in deeds)*

That in the event of breach of any of the above nondiscrimination covenants, the Michigan Department of Transportation shall have the right to re-enter lands and facilities hereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the State of Michigan Department of Transportation and its assigns.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of the Title VI of the Civil Rights Act of 1964 and the Civil Rights Act of 1987.

APPENDIX D TITLE VI COMPLAINT FORM

**CITY OF CLARE
TITLE VI COMPLAINT FORM**

Title VI of the Civil Rights Act of 1964 states that “No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or otherwise be subjected to discrimination in any program, service, or activity receiving federal assistance.”

This form may be used to file a complaint with the City of Clare based on violations of Title VI of the Civil Rights Act of 1964. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. **Complaints should be filed within 180 days of the alleged discrimination. If you could not reasonably be expected to know the act was discriminatory within 180 day period, you have 60 days after you became aware to file your complaint.**

If you need assistance completing this form due to a physical impairment, please contact: Luke Potter, Director of Public Works, address 202 West Fifth, Clare MI 48617, phone (989) 424-4072, fax (989) 386-4508, e-mail lpotter@cityofclare.gov.

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Individual(s) discriminated against, if different than above (use additional pages, if needed).

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Please explain your relationship with the individual(s) indicated above: _____

Name of agency and department or program that discriminated:

Agency or department name: _____

Name of individual (if known): _____

Address: _____

City: _____ State: _____ Zip: _____

Date(s) of alleged discrimination:

Date discrimination began _____ Last or most recent date _____

ALLEGED DISCRIMINATION:

If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you by others by the agency or department indicated above, please indicate below the basis on which you believe these discriminatory actions were taken.

____ Race _____ Religion

____ Color _____ National Origin

____ Age _____ Sex

____ Disability _____ Income

Explain: Please explain as clearly as possible what happened. Provide the name(s) of witness(es) and others involved in the alleged discrimination. (Attach additional sheets, if necessary, and provide a copy of written material pertaining to your case).

Signature: _____ Date: _____

Please return completed form to: Luke Potter, Director of Public Works, 202 West Fifth, Clare MI 48617, phone (989) 424-4072, fax (989) 386-4508, lpotter@cityofclare.gov

Note: *The City of Clare prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by policies of the City of Clare. Please inform the person listed above if you feel you were intimidated or experience perceived retaliation in relation to filing this complaint.*

APPENDIX E DETERMINE/DISTINGUISH SIGNIFICANT/NON-SIGNIFICANT EFFECTS

“Significant” requires considerations of both context and intensity:

- (a) *Context.* This means that the significance of an action must be analyzed in several contexts such as society as a whole (human, nation), the affected region, the affected interests, and the locality. Significance varies with the setting of the proposed action. For instance, in the case of a site-specific action, significance would usually depend upon the effects in the local area rather than in the world as a whole. Both short-and long-term effects are relevant.
- (b) *Intensity.* This refers to the severity of impact. Responsible officials must bear in mind that more than one agency may make decisions about partial aspects of a major action. The following should be considered in evaluating intensity:
 - (1) Impacts that may be both beneficial and adverse. A significant effect may exist even if, on balance, the effect would be beneficial.

“Non-significant effect” means no substantial change to an environmental component and this no material bearing on the decision-making process.

Scientific, technical, institutional, the public’s value, and the local economic conditions influence the meaning of significant effect.

If an alternative would provide a beneficial effect, then the alternative would cause no significant adverse effect. If an alternative would provide an adverse effect, the effect might be significant or the effect might be non-significant.

Determinations of “significant” and “non-significant” effects will be made by the Director of Public Works.

APPENDIX F PROGRAM COMPLIANCE/PROGRAM REVIEW GOALS FOR CURRENT PLAN YEAR

1. The City of Clare Title VI Plan will be communicated to each City of Clare Department Head who will review the plan with departmental employees.
2. The City of Clare Title VI Plan will be published on the City of Clare’s website.
3. Appendix A will be included in all City contracts as outlined in the Title VI Plan.

4. The language in Number 2 of the City of Clare’s Title VI Assurance will be included in all solicitations for bids for work or material subject to the Regulations and in all proposals for negotiated agreements.
5. The procedure for responding to individuals with Limited English Proficiency will be implemented.
6. All City of Clare employees will be trained or made aware of the LEP procedure and the Title VI complaint procedure.
7. A review of City of Clare facilities will be conducted in reference to compliance with the American Disabilities Act.
8. The following data will be collected and reviewed by the Title VI Coordinator and included, where appropriate, in the annual report submitted to MDOT.
 - a. **Boards and Commissions:** The number of vacancies; how vacancies are advertised and filled; the number of applicants; the representation of minorities will be evaluated.
 - b. **Public Meetings:** The number of open meetings. How meeting dates and times communicated to the general public and to individuals directly affected by the meeting.
 - c. **Construction Projects:** The number of construction projects, number of minority contractors bidding and the number selected; Verification that Title VI language was included in bids and contracts for each project.
 - d. **LEP Needs:** How many requests for language assistance were requested or required and the outcome of these requests.
 - e. **Complaints:** The number of Title VI complaints received; nature of the complaints; resolution of the complaints.
 - f. **Timeliness of Services:** Number of requests for services; Amount of time from request to when service was delivered; Number of requests denied.
 - g. **Right of Way/Imminent Domain:** Numbers of such actions and diversity of individual affected.
 - h. **Program Participants:** Racial Data of program participants where possible.

ⁱ The executive order verbatim can be found online at <http://www.usdoj.gov/crt/cor/Pubs/eolep.htm>.

ⁱⁱ Policy Guidance Concerning Recipients’ Responsibilities to Limited English Proficient (LEP) Persons. Federal Register: December 14, 2055 (Volume 70, Number 239)

ⁱⁱⁱ The DOT has also posted an abbreviated version of this guidance on their website at <http://www.dotcr.ost.dot.gov/asp/lep.asp>.

^{iv} <http://www.dotcr.ost.dot.gov/asp/lep/asp>

^v Department of Justice Final LEP Guidelines, Federal Register June 18, 2002-Vol. 67-Number 117.

RESOLUTION 2025-073

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A REVIEW AND RENEWAL OF ITS TITLE VI PLAN & POLICY.

WHEREAS, Title VI of the Civil Rights Act of 1964 (U.S.C. 200D) provides that no person shall on the grounds of race, color, national origin, gender, or disabilities be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal funds; and

WHEREAS, the Michigan Department of Transportation (MDOT) requires that any city that is the recipient of Federal-aid highway funds shall have adopted a Title VI Plan and Policy; that said plan be reviewed and renewed annually; and that said view and certification of renewal be provided to MDOT annually; and

WHEREAS, the City of Clare is from time to time the recipient of said funds; and

WHEREAS, the City has adopted and approved a Title VI Plan & Policy; and

WHEREAS, the City Commission has conducted its annual review of said Plan and Policy and has determined that the review and renewal of said Plan and Policy is clearly in the City's best interests.

NOW THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby appoints the Director of Public Works as the Title VI Coordinator for the City of Clare, renews the validity of the existing Title VI Plan and Policy for the City of Clare, and directs that the provisions outlined therein continue to be followed and enforced.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

**This Resolution was introduced by Commissioner _____ and supported by Commissioner _____.
The Resolution declared adopted by the following roll call vote:**

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 18th day of August, 2025.

Jennifer Kinberg, Deputy City Clerk

AGENDA REPORT

TO: Mayor Pat Humphrey and the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: August 14, 2025
RE: Permanent Vehicular Traffic Control Island – McEwan St. and Wheaton Ave.

For the Agenda of August 18, 2025.

Background. As outlined in Police Chief David Saad’s memo (att’d), representatives from the Traffic Safety Committee (TSC), Clare Public Schools (CPS), and in coordination with Michigan Department of Transportation (MDOT), met on August 13, 2025 to discuss the “temporary” traffic island that was placed at the intersection of Wheaton Ave. and McEwan Street almost a year ago. The addition of this island has significantly increased safety at the corner for the children crossing and for the crossing guards there at the intersection. MDOT Representative Jack Hofweber is now proposing the installation of a permanent center island at that location. The TSC and Clare Public Schools and City staff are in full support of this change to make the traffic island permanent.

The City Commission is now asked to approve the installation of the permanent island and submit that request to MDOT.

Issues & Questions Specified. Should the City Commission approve the installation of the permanent traffic control island at the intersection of McEwan St. and Wheaton Ave?

Alternatives.

1. Approve the installation of the permanent traffic control island.
2. Approve the installation of the permanent traffic control island with modifications/amendments.
3. Disapprove the installation of the permanent traffic control island.
4. Set aside the decision regarding this matter to a later date.

Financial Impact: None to the City.

Recommendation. I recommend that the City Commission approve the installation of the permanent traffic control island by MDOT at the intersection of McEwan Street and Wheaton Avenue by the adoption of Resolution 2025-074 (*copy att’d*).

Attachments.

1. Memo from Chief David Saad.
2. Resolution 2025-074.

CITY OF CLARE POLICE DEPARTMENT

207 W 5th St, Clare, MI 48617 | Phone: (989) 386-2121 | Fax: (989) 386-0440



August 14, 2025

To:

Jeremy Howard, City Manager
City of Clare

Subject: Traffic Safety Committee Recommendation – McEwan and Wheaton Traffic Island

Jeremy,

On August 13, 2025, at 1400 hours, the Traffic Safety Committee met to discuss and consider making the temporary traffic island at McEwan and Wheaton permanent with landscaping. In attendance were the school crossing guard and Matt Forsberg, School Superintendent.

Although this intersection is located on an MDOT roadway, MDOT is requesting a City resolution to support the placement of the traffic island permanently.

After review, the committee unanimously agreed to recommend to the City Commission that the temporary island be made permanent. The committee also recommends the following:

- Installation of a **"Right Turn Only"** sign for all vehicles on East Wheaton directing traffic to turn south onto McEwan.
- **Tapering and extending the traffic island further south**, similar in design to the island at McEwan and Dwyer. This would still allow vehicles on McEwan to turn west, but would make northbound turn from Wheaton onto McEwan more difficult, directing all traffic south.
- **Contacting Consumers Power** to request additional overhead lighting above the roadway for greater visibility.

I have spoken with Jack Hofweber of MDOT, who has approved these proposed changes to enhance safety and improve traffic flow.

If approved by the City Commission, a formal resolution will be provided to MDOT so that the installation of the permanent island can be scheduled. It is our hope this can be completed before winter.

Respectfully,

David Saad
Chief of Police
City of Clare

RESOLUTION 2025-074

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE INSTALLATION OF A PERMANENT TRAFFIC CONTROL ISLAND ON MCEWAN STREET AT THE INTERSECTION OF MCEWAN STREET AND WHEATON AVENUE.

WHEREAS, safety continues to be of great concern at the school zone crosswalk in our community at the intersection of McEwan Street and Wheaton Avenue; and

WHEREAS, due to heavy traffic during early mornings and late afternoons, the volume of traffic during drop-off and pick-up times often leads to hazardous situations, putting students at risk; and

WHEREAS, MDOT Representatives have proposed the installation of a permanent center traffic island on McEwan Street at the intersection of McEwan and Wheaton to replace the temporary one that has been in place for almost a year; and

WHEREAS, the City's Traffic & Safety Committee met on August 13, 2025 along with representatives from Clare Public Schools and in coordination with MDOT, and has reviewed said request and recommended approval of the request; and

WHEREAS, the recommendation has been reviewed and considered by the City Commission and determined to be an appropriate and prudent solution to the safety issue at that intersection.

NOW THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby approves the installation of a Permanent Vehicular Traffic Control Island on McEwan Street at the intersection of McEwan Street and Wheaton Avenue along with appropriate signage be installed by MDOT.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

This Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 18th day of August, 2025.

Diane M. Lyon, City Clerk

To: Mayor Pat Humphrey and the Clare City Commission
From: Vicki Corlew
Treasurer / Finance Director
Date: August 7, 2025
Reference: Treasurer's Report for August 18, 2025

Summer 2025 Property Taxes: Summer taxes are still steadily coming in. Taxes are due on September 2, 2025.

FY 2024-2025 Audit: The auditors have sent me a list of the reports and items that will need for the audit. I will start working on that in the coming weeks.

City Financials: All accounts are reconciled through July 31, 2025. Financial information is provided below.

CITY OF CLARE
CASH AND INVESTMENT SUMMARY (UNAUDITED) BY BANK
FROM 07/01/2025 TO 07/31/2025

Financial Institution/Account Description	Balance 07/01/2025	Total Increases	Total Decreases	Balance 07/31/2025
<u>City of Clare Accounts</u>				
Mercantile/Consolidated Account	\$ 5,117,757.14	\$ 1,268,312.78	\$ 1,492,429.66	4,893,640.26
Mercantile/Rural Development Bond & Interest Acct	123,652.07	129.17	-	123,781.24
Mercantile/Rural Development RRI Acct	159,076.67	156.30	-	159,232.97
Mercantile/USDA Sewer Bond Pmt Reserve Acct	13,631.05	2.89	-	13,633.94
Mercantile/USDA Sewer Bond RRI Reserve Acct	53,605.88	33.77	-	53,639.65
Mercantile/USDA Water Bond Pmt Reserve Acct	58,217.26	57.68	-	58,274.94
Mercantile/USDA Water Bond RRI Reserve Acct	190,657.10	184.03	-	190,841.13
Mercantile/Money Market Account	77,968.93	81.45	-	78,050.38
Mercantile Property Tax Account	30,029.68	751,709.89	262,165.56	519,574.01
Petty Cash and Cash on Hand	750.00	-	-	750.00
Mercantile/Hatton Township Landfill Trust Fund	230,030.91	-	-	230,030.91
Total - City of Clare Accounts	<u>\$ 6,055,376.69</u>	<u>\$ 2,020,667.96</u>	<u>\$ 1,754,595.22</u>	<u>\$ 6,321,449.43</u>
<u>City of Clare Component Unit Accounts</u>				
Mercantile/DDA Account	146,854.44	10,093.53	5,000.00	151,947.97
Total - City of Clare Component Unit Accounts	<u>\$ 146,854.44</u>	<u>\$ 10,093.53</u>	<u>\$ 5,000.00</u>	<u>\$ 151,947.97</u>

User: VCORLEW

DB: Clare

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26		ACTIVITY FOR	AVAILABLE	% BGDGT
		AMENDED BUDGET	YTD BALANCE			
			07/31/2025	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000 - GENERAL						
101-000.000-403.000	CURRENT PROPERTY TAXES	2,000,000.00	130,836.81	130,836.81	1,869,163.19	6.54
101-000.000-412.000	DELINQUENT PERSONAL PROPERTY TAXES	1,000.00	0.00	0.00	1,000.00	0.00
101-000.000-439.000	MARIJUANA TAX	200.00	0.00	0.00	200.00	0.00
101-000.000-445.000	INTEREST AND PENALTIES TAXES	5,000.00	0.00	0.00	5,000.00	0.00
101-000.000-447.000	ADMIN. FEES - TAXES	62,000.00	2,545.74	2,545.74	59,454.26	4.11
101-000.000-490.003	YARD SALE PERMITS	100.00	14.00	14.00	86.00	14.00
101-000.000-490.004	ZONING VARIANCES	100.00	0.00	0.00	100.00	0.00
101-000.000-490.005	REZONING APPLICATIONS	150.00	0.00	0.00	150.00	0.00
101-000.000-490.006	PEDDLER/SOLICITOR PERMITS	150.00	430.00	430.00	(280.00)	286.67
101-000.000-490.007	SITE PLANS AND SPECIAL USE PERMITS	9,000.00	0.00	0.00	9,000.00	0.00
101-000.000-502.000	FEDERAL GRANTS	2,181,240.00	0.00	0.00	2,181,240.00	0.00
101-000.000-539.000	STATE GRANTS	197,660.00	0.00	0.00	197,660.00	0.00
101-000.000-543.000	STATE GRANT - POLICE CPE	7,000.00	0.00	0.00	7,000.00	0.00
101-000.000-567.000	STATE LIQUOR LICENSES	6,000.00	0.00	0.00	6,000.00	0.00
101-000.000-568.000	STATE REVENUE SHARING	449,461.00	0.00	0.00	449,461.00	0.00
101-000.000-569.000	GRANTS - OTHER	0.00	498.06	498.06	(498.06)	100.00
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	120,000.00	0.00	0.00	120,000.00	0.00
101-000.000-606.002	PUBLIC FACILITY RENTAL FEES	100.00	0.00	0.00	100.00	0.00
101-000.000-607.000	CHARGES FOR SERVICES	2,000.00	1,359.49	1,359.49	640.51	67.97
101-000.000-626.301	CHARGES FOR SERVICES - POLICE	90,250.00	17,252.15	17,252.15	72,997.85	19.12
101-000.000-626.304	CHARGES FOR SERVICES - PD SALVAGE INSP	10,000.00	2,700.00	2,700.00	7,300.00	27.00
101-000.000-633.000	CEMETERY FOUNDATIONS	3,000.00	1,375.20	1,375.20	1,624.80	45.84
101-000.000-634.000	GRAVE OPENINGS	6,000.00	1,800.00	1,800.00	4,200.00	30.00
101-000.000-636.001	COLUMBARIUM NICHE SALES	1,200.00	0.00	0.00	1,200.00	0.00
101-000.000-636.002	COLUMBARIUM ENGRAVING FEES	500.00	0.00	0.00	500.00	0.00
101-000.000-640.000	GARBAGE COLLECTION FEES	200,000.00	16,930.89	16,930.89	183,069.11	8.47
101-000.000-643.000	CEMETERY LOT SALES	2,000.00	2,400.00	2,400.00	(400.00)	120.00
101-000.000-646.000	COLOR TRASH BAGS	1,500.00	105.20	105.20	1,394.80	7.01
101-000.000-647.000	LAWN WASTE BAGS	500.00	42.84	42.84	457.16	8.57
101-000.000-657.000	ORDINANCE FINES - CITY	300.00	0.00	0.00	300.00	0.00
101-000.000-657.001	ORDINANCE FINES - COUNTY	2,000.00	485.75	485.75	1,514.25	24.29
101-000.000-660.000	LATE FEES - UTIL	3,000.00	333.52	333.52	2,666.48	11.12
101-000.000-663.000	CIVIL INFRACTION FINES	300.00	10.00	10.00	290.00	3.33
101-000.000-664.000	INTEREST AND DIVIDENDS	15,000.00	2,002.00	2,002.00	12,998.00	13.35
101-000.000-670.000	WIRELESS-RENTAL	12,000.00	1,000.00	1,000.00	11,000.00	8.33
101-000.000-671.000	CABLE FRANCHISE FEES	45,000.00	0.00	0.00	45,000.00	0.00
101-000.000-671.001	TRAILER PARK FEES	350.00	0.00	0.00	350.00	0.00
101-000.000-671.003	LAND LEASES	30,000.00	0.00	0.00	30,000.00	0.00
101-000.000-671.005	IN LIEU OF TAXES	9,000.00	0.00	0.00	9,000.00	0.00
101-000.000-671.008	AIRPORT FUEL SALES	120,000.00	19,391.99	19,391.99	100,608.01	16.16
101-000.000-671.011	AIRPORT T-HANGAR RENT	11,000.00	1,550.00	1,550.00	9,450.00	14.09
101-000.000-673.000	SALE OF FIXED ASSETS	0.00	519,147.98	519,147.98	(519,147.98)	100.00
101-000.000-675.301	POLICE TRAINING 302	3,000.00	0.00	0.00	3,000.00	0.00
101-000.000-675.305	POLICE DEPT DONATIONS	500.00	90.00	90.00	410.00	18.00
101-000.000-675.306	SCHOOL CROSSING GUARD	10,800.00	2,700.00	2,700.00	8,100.00	25.00
101-000.000-676.000	REFUNDS AND REIMBURSEMENTS	3,000.00	3,539.08	3,539.08	(539.08)	117.97
101-000.000-676.262	REFUNDS AND REIMBURSEMENTS - ELECTIONS	0.00	6,017.35	6,017.35	(6,017.35)	100.00
101-000.000-692.000	MISCELLANEOUS	100.00	50.00	50.00	50.00	50.00
Total Dept 000.000 - GENERAL		5,621,461.00	734,608.05	734,608.05	4,886,852.95	13.07

User: VCORLEW

PERIOD ENDING 07/31/2025

DB: Clare

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 931.000 - TRANSFERS IN AND OTHER SOURCES						
101-931.000-699.151	TRANSFER IN - PERPETUAL CARE	6,000.00	0.00	0.00	6,000.00	0.00
101-931.000-699.202	TRANSFER IN - MAJOR STREET FUND	5,000.00	0.00	0.00	5,000.00	0.00
101-931.000-699.203	TRANSFER IN - LOCAL STREETS	5,000.00	0.00	0.00	5,000.00	0.00
101-931.000-699.206	TRANSFER IN - FIRE FUND	20,000.00	0.00	0.00	20,000.00	0.00
101-931.000-699.208	TRANSFERS IN - PARKS & REC	5,000.00	0.00	0.00	5,000.00	0.00
101-931.000-699.214	TRANSFER IN - LDFA	4,500.00	0.00	0.00	4,500.00	0.00
101-931.000-699.248	INTERFUND TRANSFER - FROM THE DDA	5,000.00	0.00	0.00	5,000.00	0.00
101-931.000-699.590	TRANSFERS IN - SEWER FUND	10,000.00	0.00	0.00	10,000.00	0.00
101-931.000-699.591	TRANSFERS IN - WATER FUND	10,000.00	0.00	0.00	10,000.00	0.00
101-931.000-699.636	TRANSFERS IN - DATA PROCESSING	5,000.00	0.00	0.00	5,000.00	0.00
101-931.000-699.640	TRANSFERS IN - MOBILE EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 931.000 - TRANSFERS IN AND OTHER SOURCES		80,500.00	0.00	0.00	80,500.00	0.00
TOTAL REVENUES		5,701,961.00	734,608.05	734,608.05	4,967,352.95	12.88
Expenditures						
Dept 101.000 - CITY COMMISSION						
101-101.000-716.000	FRINGE BENEFITS	750.00	52.51	52.51	697.49	7.00
101-101.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	0.00	1,194.01	1,194.01	(1,194.01)	100.00
101-101.000-808.000	CABLE CONSORTIUM FRANCHISE FEES	17,000.00	0.00	0.00	17,000.00	0.00
101-101.000-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	700.00	0.00	0.00	700.00	0.00
101-101.000-956.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00
101-101.000-956.101	ELECTRONIC COMMUNICATION SERVICE STIPEND	900.00	50.00	50.00	850.00	5.56
101-101.000-958.000	PROFESSIONAL DEVELOPMENT	3,000.00	0.00	0.00	3,000.00	0.00
101-101.000-963.000	INSURANCE	23,000.00	0.00	0.00	23,000.00	0.00
Total Dept 101.000 - CITY COMMISSION		46,350.00	1,296.52	1,296.52	45,053.48	2.80
Dept 172.000 - CITY MANAGEMENT/ADMINISTRATION						
101-172.000-702.000	WAGES	137,653.34	10,234.00	10,234.00	127,419.34	7.43
101-172.000-715.001	PAYROLL TAXES	10,530.48	782.90	782.90	9,747.58	7.43
101-172.000-716.000	FRINGE BENEFITS	1,320.59	69.90	69.90	1,250.69	5.29
101-172.000-718.000	RETIREMENT	43,031.17	3,067.78	3,067.78	39,963.39	7.13
101-172.000-727.000	SUPPLIES	250.00	0.00	0.00	250.00	0.00
101-172.000-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	700.00	0.00	0.00	700.00	0.00
101-172.000-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
101-172.000-958.000	PROFESSIONAL DEVELOPMENT	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 172.000 - CITY MANAGEMENT/ADMINISTRATION		199,985.58	14,154.58	14,154.58	185,831.00	7.08
Dept 191.000 - FISCAL SERVICES						
101-191.000-702.000	WAGES	66,646.66	5,034.66	5,034.66	61,612.00	7.55
101-191.000-715.001	PAYROLL TAXES	5,098.47	351.58	351.58	4,746.89	6.90
101-191.000-716.000	FRINGE BENEFITS	25,706.36	2,122.76	2,122.76	23,583.60	8.26
101-191.000-718.000	RETIREMENT	21,788.79	1,644.44	1,644.44	20,144.35	7.55
101-191.000-727.000	SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
101-191.000-741.000	POSTAGE	2,000.00	15.70	15.70	1,984.30	0.79
101-191.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	37,000.00	673.51	673.51	36,326.49	1.82

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-191.000-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	4,200.00	0.00	0.00	0.00	4,200.00	0.00		
101-191.000-956.000	MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00	0.00		
101-191.000-958.000	PROFESSIONAL DEVELOPMENT	2,500.00	0.00	0.00	0.00	2,500.00	0.00		
Total Dept 191.000 - FISCAL SERVICES		167,940.28	9,842.65	9,842.65	9,842.65	158,097.63	5.86		
Dept 215.000 - CLERK									
101-215.000-702.000	WAGES	183,238.63	12,619.81	12,619.81	12,619.81	170,618.82	6.89		
101-215.000-715.001	PAYROLL TAXES	14,017.76	920.88	920.88	920.88	13,096.88	6.57		
101-215.000-716.000	FRINGE BENEFITS	20,939.67	1,693.13	1,693.13	1,693.13	19,246.54	8.09		
101-215.000-718.000	RETIREMENT	42,869.98	2,982.02	2,982.02	2,982.02	39,887.96	6.96		
101-215.000-727.000	SUPPLIES	1,200.00	0.00	0.00	0.00	1,200.00	0.00		
101-215.000-727.001	OFFICE SUPPLIES - CITY WIDE	2,300.00	75.98	75.98	75.98	2,224.02	3.30		
101-215.000-741.000	POSTAGE	2,500.00	137.06	137.06	137.06	2,362.94	5.48		
101-215.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	300.00	0.00	0.00	0.00	300.00	0.00		
101-215.000-900.000	PRINTING & PUBLISHING	9,000.00	0.00	0.00	0.00	9,000.00	0.00		
101-215.000-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	4,200.00	0.00	0.00	0.00	4,200.00	0.00		
101-215.000-956.000	MISCELLANEOUS	200.00	0.00	0.00	0.00	200.00	0.00		
101-215.000-958.000	PROFESSIONAL DEVELOPMENT	4,500.00	0.00	0.00	0.00	4,500.00	0.00		
Total Dept 215.000 - CLERK		285,266.04	18,428.88	18,428.88	18,428.88	266,837.16	6.46		
Dept 247.000 - BOARD OF REVIEW									
101-247.000-702.000	WAGES	1,500.00	0.00	0.00	0.00	1,500.00	0.00		
101-247.000-715.001	PAYROLL TAXES	114.75	0.00	0.00	0.00	114.75	0.00		
101-247.000-900.000	PRINTING & PUBLISHING	300.00	0.00	0.00	0.00	300.00	0.00		
101-247.000-958.000	PROFESSIONAL DEVELOPMENT	700.00	0.00	0.00	0.00	700.00	0.00		
Total Dept 247.000 - BOARD OF REVIEW		2,614.75	0.00	0.00	0.00	2,614.75	0.00		
Dept 257.000 - ASSESSOR									
101-257.000-727.000	OFFICE SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.00		
101-257.000-741.000	POSTAGE	1,500.00	7.75	7.75	7.75	1,492.25	0.52		
101-257.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	45,000.00	0.00	0.00	0.00	45,000.00	0.00		
101-257.000-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	4,400.00	0.00	0.00	0.00	4,400.00	0.00		
101-257.000-956.000	MISCELLANEOUS	50.00	0.00	0.00	0.00	50.00	0.00		
Total Dept 257.000 - ASSESSOR		51,450.00	7.75	7.75	7.75	51,442.25	0.02		
Dept 262.000 - ELECTIONS									
101-262.000-703.000	PER DIEMS	2,500.00	62.30	62.30	62.30	2,437.70	2.49		
101-262.000-727.000	SUPPLIES	5,500.00	0.00	0.00	0.00	5,500.00	0.00		
101-262.000-741.000	POSTAGE	3,200.00	188.72	188.72	188.72	3,011.28	5.90		
101-262.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,000.00	0.00	0.00	0.00	1,000.00	0.00		
101-262.000-900.000	PRINTING & PUBLISHING	300.00	0.00	0.00	0.00	300.00	0.00		
101-262.000-956.000	MISCELLANEOUS	500.00	0.00	0.00	0.00	500.00	0.00		
Total Dept 262.000 - ELECTIONS		13,000.00	251.02	251.02	251.02	12,748.98	1.93		

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH 07/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 265.000 - BUILDING AND GROUNDS						
101-265.000-702.000	WAGES	29,957.76	2,359.14	2,359.14	27,598.62	7.87
101-265.000-715.001	PAYROLL TAXES	2,291.77	177.72	177.72	2,114.05	7.75
101-265.000-716.000	FRINGE BENEFITS	6,258.78	160.89	160.89	6,097.89	2.57
101-265.000-718.000	RETIREMENT	1,689.84	135.73	135.73	1,554.11	8.03
101-265.000-728.000	OPERATING SUPPLIES	5,000.00	75.24	75.24	4,924.76	1.50
101-265.000-728.001	OPERATING SUPPLIES - ROAD SALT	2,000.00	0.00	0.00	2,000.00	0.00
101-265.000-801.000	PROFESSIONAL AND CONTRACTED SERVICES	6,500.00	0.00	0.00	6,500.00	0.00
101-265.000-850.000	TELEPHONE AND COMMUNICATIONS	6,000.00	446.26	446.26	5,553.74	7.44
101-265.000-920.000	SEWER	1,800.00	237.51	237.51	1,562.49	13.20
101-265.000-921.000	WATER	2,100.00	196.80	196.80	1,903.20	9.37
101-265.000-922.000	ELECTRICITY	8,500.00	676.96	676.96	7,823.04	7.96
101-265.000-923.000	NATURAL GAS	5,000.00	108.72	108.72	4,891.28	2.17
101-265.000-930.000	REPAIRS - BUILDING AND GROUNDS	10,600.00	0.00	0.00	10,600.00	0.00
101-265.000-931.000	REPAIRS - EQUIPMENT	500.00	0.00	0.00	500.00	0.00
101-265.000-943.000	EQUIPMENT RENTAL - OUTSIDE SERVICES	100.00	0.00	0.00	100.00	0.00
101-265.000-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	2,600.00	0.00	0.00	2,600.00	0.00
101-265.000-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
101-265.000-963.000	INSURANCE	3,750.00	0.00	0.00	3,750.00	0.00
Total Dept 265.000 - BUILDING AND GROUNDS		95,148.15	4,574.97	4,574.97	90,573.18	4.81
Dept 266.000 - ATTORNEY						
101-266.000-801.000	CITY ATTORNEY	20,000.00	0.00	0.00	20,000.00	0.00
101-266.000-801.001	OTHER ATTORNEYS	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 266.000 - ATTORNEY		22,500.00	0.00	0.00	22,500.00	0.00
Dept 268.000 - CEMETERY						
101-268.000-702.000	WAGES	55,800.92	5,428.25	5,428.25	50,372.67	9.73
101-268.000-715.001	PAYROLL TAXES	4,268.77	405.56	405.56	3,863.21	9.50
101-268.000-716.000	FRINGE BENEFITS	11,809.06	444.42	444.42	11,364.64	3.76
101-268.000-718.000	RETIREMENT	7,224.32	452.17	452.17	6,772.15	6.26
101-268.000-728.000	OPERATING SUPPLIES	16,700.00	7,963.77	7,963.77	8,736.23	47.69
101-268.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
101-268.000-921.000	WATER	14,500.00	1,952.70	1,952.70	12,547.30	13.47
101-268.000-922.000	ELECTRICITY	1,800.00	277.87	277.87	1,522.13	15.44
101-268.000-930.000	REPAIR - BUILDINGS AND GROUNDS	3,500.00	222.53	222.53	3,277.47	6.36
101-268.000-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	700.00	0.00	0.00	700.00	0.00
101-268.000-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	17,500.00	0.00	0.00	17,500.00	0.00
101-268.000-956.000	MISCELLANEOUS	250.00	600.00	600.00	(350.00)	240.00
101-268.000-963.000	INSURANCE	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 268.000 - CEMETERY		137,053.07	17,747.27	17,747.27	119,305.80	12.95
Dept 301.000 - POLICE						
101-301.000-702.000	WAGES	599,977.57	45,917.06	45,917.06	554,060.51	7.65
101-301.000-702.030	WAGES - CLEANING	0.00	339.44	339.44	(339.44)	100.00
101-301.000-715.001	PAYROLL TAXES	45,898.28	3,326.14	3,326.14	42,572.14	7.25
101-301.000-716.000	FRINGE BENEFITS	141,395.19	10,043.10	10,043.10	131,352.09	7.10

User: VCORLEW

DB: Clare

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGDGT USED
		2025-26 AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	07/31/2025 NORMAL (ABNORMAL)	BALANCE		
Fund 101 - GENERAL FUND								
Expenditures								
101-301.000-718.000	RETIREMENT	186,802.76	14,040.33	14,040.33		172,762.43		7.52
101-301.000-727.000	OFFICE SUPPLIES	5,500.00	64.10	64.10		5,435.90		1.17
101-301.000-728.000	OPERATING SUPPLIES	18,000.00	948.47	948.47		17,051.53		5.27
101-301.000-741.000	POSTAGE	200.00	11.03	11.03		188.97		5.52
101-301.000-758.000	UNIFORMS & CLEANING	6,200.00	0.00	0.00		6,200.00		0.00
101-301.000-801.000	PROFESSIONAL AND CONTRACTED SERVICES	35,000.00	4,223.00	4,223.00		30,777.00		12.07
101-301.000-835.000	EMPLOYEE PHYSICALS	1,000.00	0.00	0.00		1,000.00		0.00
101-301.000-850.000	TELEPHONE/COMMUNICATIONS	8,500.00	974.36	974.36		7,525.64		11.46
101-301.000-899.001	DRUG TESTING	1,350.00	0.00	0.00		1,350.00		0.00
101-301.000-920.000	SEWER	1,550.00	122.84	122.84		1,427.16		7.93
101-301.000-921.000	WATER	1,600.00	128.61	128.61		1,471.39		8.04
101-301.000-922.000	ELECTRICITY	7,500.00	767.92	767.92		6,732.08		10.24
101-301.000-923.000	NATURAL GAS	4,500.00	60.38	60.38		4,439.62		1.34
101-301.000-930.000	REPAIRS - BUILDINGS AND GROUNDS	18,000.00	0.00	0.00		18,000.00		0.00
101-301.000-931.000	REPAIRS - EQUIPMENT	6,000.00	0.00	0.00		6,000.00		0.00
101-301.000-943.000	EQUIPMENT RENTAL - OUTSIDE SERVICES	800.00	0.00	0.00		800.00		0.00
101-301.000-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	11,100.00	0.00	0.00		11,100.00		0.00
101-301.000-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	29,500.00	0.00	0.00		29,500.00		0.00
101-301.000-952.000	TRAINING - STATE CPE FUNDS	2,467.00	0.00	0.00		2,467.00		0.00
101-301.000-953.000	TRAINING 302	6,909.60	0.00	0.00		6,909.60		0.00
101-301.000-954.000	AUXILARY POLICE	10,500.00	1,700.00	1,700.00		8,800.00		16.19
101-301.000-956.000	MISCELLANEOUS	5,000.00	21.00	21.00		4,979.00		0.42
101-301.000-956.301	YOUTH PROGRAMS ACCOUNT	230.02	1,587.60	1,587.60		(1,357.58)		690.20
101-301.000-956.302	AUXILARY TRAINING FUND	1,000.00	0.00	0.00		1,000.00		0.00
101-301.000-956.304	SALVAGE INSPECTION SUPPLIES	10,000.00	0.00	0.00		10,000.00		0.00
101-301.000-956.307	CITY CAMERA PROJECT	5,000.00	0.00	0.00		5,000.00		0.00
101-301.000-956.308	CROSSING GUARD EXPENSES	1,000.00	0.00	0.00		1,000.00		0.00
101-301.000-956.309	DRONE EXPENSES	1,000.00	0.00	0.00		1,000.00		0.00
101-301.000-958.000	PROFESSIONAL DEVELOPMENT	11,000.00	0.00	0.00		11,000.00		0.00
101-301.000-963.000	INSURANCE	18,000.00	0.00	0.00		18,000.00		0.00
Total Dept 301.000 - POLICE		1,202,480.42	84,275.38	84,275.38		1,118,205.04		7.01
Dept 371.000 - BLDG INSPECTION / CODE ENFORCEMENT								
101-371.000-741.000	POSTAGE	100.00	3.38	3.38		96.62		3.38
101-371.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	20,000.00	1,815.00	1,815.00		18,185.00		9.08
Total Dept 371.000 - BLDG INSPECTION / CODE ENFORCEMENT		20,100.00	1,818.38	1,818.38		18,281.62		9.05
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS								
101-441.000-702.000	WAGES	27,977.51	2,241.95	2,241.95		25,735.56		8.01
101-441.000-715.001	PAYROLL TAXES	2,140.28	163.37	163.37		1,976.91		7.63
101-441.000-716.000	FRINGE BENEFITS	6,300.28	467.75	467.75		5,832.53		7.42
101-441.000-718.000	RETIREMENT	9,043.52	693.31	693.31		8,350.21		7.67
101-441.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000.00	0.00	0.00		5,000.00		0.00
101-441.000-930.000	REPAIRS - BUILDINGS AND GROUNDS	10,000.00	0.00	0.00		10,000.00		0.00
101-441.000-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	11,000.00	0.00	0.00		11,000.00		0.00
101-441.000-956.000	MISCELLANEOUS	50.00	0.00	0.00		50.00		0.00
101-441.000-958.000	PROFESSIONAL DEVELOPMENT	700.00	0.00	0.00		700.00		0.00
101-441.000-963.000	INSURANCE	3,500.00	0.00	0.00		3,500.00		0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 07/31/2025 INCREASE (DECREASE)	AVAILABLE		% BGD USED
		2025-26 AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		75,711.59	3,566.38	3,566.38	72,145.21		4.71
Dept 445.000 - DRAINS - PUBLIC BENEFIT							
101-445.000-801.000 PROFESSIONAL AND CONTRACTUAL SERVICES		13,620.67	0.00	0.00	13,620.67		0.00
Total Dept 445.000 - DRAINS - PUBLIC BENEFIT		13,620.67	0.00	0.00	13,620.67		0.00
Dept 448.000 - STREET LIGHTING							
101-448.000-702.000 WAGES		817.08	63.78	63.78	753.30		7.81
101-448.000-715.001 PAYROLL TAXES		62.51	4.54	4.54	57.97		7.26
101-448.000-716.000 FRINGE BENEFITS		250.92	20.53	20.53	230.39		8.18
101-448.000-718.000 RETIREMENT		264.93	20.03	20.03	244.90		7.56
101-448.000-728.000 SUPPLIES		500.00	0.00	0.00	500.00		0.00
101-448.000-922.000 ELECTRICITY		65,000.00	5,350.82	5,350.82	59,649.18		8.23
101-448.000-943.640 INTERNAL SERVICE FUND - MOBILE EQUIPMENT		3,500.00	0.00	0.00	3,500.00		0.00
Total Dept 448.000 - STREET LIGHTING		70,395.44	5,459.70	5,459.70	64,935.74		7.76
Dept 526.000 - LANDFILL CLOSURE							
101-526.000-702.000 WAGES		3,403.08	265.44	265.44	3,137.64		7.80
101-526.000-715.001 PAYROLL TAXES		260.34	19.33	19.33	241.01		7.42
101-526.000-716.000 FRINGE BENEFITS		666.53	34.52	34.52	632.01		5.18
101-526.000-718.000 RETIREMENT		960.29	72.44	72.44	887.85		7.54
101-526.000-728.000 SUPPLIES		1,000.00	0.00	0.00	1,000.00		0.00
101-526.000-741.000 POSTAGE AND SHIPPING		200.00	0.00	0.00	200.00		0.00
101-526.000-801.000 PROFESSIONAL AND CONTRACTED SERVICES		40,000.00	0.00	0.00	40,000.00		0.00
101-526.000-931.000 REPAIRS - EQUIPMENT		1,000.00	0.00	0.00	1,000.00		0.00
101-526.000-956.000 MISCELLANEOUS		250.00	0.00	0.00	250.00		0.00
Total Dept 526.000 - LANDFILL CLOSURE		47,740.24	391.73	391.73	47,348.51		0.82
Dept 528.000 - REFUSE COLLECTION/DISPOSAL							
101-528.000-702.000 WAGES		12,847.31	1,001.64	1,001.64	11,845.67		7.80
101-528.000-715.001 PAYROLL TAXES		982.82	67.56	67.56	915.26		6.87
101-528.000-716.000 FRINGE BENEFITS		1,169.23	93.69	93.69	1,075.54		8.01
101-528.000-718.000 RETIREMENT		4,165.98	306.89	306.89	3,859.09		7.37
101-528.000-741.000 POSTAGE		2,200.00	210.90	210.90	1,989.10		9.59
101-528.000-759.000 COLOR TRASH BAGS		2,000.00	789.00	789.00	1,211.00		39.45
101-528.000-759.001 YARD WASTE BAGS		2,000.00	0.00	0.00	2,000.00		0.00
101-528.000-801.000 CONTRACTED SERVICES		193,000.00	16,056.00	16,056.00	176,944.00		8.32
101-528.000-943.636 INTERNAL SERVICE FUND - DATA PROCESSING		1,400.00	0.00	0.00	1,400.00		0.00
Total Dept 528.000 - REFUSE COLLECTION/DISPOSAL		219,765.34	18,525.68	18,525.68	201,239.66		8.43
Dept 595.000 - AIRPORT							
101-595.000-702.000 WAGES		11,317.15	1,276.26	1,276.26	10,040.89		11.28
101-595.000-715.001 PAYROLL TAXES		865.76	95.33	95.33	770.43		11.01
101-595.000-716.000 FRINGE BENEFITS		1,397.35	122.36	122.36	1,274.99		8.76
101-595.000-718.000 RETIREMENT		943.69	102.75	102.75	840.94		10.89

User: VCORLEW

PERIOD ENDING 07/31/2025

DB: Clare

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-595.000-728.000	SUPPLIES	2,200.00	91.21	91.21	2,108.79	4.15
101-595.000-731.000	AVIATION FUEL	125,000.00	33,917.54	33,917.54	91,082.46	27.13
101-595.000-731.001	AVIATION FUEL CREDIT CARD FEE	3,000.00	534.39	534.39	2,465.61	17.81
101-595.000-801.000	PROFESSIONAL AND CONTRACTED SERVICE	42,000.00	2,550.00	2,550.00	39,450.00	6.07
101-595.000-850.000	TELEPHONE AND COMMUNICATIONS	5,500.00	433.08	433.08	5,066.92	7.87
101-595.000-922.000	ELECTRICITY	5,500.00	470.97	470.97	5,029.03	8.56
101-595.000-923.000	NATURAL GAS/PROPANE	3,200.00	0.00	0.00	3,200.00	0.00
101-595.000-930.000	REPAIRS - BUILDINGS AND GROUNDS	23,000.00	0.00	0.00	23,000.00	0.00
101-595.000-931.000	REPAIR - EQUIPMENT	8,000.00	0.00	0.00	8,000.00	0.00
101-595.000-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	700.00	0.00	0.00	700.00	0.00
101-595.000-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	2,300.00	0.00	0.00	2,300.00	0.00
101-595.000-956.000	MISCELLANEOUS	250.00	0.00	0.00	250.00	0.00
101-595.000-958.000	PROFESSIONAL DEVELOPMENT	1,300.00	0.00	0.00	1,300.00	0.00
101-595.000-960.000	PERMIT FEES AND LICENSING	400.00	0.00	0.00	400.00	0.00
101-595.000-963.000	INSURANCE	7,300.00	0.00	0.00	7,300.00	0.00
101-595.000-970.000	CAPITAL OUTLAY	2,510,256.00	0.00	0.00	2,510,256.00	0.00
Total Dept 595.000 - AIRPORT		2,754,429.95	39,593.89	39,593.89	2,714,836.06	1.44
Dept 701.000 - PLANNING						
101-701.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-701.000-880.000	COMMUNITY PROMOTION	20,000.00	0.00	0.00	20,000.00	0.00
101-701.000-958.000	PROFESSIONAL DEVELOPMENT	800.00	0.00	0.00	800.00	0.00
Total Dept 701.000 - PLANNING		25,800.00	0.00	0.00	25,800.00	0.00
Dept 906.000 - DEBT SERVICE						
101-906.000-991.000	PRINCIPAL	23,706.41	0.00	0.00	23,706.41	0.00
101-906.000-995.000	INTEREST EXPENSE/AGENT FEES	18,370.14	0.00	0.00	18,370.14	0.00
Total Dept 906.000 - DEBT SERVICE		42,076.55	0.00	0.00	42,076.55	0.00
Dept 955.000 - NON DEPARTMENTAL						
101-955.000-801.000	EMERGENCY WARNING SIRENS/SYSTEMS	250.00	0.00	0.00	250.00	0.00
101-955.000-951.000	GRANT TWP MILL REIM	700.00	0.00	0.00	700.00	0.00
101-955.000-951.001	VERNON TWP. REVENUE SHARING	10,000.00	0.00	0.00	10,000.00	0.00
101-955.000-951.003	LAND LEASE/SALES DUE TO THE IDC	1,100.00	518,847.98	518,847.98	(517,747.98)	17,168.00
101-955.000-951.004	GRANT TWP UCA MILLAGE REIMBURSEMENT	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 955.000 - NON DEPARTMENTAL		32,050.00	518,847.98	518,847.98	(486,797.98)	1,618.87
Dept 999.000 - TRANSFERS (OUT) AND OTHER USES						
101-999.000-999.206	TRANSFER (OUT) - FIRE FUND	123,713.93	0.00	0.00	123,713.93	0.00
101-999.000-999.208	TRANSFER (OUT) - PARKS AND RECREATION	160,000.00	0.00	0.00	160,000.00	0.00
101-999.000-999.303	TRANSFER (OUT) - PUBLIC SAFETY DEBT SERV	17,891.25	0.00	0.00	17,891.25	0.00
Total Dept 999.000 - TRANSFERS (OUT) AND OTHER USES		301,605.18	0.00	0.00	301,605.18	0.00

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		5,827,083.25	738,782.76	738,782.76	5,088,300.49	12.68
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Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,701,961.00	734,608.05	734,608.05	4,967,352.95	12.88
TOTAL EXPENDITURES		5,827,083.25	738,782.76	738,782.76	5,088,300.49	12.68
NET OF REVENUES & EXPENDITURES		(125,122.25)	(4,174.71)	(4,174.71)	(120,947.54)	3.34

PERIOD ENDING 07/31/2025

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH 07/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 151 - CEMETERY TRUST FUND						
Revenues						
Dept 000.000 - GENERAL						
151-000.000-643.000	LOT SALES	1,500.00	1,430.00	1,430.00	70.00	95.33
151-000.000-664.000	INTEREST	5,000.00	795.30	795.30	4,204.70	15.91
Total Dept 000.000 - GENERAL		6,500.00	2,225.30	2,225.30	4,274.70	34.24
TOTAL REVENUES		6,500.00	2,225.30	2,225.30	4,274.70	34.24
Expenditures						
Dept 268.000 - CEMETERY						
151-268.000-956.000	MISCELLANEOUS	600.00	0.00	0.00	600.00	0.00
Total Dept 268.000 - CEMETERY		600.00	0.00	0.00	600.00	0.00
Dept 999.000 - TRANSFERS (OUT) AND OTHER USES						
151-999.000-999.101	TRANSFER (OUT) - GENERAL FUND	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 999.000 - TRANSFERS (OUT) AND OTHER USES		6,000.00	0.00	0.00	6,000.00	0.00
TOTAL EXPENDITURES		6,600.00	0.00	0.00	6,600.00	0.00
Fund 151 - CEMETERY TRUST FUND:						
TOTAL REVENUES		6,500.00	2,225.30	2,225.30	4,274.70	34.24
TOTAL EXPENDITURES		6,600.00	0.00	0.00	6,600.00	0.00
NET OF REVENUES & EXPENDITURES		(100.00)	2,225.30	2,225.30	(2,325.30)	2,225.30

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PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26		ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	YTD BALANCE 07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE			
Fund 202 - MAJOR STREETS								
Revenues								
Dept 000.000 - GENERAL								
202-000.000-548.000	ACT 48 STATE OF MI METRO ACT	10,000.00	0.00	0.00	10,000.00	0.00		
202-000.000-550.000	TRUNKLINE MAINTENANCE	40,000.00	0.00	0.00	40,000.00	0.00		
202-000.000-551.000	ACT 51	368,050.00	0.00	0.00	368,050.00	0.00		
202-000.000-664.000	INTEREST AND DIVIDENDS	1,000.00	400.42	400.42	599.58	40.04		
202-000.000-676.000	REFUNDS AND REIMBURSEMENTS	0.00	510.06	510.06	(510.06)	100.00		
202-000.000-692.000	MISCELLANEOUS	0.00	133.33	133.33	(133.33)	100.00		
Total Dept 000.000 - GENERAL		419,050.00	1,043.81	1,043.81	418,006.19	0.25		
TOTAL REVENUES		419,050.00	1,043.81	1,043.81	418,006.19	0.25		
Expenditures								
Dept 444.000 - SIDEWALKS								
202-444.000-702.000	WAGES	3,212.50	282.24	282.24	2,930.26	8.79		
202-444.000-715.001	PAYROLL TAXES	245.76	19.69	19.69	226.07	8.01		
202-444.000-716.000	FRINGE BENEFITS	1,371.31	111.25	111.25	1,260.06	8.11		
202-444.000-718.000	RETIREMENT	1,043.79	92.10	92.10	951.69	8.82		
202-444.000-728.000	OPERATING SUPPLIES	3,500.00	0.00	0.00	3,500.00	0.00		
202-444.000-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	1,800.00	0.00	0.00	1,800.00	0.00		
Total Dept 444.000 - SIDEWALKS		11,173.36	505.28	505.28	10,668.08	4.52		
Dept 446.001 - STATE TRUNKLINE MAINTENANCE								
202-446.001-702.000	WAGES	20,844.52	1,671.57	1,671.57	19,172.95	8.02		
202-446.001-715.001	PAYROLL TAXES	1,594.61	116.87	116.87	1,477.74	7.33		
202-446.001-716.000	FRINGE BENEFITS	8,500.08	610.44	610.44	7,889.64	7.18		
202-446.001-718.000	RETIREMENT	6,776.24	546.25	546.25	6,229.99	8.06		
202-446.001-728.000	OPERATING SUPPLIES	5,500.00	0.00	0.00	5,500.00	0.00		
202-446.001-728.001	OPERATING SUPPLIES - ROAD SALT	15,500.00	0.00	0.00	15,500.00	0.00		
202-446.001-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,100.00	0.00	0.00	1,100.00	0.00		
202-446.001-922.000	ELECTRICITY	600.00	7.06	7.06	592.94	1.18		
202-446.001-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	40,000.00	0.00	0.00	40,000.00	0.00		
202-446.001-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00		
Total Dept 446.001 - STATE TRUNKLINE MAINTENANCE		100,515.45	2,952.19	2,952.19	97,563.26	2.94		
Dept 449.002 - PRESERVATION STREETS								
202-449.002-702.000	WAGES	48,422.55	3,802.49	3,802.49	44,620.06	7.85		
202-449.002-715.001	PAYROLL TAXES	3,704.32	265.58	265.58	3,438.74	7.17		
202-449.002-716.000	FRINGE BENEFITS	18,846.91	1,373.05	1,373.05	17,473.86	7.29		
202-449.002-718.000	RETIREMENT	15,734.76	1,239.46	1,239.46	14,495.30	7.88		
202-449.002-728.000	OPERATING SUPPLIES	8,550.00	0.00	0.00	8,550.00	0.00		
202-449.002-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	6,800.00	0.00	0.00	6,800.00	0.00		
202-449.002-801.208	PROFESSIONAL SERVICES - TREES	2,600.00	0.00	0.00	2,600.00	0.00		
202-449.002-801.970	DRAIN IMPROVEMENTS	12,720.00	0.00	0.00	12,720.00	0.00		
202-449.002-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	28,500.00	0.00	0.00	28,500.00	0.00		
202-449.002-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00		

PERIOD ENDING 07/31/2025

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
			07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREETS						
Expenditures						
Total Dept 449.002 - PRESERVATION STREETS		146,078.54	6,680.58	6,680.58	139,397.96	4.57
Dept 449.003 - WINTER MAINTENANCE						
202-449.003-728.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
202-449.003-728.001	OPERATING SUPPLIES - ROAD SALT	5,000.00	0.00	0.00	5,000.00	0.00
202-449.003-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 449.003 - WINTER MAINTENANCE		25,000.00	0.00	0.00	25,000.00	0.00
Dept 449.004 - ADMIN, ENGINEERING & RECORD KEEPING						
202-449.004-702.000	WAGES	9,055.69	706.60	706.60	8,349.09	7.80
202-449.004-715.001	PAYROLL TAXES	692.76	49.64	49.64	643.12	7.17
202-449.004-716.000	FRINGE BENEFITS	2,236.61	182.60	182.60	2,054.01	8.16
202-449.004-718.000	RETIREMENT	2,936.34	220.56	220.56	2,715.78	7.51
202-449.004-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
202-449.004-943.101	TRANSFERS OUT - GENERAL FUND	5,000.00	0.00	0.00	5,000.00	0.00
202-449.004-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	4,500.00	0.00	0.00	4,500.00	0.00
202-449.004-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
Total Dept 449.004 - ADMIN, ENGINEERING & RECORD KEEPING		26,521.40	1,159.40	1,159.40	25,362.00	4.37
Dept 999.000 - TRANSFERS (OUT) AND OTHER USES						
202-999.000-999.000	TRANSFERS OUT - LOCAL STREETS	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 999.000 - TRANSFERS (OUT) AND OTHER USES		150,000.00	0.00	0.00	150,000.00	0.00
TOTAL EXPENDITURES		459,288.75	11,297.45	11,297.45	447,991.30	2.46
Fund 202 - MAJOR STREETS:						
TOTAL REVENUES		419,050.00	1,043.81	1,043.81	418,006.19	0.25
TOTAL EXPENDITURES		459,288.75	11,297.45	11,297.45	447,991.30	2.46
NET OF REVENUES & EXPENDITURES		(40,238.75)	(10,253.64)	(10,253.64)	(29,985.11)	25.48

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GL NUMBER	DESCRIPTION	2025-26		ACTIVITY FOR MONTH 07/31/2025	AVAILABLE		% BDGT USED
		AMENDED BUDGET	YTD BALANCE 07/31/2025 NORMAL (ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STS FUND							
Revenues							
Dept 000.000 - GENERAL							
203-000.000-548.000	ACT 48 STATE OF MI METRO ACT	3,000.00	0.00	0.00	3,000.00	0.00	
203-000.000-551.000	ACT 51	160,782.00	0.00	0.00	160,782.00	0.00	
203-000.000-664.000	INTEREST AND DIVIDENDS	500.00	127.22	127.22	372.78	25.44	
203-000.000-676.000	REFUNDS AND REIMBURSEMENTS	0.00	537.25	537.25	(537.25)	100.00	
Total Dept 000.000 - GENERAL		164,282.00	664.47	664.47	163,617.53	0.40	
Dept 931.000 - TRANSFERS IN AND OTHER SOURCES							
203-931.000-699.202	TRANSFER IN - MAJOR STREET FUND	150,000.00	0.00	0.00	150,000.00	0.00	
Total Dept 931.000 - TRANSFERS IN AND OTHER SOURCES		150,000.00	0.00	0.00	150,000.00	0.00	
TOTAL REVENUES		314,282.00	664.47	664.47	313,617.53	0.21	
Expenditures							
Dept 444.000 - SIDEWALKS							
203-444.000-702.000	WAGES	3,212.50	282.22	282.22	2,930.28	8.79	
203-444.000-715.001	PAYROLL TAXES	245.76	19.68	19.68	226.08	8.01	
203-444.000-716.000	FRINGE BENEFITS	1,371.31	111.26	111.26	1,260.05	8.11	
203-444.000-718.000	RETIREMENT	1,043.79	92.11	92.11	951.68	8.82	
203-444.000-728.000	OPERATING SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00	
203-444.000-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00	
Total Dept 444.000 - SIDEWALKS		10,373.36	505.27	505.27	9,868.09	4.87	
Dept 449.001 - CONSTRUCTION STREETS (INCL. ENG.& ROW)							
203-449.001-728.000	OPERATING SUPPLIES	50.00	0.00	0.00	50.00	0.00	
203-449.001-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	600.00	0.00	0.00	600.00	0.00	
203-449.001-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	4,400.00	0.00	0.00	4,400.00	0.00	
Total Dept 449.001 - CONSTRUCTION STREETS (INCL. ENG.& ROW)		5,050.00	0.00	0.00	5,050.00	0.00	
Dept 449.002 - PRESERVATION STREETS							
203-449.002-702.000	WAGES	83,302.42	7,498.57	7,498.57	75,803.85	9.00	
203-449.002-715.001	PAYROLL TAXES	6,372.64	523.50	523.50	5,849.14	8.21	
203-449.002-716.000	FRINGE BENEFITS	31,969.47	2,778.96	2,778.96	29,190.51	8.69	
203-449.002-718.000	RETIREMENT	27,032.08	2,438.36	2,438.36	24,593.72	9.02	
203-449.002-728.000	OPERATING SUPPLIES	8,550.00	99.58	99.58	8,450.42	1.16	
203-449.002-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	9,100.00	0.00	0.00	9,100.00	0.00	
203-449.002-801.208	PROFESSIONAL SERVICES - TREES	2,500.00	0.00	0.00	2,500.00	0.00	
203-449.002-801.970	DRAIN IMPROVEMENTS	56,359.93	0.00	0.00	56,359.93	0.00	
203-449.002-922.000	ELECTRICITY	500.00	30.20	30.20	469.80	6.04	
203-449.002-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	58,500.00	0.00	0.00	58,500.00	0.00	
203-449.002-956.000	MISCELLANEOUS	300.00	0.00	0.00	300.00	0.00	
Total Dept 449.002 - PRESERVATION STREETS		284,486.54	13,369.17	13,369.17	271,117.37	4.70	

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STS FUND						
Expenditures						
Dept 449.003 - WINTER MAINTENANCE						
203-449.003-728.000	OPERATING SUPPLIES	3,400.00	0.00	0.00	3,400.00	0.00
203-449.003-728.001	OPERATING SUPPLIES - ROAD SALT	2,800.00	0.00	0.00	2,800.00	0.00
203-449.003-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	8,500.00	0.00	0.00	8,500.00	0.00
Total Dept 449.003 - WINTER MAINTENANCE		14,700.00	0.00	0.00	14,700.00	0.00
Dept 449.004 - ADMIN, ENGINEERING & RECORD KEEPING						
203-449.004-702.000	WAGES	9,055.69	706.57	706.57	8,349.12	7.80
203-449.004-715.001	PAYROLL TAXES	692.76	49.62	49.62	643.14	7.16
203-449.004-716.000	FRINGE BENEFITS	2,236.61	182.60	182.60	2,054.01	8.16
203-449.004-718.000	RETIREMENT	2,936.34	220.57	220.57	2,715.77	7.51
203-449.004-728.000	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
203-449.004-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
203-449.004-943.101	TRANSFERS OUT - GENERAL FUND	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 449.004 - ADMIN, ENGINEERING & RECORD KEEPING		22,021.40	1,159.36	1,159.36	20,862.04	5.26
TOTAL EXPENDITURES		336,631.30	15,033.80	15,033.80	321,597.50	4.47
Fund 203 - LOCAL STS FUND:						
TOTAL REVENUES		314,282.00	664.47	664.47	313,617.53	0.21
TOTAL EXPENDITURES		336,631.30	15,033.80	15,033.80	321,597.50	4.47
NET OF REVENUES & EXPENDITURES		(22,349.30)	(14,369.33)	(14,369.33)	(7,979.97)	64.29

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH 07/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000.000 - GENERAL						
204-000.000-403.000	CURRENT PROPERTY TAXES	325,000.00	20,912.85	20,912.85	304,087.15	6.43
204-000.000-664.000	INTEREST	2,000.00	382.96	382.96	1,617.04	19.15
Total Dept 000.000 - GENERAL		327,000.00	21,295.81	21,295.81	305,704.19	6.51
TOTAL REVENUES		327,000.00	21,295.81	21,295.81	305,704.19	6.51
Expenditures						
Dept 449.001 - CONSTRUCTION STREETS (INCL. ENG.& ROW)						
204-449.001-970.000	CAPITAL OUTLAY	314,625.00	0.00	0.00	314,625.00	0.00
Total Dept 449.001 - CONSTRUCTION STREETS (INCL. ENG.& ROW)		314,625.00	0.00	0.00	314,625.00	0.00
Dept 955.000 - NON DEPARTMENTAL						
204-955.000-964.204	BOR AND TAX TRIBUNAL REFUNDS	500.00	0.00	0.00	500.00	0.00
Total Dept 955.000 - NON DEPARTMENTAL		500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		315,125.00	0.00	0.00	315,125.00	0.00
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		327,000.00	21,295.81	21,295.81	305,704.19	6.51
TOTAL EXPENDITURES		315,125.00	0.00	0.00	315,125.00	0.00
NET OF REVENUES & EXPENDITURES		11,875.00	21,295.81	21,295.81	(9,420.81)	179.33

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PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000.000 - GENERAL						
206-000.000-607.000	CHARGES FOR SERVICES	0.00	50.00	50.00	(50.00)	100.00
206-000.000-607.100	VEHICLE RESPONSES	30,000.00	0.00	0.00	30,000.00	0.00
206-000.000-637.633	GRANT TOWNSHIP	150,000.00	0.00	0.00	150,000.00	0.00
206-000.000-637.634	SHERIDAN TOWNSHIP	75,000.00	0.00	0.00	75,000.00	0.00
206-000.000-637.635	WISE TOWNSHIP	29,000.00	0.00	0.00	29,000.00	0.00
206-000.000-637.636	VERNON TOWNSHIP	56,000.00	11,513.05	11,513.05	44,486.95	20.56
206-000.000-664.000	INTEREST AND DIVIDENDS	2,500.00	787.38	787.38	1,712.62	31.50
206-000.000-675.000	DONATIONS - FIRE DEPARTMENT	1,000.00	0.00	0.00	1,000.00	0.00
206-000.000-676.000	REFUNDS AND REIMBURSEMENTS	0.00	523.24	523.24	(523.24)	100.00
Total Dept 000.000 - GENERAL		343,500.00	12,873.67	12,873.67	330,626.33	3.75
Dept 931.000 - TRANSFERS IN AND OTHER SOURCES						
206-931.000-699.101	TRANSFER IN - CITY OF CLARE GENERAL FUND	123,713.93	0.00	0.00	123,713.93	0.00
Total Dept 931.000 - TRANSFERS IN AND OTHER SOURCES		123,713.93	0.00	0.00	123,713.93	0.00
TOTAL REVENUES		467,213.93	12,873.67	12,873.67	454,340.26	2.76
Expenditures						
Dept 336.000 - FIRE DEPARTMENT						
206-336.000-702.000	WAGES	140,835.28	8,041.75	8,041.75	132,793.53	5.71
206-336.000-702.030	WAGES - CLEANING	0.00	339.45	339.45	(339.45)	100.00
206-336.000-715.001	PAYROLL TAXES	10,773.90	641.13	641.13	10,132.77	5.95
206-336.000-716.000	FRINGE BENEFITS	12,432.29	259.70	259.70	12,172.59	2.09
206-336.000-727.000	OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
206-336.000-728.000	OPERATING SUPPLIES	15,000.00	64.10	64.10	14,935.90	0.43
206-336.000-732.000	SUPPLIES - GAS, OIL AND LUBRICANTS	9,000.00	0.00	0.00	9,000.00	0.00
206-336.000-741.000	POSTAGE	150.00	0.50	0.50	149.50	0.33
206-336.000-758.000	UNIFORMS & CLEANING	2,300.00	0.00	0.00	2,300.00	0.00
206-336.000-801.000	PROFESSIONAL AND CONTRACTED SERVICES	27,000.00	0.00	0.00	27,000.00	0.00
206-336.000-835.000	EMPLOYEE PHYSICALS	3,500.00	0.00	0.00	3,500.00	0.00
206-336.000-850.000	TELEPHONE AND OTHER COMMUNICATIONS	4,000.00	223.08	223.08	3,776.92	5.58
206-336.000-880.000	COMMUNITY PROMOTION	5,500.00	0.00	0.00	5,500.00	0.00
206-336.000-920.000	SEWER	1,500.00	122.84	122.84	1,377.16	8.19
206-336.000-921.000	WATER	1,400.00	128.60	128.60	1,271.40	9.19
206-336.000-922.000	ELECTRICITY	6,000.00	579.83	579.83	5,420.17	9.66
206-336.000-923.000	NATURAL GAS	3,250.00	40.25	40.25	3,209.75	1.24
206-336.000-930.000	REPAIRS - BUILDINGS AND GROUNDS	6,000.00	3,299.98	3,299.98	2,700.02	55.00
206-336.000-931.000	REPAIRS - EQUIPMENT	12,000.00	22.87	22.87	11,977.13	0.19
206-336.000-943.101	TRANSFERS OUT - GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00
206-336.000-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	2,600.00	0.00	0.00	2,600.00	0.00
206-336.000-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	50,000.00	0.00	0.00	50,000.00	0.00
206-336.000-956.000	MISCELLANEOUS	5,500.00	0.00	0.00	5,500.00	0.00
206-336.000-958.000	PROFESSIONAL DEVELOPMENT	6,000.00	0.00	0.00	6,000.00	0.00
206-336.000-963.000	INSURANCE	21,000.00	0.00	0.00	21,000.00	0.00
206-336.000-970.000	CAPITAL OUTLAY	23,000.00	9,587.85	9,587.85	13,412.15	41.69
Total Dept 336.000 - FIRE DEPARTMENT		389,741.47	23,351.93	23,351.93	366,389.54	5.99

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Expenditures						
Dept 906.000 - DEBT SERVICE						
206-906.000-991.000	PRINCIPAL	47,450.00	0.00	0.00	47,450.00	0.00
206-906.000-995.000	INTEREST EXPENSE/AGENT FEES	11,097.00	0.00	0.00	11,097.00	0.00
Total Dept 906.000 - DEBT SERVICE		58,547.00	0.00	0.00	58,547.00	0.00
Dept 999.000 - TRANSFERS (OUT) AND OTHER USES						
206-999.000-999.303	TRANSFER (OUT) - PUBLIC SAFETY DEBT SERV	17,891.25	0.00	0.00	17,891.25	0.00
Total Dept 999.000 - TRANSFERS (OUT) AND OTHER USES		17,891.25	0.00	0.00	17,891.25	0.00
TOTAL EXPENDITURES		466,179.72	23,351.93	23,351.93	442,827.79	5.01
Fund 206 - FIRE FUND:						
TOTAL REVENUES		467,213.93	12,873.67	12,873.67	454,340.26	2.76
TOTAL EXPENDITURES		466,179.72	23,351.93	23,351.93	442,827.79	5.01
NET OF REVENUES & EXPENDITURES		1,034.21	(10,478.26)	(10,478.26)	11,512.47	1,013.17

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PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PARKS AND RECREATION						
Revenues						
Dept 000.000 - GENERAL						
208-000.000-403.000	CURRENT PROPERTY TAXES	80,000.00	5,227.16	5,227.16	74,772.84	6.53
208-000.000-502.000	FEDERAL GRANTS	758,971.50	0.00	0.00	758,971.50	0.00
208-000.000-539.000	STATE GRANTS	4,450,000.00	0.00	0.00	4,450,000.00	0.00
208-000.000-626.001	CHARGES FOR SERVICES - PARKS	20,000.00	8,664.65	8,664.65	11,335.35	43.32
208-000.000-626.002	CHARGES FOR SERVICES - RECREATION	10,000.00	7,524.00	7,524.00	2,476.00	75.24
208-000.000-653.000	SPONSORSHIPS	1,500.00	0.00	0.00	1,500.00	0.00
208-000.000-664.000	INTEREST	8,000.00	740.72	740.72	7,259.28	9.26
208-000.000-671.005	IN LIEU OF TAXES	325.00	0.00	0.00	325.00	0.00
208-000.000-671.208	DEPOT LEASE/UTILITY REIMBURSEMENT	2,500.00	1,043.94	1,043.94	1,456.06	41.76
208-000.000-672.000	SPECIAL ASSESSMENTS	55,000.00	7,057.20	7,057.20	47,942.80	12.83
208-000.000-675.005	DONATIONS - RAILROAD DEPOT	400.00	340.00	340.00	60.00	85.00
208-000.000-676.000	REFUNDS AND REIMBURSEMENTS	0.00	586.69	586.69	(586.69)	100.00
Total Dept 000.000 - GENERAL		5,386,696.50	31,184.36	31,184.36	5,355,512.14	0.58
Dept 931.000 - TRANSFERS IN AND OTHER SOURCES						
208-931.000-699.000	TRANSFERS IN - GENERAL FUND	160,000.00	0.00	0.00	160,000.00	0.00
Total Dept 931.000 - TRANSFERS IN AND OTHER SOURCES		160,000.00	0.00	0.00	160,000.00	0.00
TOTAL REVENUES		5,546,696.50	31,184.36	31,184.36	5,515,512.14	0.56
Expenditures						
Dept 751.001 - PARKS						
208-751.001-702.000	WAGES	123,689.51	10,794.94	10,794.94	112,894.57	8.73
208-751.001-715.001	PAYROLL TAXES	9,462.25	825.38	825.38	8,636.87	8.72
208-751.001-716.000	FRINGE BENEFITS	9,377.30	120.29	120.29	9,257.01	1.28
208-751.001-718.000	RETIREMENT	17,279.96	1,185.63	1,185.63	16,094.33	6.86
208-751.001-728.000	OPERATING SUPPLIES	15,400.00	229.13	229.13	15,170.87	1.49
208-751.001-741.000	POSTAGE	30.00	1.05	1.05	28.95	3.50
208-751.001-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	14,300.00	3,145.00	3,145.00	11,155.00	21.99
208-751.001-920.000	SEWER	3,000.00	79.18	79.18	2,920.82	2.64
208-751.001-921.000	WATER	4,000.00	208.50	208.50	3,791.50	5.21
208-751.001-922.000	ELECTRICITY	6,000.00	705.64	705.64	5,294.36	11.76
208-751.001-923.000	NATURAL GAS	1,000.00	60.99	60.99	939.01	6.10
208-751.001-930.000	REPAIRS - BUILDINGS AND GROUNDS	5,700.00	0.00	0.00	5,700.00	0.00
208-751.001-931.000	REPAIRS - EQUIPMENT	500.00	0.00	0.00	500.00	0.00
208-751.001-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	45,000.00	0.00	0.00	45,000.00	0.00
208-751.001-956.000	MISCELLANEOUS	2,200.00	0.00	0.00	2,200.00	0.00
208-751.001-958.000	PROFESSIONAL DEVELOPMENT	300.00	0.00	0.00	300.00	0.00
208-751.001-963.000	INSURANCE	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 751.001 - PARKS		260,239.02	17,355.73	17,355.73	242,883.29	6.67
Dept 751.002 - RECREATION						
208-751.002-702.000	WAGES	55,607.73	4,300.00	4,300.00	51,307.73	7.73
208-751.002-715.001	PAYROLL TAXES	4,253.99	286.79	286.79	3,967.20	6.74
208-751.002-716.000	FRINGE BENEFITS	26,946.11	2,117.98	2,117.98	24,828.13	7.86
208-751.002-718.000	RETIREMENT	16,992.40	1,319.60	1,319.60	15,672.80	7.77

PERIOD ENDING 07/31/2025

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH 07/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 208 - PARKS AND RECREATION						
Expenditures						
208-751.002-728.000	SUPPLIES	8,700.00	43.30	43.30	8,656.70	0.50
208-751.002-741.000	POSTAGE	50.00	2.10	2.10	47.90	4.20
208-751.002-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	13,000.00	1,913.00	1,913.00	11,087.00	14.72
208-751.002-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	900.00	0.00	0.00	900.00	0.00
208-751.002-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
208-751.002-958.000	PROFESSIONAL DEVELOPMENT	1,400.00	0.00	0.00	1,400.00	0.00
Total Dept 751.002 - RECREATION		128,350.23	9,982.77	9,982.77	118,367.46	7.78
Dept 751.003 - RAILROAD DEPOT						
208-751.003-728.000	OPERATING SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
208-751.003-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	7,100.00	288.00	288.00	6,812.00	4.06
208-751.003-850.000	TELEPHONE AND COMMUNICATION	1,400.00	111.54	111.54	1,288.46	7.97
208-751.003-920.000	SEWER	700.00	56.91	56.91	643.09	8.13
208-751.003-921.000	WATER	700.00	60.90	60.90	639.10	8.70
208-751.003-922.000	ELECTRICITY	2,200.00	232.89	232.89	1,967.11	10.59
208-751.003-923.000	NATURAL GAS	1,300.00	65.76	65.76	1,234.24	5.06
208-751.003-930.000	REPAIRS - BUILDINGS AND GROUNDS	4,000.00	0.00	0.00	4,000.00	0.00
208-751.003-956.000	MISCELLANEOUS	1,200.00	0.00	0.00	1,200.00	0.00
208-751.003-963.000	INSURANCE	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 751.003 - RAILROAD DEPOT		22,600.00	816.00	816.00	21,784.00	3.61
Dept 751.004 - LAKE SHAMROCK DREDGING/IMPROVEMENTS						
208-751.004-702.000	WAGES	31,176.80	0.00	0.00	31,176.80	0.00
208-751.004-715.001	PAYROLL TAXES	2,385.03	0.00	0.00	2,385.03	0.00
208-751.004-716.000	FRINGE BENEFITS	13,208.81	0.00	0.00	13,208.81	0.00
208-751.004-718.000	RETIREMENT	10,143.37	0.00	0.00	10,143.37	0.00
208-751.004-728.000	OPERATING SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
208-751.004-732.000	SUPPLIES - GAS, OIL AND LUBRICANTS	10,000.00	43.62	43.62	9,956.38	0.44
208-751.004-931.000	REPAIRS - EQUIPMENT	3,000.00	9.99	9.99	2,990.01	0.33
208-751.004-963.000	INSURANCE	1,800.00	0.00	0.00	1,800.00	0.00
208-751.004-970.000	CAPITAL OUTLAY	4,000,000.00	22,500.00	22,500.00	3,977,500.00	0.56
Total Dept 751.004 - LAKE SHAMROCK DREDGING/IMPROVEMENTS		4,074,214.01	22,553.61	22,553.61	4,051,660.40	0.55
Dept 751.005 - LAKE SHAMROCK - DAM						
208-751.005-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	1,358,971.50	0.00	0.00	1,358,971.50	0.00
Total Dept 751.005 - LAKE SHAMROCK - DAM		1,358,971.50	0.00	0.00	1,358,971.50	0.00
Dept 906.000 - DEBT SERVICE						
208-906.000-991.000	PRINCIPAL	88,000.00	0.00	0.00	88,000.00	0.00
208-906.000-991.001	PRINCIPAL - MILLAGE PURCHASES	16,000.00	16,000.00	16,000.00	0.00	100.00
208-906.000-995.000	INTEREST EXPENSE/AGENT FEES	17,628.00	0.00	0.00	17,628.00	0.00
208-906.000-995.001	INTEREST EXPENSE - MILLAGE PURCHASES	5,798.00	3,003.00	3,003.00	2,795.00	51.79
Total Dept 906.000 - DEBT SERVICE		127,426.00	19,003.00	19,003.00	108,423.00	14.91

PERIOD ENDING 07/31/2025

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PARKS AND RECREATION						
Expenditures						
Dept 955.000 - NON DEPARTMENTAL						
208-955.000-943.101	TRANSFERS OUT - GENERAL FUND	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 955.000 - NON DEPARTMENTAL		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		5,976,800.76	69,711.11	69,711.11	5,907,089.65	1.17
Fund 208 - PARKS AND RECREATION:						
TOTAL REVENUES		5,546,696.50	31,184.36	31,184.36	5,515,512.14	0.56
TOTAL EXPENDITURES		5,976,800.76	69,711.11	69,711.11	5,907,089.65	1.17
NET OF REVENUES & EXPENDITURES		(430,104.26)	(38,526.75)	(38,526.75)	(391,577.51)	8.96

PERIOD ENDING 07/31/2025

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH 07/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 214 - LOCAL DEVELOPMENT FINANCE AUTH						
Revenues						
Dept 000.000 - GENERAL						
214-000.000-428.000	CAPTURED TAXES	5,000.00	0.00	0.00	5,000.00	0.00
214-000.000-664.000	INTEREST	50.00	0.90	0.90	49.10	1.80
Total Dept 000.000 - GENERAL		5,050.00	0.90	0.90	5,049.10	0.02
TOTAL REVENUES		5,050.00	0.90	0.90	5,049.10	0.02
Expenditures						
Dept 222.000 - DEBT SERVICE						
214-222.000-922.000	ELECTRICITY	600.00	51.77	51.77	548.23	8.63
Total Dept 222.000 - DEBT SERVICE		600.00	51.77	51.77	548.23	8.63
Dept 999.000 - TRANSFERS (OUT) AND OTHER USES						
214-999.000-999.101	TRANSFER (OUT) - GENERAL FUND - DEBT SVC	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 999.000 - TRANSFERS (OUT) AND OTHER USES		4,500.00	0.00	0.00	4,500.00	0.00
TOTAL EXPENDITURES		5,100.00	51.77	51.77	5,048.23	1.02
Fund 214 - LOCAL DEVELOPMENT FINANCE AUTH:						
TOTAL REVENUES		5,050.00	0.90	0.90	5,049.10	0.02
TOTAL EXPENDITURES		5,100.00	51.77	51.77	5,048.23	1.02
NET OF REVENUES & EXPENDITURES		(50.00)	(50.87)	(50.87)	0.87	101.74

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
Dept 000.000 - GENERAL						
243-000.000-664.000	INTEREST	15.00	6.96	6.96	8.04	46.40
Total Dept 000.000 - GENERAL		15.00	6.96	6.96	8.04	46.40
TOTAL REVENUES		15.00	6.96	6.96	8.04	46.40
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		15.00	6.96	6.96	8.04	46.40
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		15.00	6.96	6.96	8.04	46.40

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000.000 - GENERAL						
248-000.000-428.000	CAPTURED PROPERTY TAXES	125,000.00	10,068.53	10,068.53	114,931.47	8.05
248-000.000-692.000	MISCELLANEOUS	0.00	50.00	50.00	(50.00)	100.00
Total Dept 000.000 - GENERAL		125,000.00	10,118.53	10,118.53	114,881.47	8.09
TOTAL REVENUES		125,000.00	10,118.53	10,118.53	114,881.47	8.09
Expenditures						
Dept 737.001 - DDA - OPERATIONS						
248-737.001-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	6,000.00	0.00	0.00	6,000.00	0.00
248-737.001-880.000	COMMUNITY PROMOTION	11,000.00	5,000.00	5,000.00	6,000.00	45.45
248-737.001-930.000	REPAIR AND MAINTENANCE	14,850.00	0.00	0.00	14,850.00	0.00
248-737.001-956.000	MISCELLANEOUS	8,650.00	0.00	0.00	8,650.00	0.00
248-737.001-970.000	CAPITAL OUTLAY	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 737.001 - DDA - OPERATIONS		90,500.00	5,000.00	5,000.00	85,500.00	5.52
Dept 906.000 - DEBT SERVICE						
248-906.000-991.000	PRINCIPAL	30,000.00	0.00	0.00	30,000.00	0.00
248-906.000-995.000	INTEREST EXPENSE/AGENT FEES	2,925.60	0.00	0.00	2,925.60	0.00
Total Dept 906.000 - DEBT SERVICE		32,925.60	0.00	0.00	32,925.60	0.00
Dept 999.000 - TRANSFERS (OUT) AND OTHER USES						
248-999.000-943.248	INTERFUND TRANSFER - CITY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 999.000 - TRANSFERS (OUT) AND OTHER USES		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		128,425.60	5,000.00	5,000.00	123,425.60	3.89
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		125,000.00	10,118.53	10,118.53	114,881.47	8.09
TOTAL EXPENDITURES		128,425.60	5,000.00	5,000.00	123,425.60	3.89
NET OF REVENUES & EXPENDITURES		(3,425.60)	5,118.53	5,118.53	(8,544.13)	149.42

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH 07/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC						
Revenues						
Dept 931.000 - TRANSFERS IN AND OTHER SOURCES						
303-931.000-699.101	TRANSFER IN - GENERAL FUND	17,891.25	0.00	0.00	17,891.25	0.00
303-931.000-699.206	TRANSFER IN - FIRE FUND	17,891.25	0.00	0.00	17,891.25	0.00
Total Dept 931.000 - TRANSFERS IN AND OTHER SOURCES		35,782.50	0.00	0.00	35,782.50	0.00
TOTAL REVENUES		35,782.50	0.00	0.00	35,782.50	0.00
Expenditures						
Dept 222.000 - DEBT SERVICE						
303-222.000-991.000	PRINCIPAL	25,000.00	0.00	0.00	25,000.00	0.00
303-222.000-995.000	BOND INTEREST/FEES	10,782.50	0.00	0.00	10,782.50	0.00
Total Dept 222.000 - DEBT SERVICE		35,782.50	0.00	0.00	35,782.50	0.00
TOTAL EXPENDITURES		35,782.50	0.00	0.00	35,782.50	0.00
<hr/>						
Fund 303 - PUBLIC SAFETY BLDG DEBT SERVIC:						
TOTAL REVENUES		35,782.50	0.00	0.00	35,782.50	0.00
TOTAL EXPENDITURES		35,782.50	0.00	0.00	35,782.50	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER SYSTEM FUND						
Revenues						
Dept 000.000 - GENERAL						
590-000.000-629.000	SERV METERED OM	1,265,000.00	93,901.30	93,901.30	1,171,098.70	7.42
590-000.000-632.001	CANNABIS WATER TREATMENT	100,000.00	0.00	0.00	100,000.00	0.00
590-000.000-642.000	TAPINS AND GENERAL SERVICE	1,000.00	0.00	0.00	1,000.00	0.00
590-000.000-660.000	LATE FEES - UTIL	15,000.00	1,483.00	1,483.00	13,517.00	9.89
590-000.000-664.000	INTEREST AND DIVIDENDS	12,000.00	1,820.41	1,820.41	10,179.59	15.17
590-000.000-676.000	REFUNDS AND REIMBURSEMENTS	0.00	627.06	627.06	(627.06)	100.00
590-000.000-692.000	MISCELLANEOUS	0.00	694.44	694.44	(694.44)	100.00
Total Dept 000.000 - GENERAL		1,393,000.00	98,526.21	98,526.21	1,294,473.79	7.07
TOTAL REVENUES		1,393,000.00	98,526.21	98,526.21	1,294,473.79	7.07
Expenditures						
Dept 536.001 - SEWER TREATMENT AND PUMPING						
590-536.001-702.000	WAGES	183,766.55	14,972.02	14,972.02	168,794.53	8.15
590-536.001-715.001	PAYROLL TAXES	14,058.14	1,090.93	1,090.93	12,967.21	7.76
590-536.001-716.000	FRINGE BENEFITS	35,992.79	2,219.04	2,219.04	33,773.75	6.17
590-536.001-718.000	RETIREMENT	51,855.40	4,122.13	4,122.13	47,733.27	7.95
590-536.001-727.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
590-536.001-728.000	OPERATING SUPPLIES	27,000.00	2,552.46	2,552.46	24,447.54	9.45
590-536.001-729.000	SUPPLIES - CHEMICALS	100,000.00	0.00	0.00	100,000.00	0.00
590-536.001-730.000	SUPPLIES - LABORATORY	24,000.00	4,096.50	4,096.50	19,903.50	17.07
590-536.001-741.000	POSTAGE AND SHIPPING	1,000.00	14.58	14.58	985.42	1.46
590-536.001-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
590-536.001-801.006	CONTRACTED SERVICES - LABORATORY	12,500.00	0.00	0.00	12,500.00	0.00
590-536.001-850.000	TELEPHONE AND COMMUNICATION	13,250.00	526.16	526.16	12,723.84	3.97
590-536.001-920.000	SEWER	250.00	28.29	28.29	221.71	11.32
590-536.001-922.000	ELECTRICITY	125,000.00	612.84	612.84	124,387.16	0.49
590-536.001-923.000	NATURAL GAS	8,000.00	209.16	209.16	7,790.84	2.61
590-536.001-930.000	REPAIRS - BUILDINGS AND GROUNDS	20,000.00	0.00	0.00	20,000.00	0.00
590-536.001-931.000	REPAIRS - EQUIPMENT	40,000.00	0.00	0.00	40,000.00	0.00
590-536.001-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	17,400.00	0.00	0.00	17,400.00	0.00
590-536.001-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	27,600.00	0.00	0.00	27,600.00	0.00
590-536.001-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
590-536.001-958.000	PROFESSIONAL DEVELOPMENT	4,500.00	475.00	475.00	4,025.00	10.56
590-536.001-960.000	PERMIT FEES AND LICENSING	6,500.00	0.00	0.00	6,500.00	0.00
590-536.001-963.000	INSURANCE	14,500.00	0.00	0.00	14,500.00	0.00
590-536.001-970.000	CAPITAL OUTLAY	250,000.00	0.00	0.00	250,000.00	0.00
Total Dept 536.001 - SEWER TREATMENT AND PUMPING		998,172.88	30,919.11	30,919.11	967,253.77	3.10
Dept 536.002 - SEWER COLLECTION						
590-536.002-702.000	WAGES	68,775.03	8,519.21	8,519.21	60,255.82	12.39
590-536.002-715.001	PAYROLL TAXES	5,261.29	594.64	594.64	4,666.65	11.30
590-536.002-716.000	FRINGE BENEFITS	22,032.89	2,885.37	2,885.37	19,147.52	13.10
590-536.002-718.000	RETIREMENT	21,231.28	2,692.20	2,692.20	18,539.08	12.68
590-536.002-727.000	OFFICE SUPPLIES	1,800.00	210.39	210.39	1,589.61	11.69
590-536.002-728.000	OPERATING SUPPLIES	8,000.00	(410.00)	(410.00)	8,410.00	(5.13)
590-536.002-741.000	POSTAGE	3,000.00	210.90	210.90	2,789.10	7.03
590-536.002-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	3,500.00	0.00	0.00	3,500.00	0.00

PERIOD ENDING 07/31/2025

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH 07/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 590 - SEWER SYSTEM FUND						
Expenditures						
590-536.002-801.970	DRAIN IMPROVEMENTS	7,991.08	0.00	0.00	7,991.08	0.00
590-536.002-931.000	REPAIRS - EQUIPMENT	4,000.00	111.13	111.13	3,888.87	2.78
590-536.002-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	87,200.00	0.00	0.00	87,200.00	0.00
590-536.002-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
590-536.002-958.000	PROFESSIONAL DEVELOPMENT	600.00	0.00	0.00	600.00	0.00
Total Dept 536.002 - SEWER COLLECTION		233,491.57	14,813.84	14,813.84	218,677.73	6.34
Dept 906.000 - DEBT SERVICE						
590-906.000-995.000	INTEREST EXPENSE/AGENT FEES	59,358.50	0.00	0.00	59,358.50	0.00
590-906.000-995.590	RURAL DEVELOPMENT BOND RESERVE FUNDS	25,753.00	0.00	0.00	25,753.00	0.00
Total Dept 906.000 - DEBT SERVICE		85,111.50	0.00	0.00	85,111.50	0.00
Dept 999.000 - TRANSFERS (OUT) AND OTHER USES						
590-999.000-943.101	TRANSFERS OUT - GENERAL FUND	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 999.000 - TRANSFERS (OUT) AND OTHER USES		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		1,326,775.95	45,732.95	45,732.95	1,281,043.00	3.45
Fund 590 - SEWER SYSTEM FUND:						
TOTAL REVENUES		1,393,000.00	98,526.21	98,526.21	1,294,473.79	7.07
TOTAL EXPENDITURES		1,326,775.95	45,732.95	45,732.95	1,281,043.00	3.45
NET OF REVENUES & EXPENDITURES		66,224.05	52,793.26	52,793.26	13,430.79	79.72

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PERIOD ENDING 07/31/2025

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER SYSTEM FUND						
Revenues						
Dept 000.000 - GENERAL						
591-000.000-539.000	STATE GRANTS	165,775.90	0.00	0.00	165,775.90	0.00
591-000.000-628.001	PRP AIR STRIPPER REIMB	242,766.58	0.00	0.00	242,766.58	0.00
591-000.000-629.000	SERV METERED OM	935,000.00	79,216.87	79,216.87	855,783.13	8.47
591-000.000-629.002	LAB SERVICE	10,000.00	750.00	750.00	9,250.00	7.50
591-000.000-630.000	METER REPLACEMENT REVENUES	24,000.00	2,152.06	2,152.06	21,847.94	8.97
591-000.000-642.000	TAPINS AND GENERAL SERVICE	1,000.00	0.00	0.00	1,000.00	0.00
591-000.000-642.002	ON/OFF FEES	3,000.00	420.00	420.00	2,580.00	14.00
591-000.000-642.003	CROSS CONNECTION FEES	900.00	79.00	79.00	821.00	8.78
591-000.000-644.000	HYDRANT RENTAL	250.00	0.00	0.00	250.00	0.00
591-000.000-660.000	LATE FEES - UTIL	7,500.00	1,086.72	1,086.72	6,413.28	14.49
591-000.000-664.000	INTEREST AND DIVIDENDS	15,000.00	1,914.82	1,914.82	13,085.18	12.77
591-000.000-670.000	WATER TOWER LEASE - AT&T	20,000.00	2,149.29	2,149.29	17,850.71	10.75
591-000.000-670.001	WATER TOWER LEASE - SPRINT	17,622.36	1,973.59	1,973.59	15,648.77	11.20
591-000.000-670.002	WATER TOWER LEASE - ISP MGT	1,350.00	300.00	300.00	1,050.00	22.22
591-000.000-676.000	REFUNDS AND REIMBURSEMENTS	0.00	1,415.63	1,415.63	(1,415.63)	100.00
Total Dept 000.000 - GENERAL		1,444,164.84	91,457.98	91,457.98	1,352,706.86	6.33
TOTAL REVENUES		1,444,164.84	91,457.98	91,457.98	1,352,706.86	6.33
Expenditures						
Dept 536.003 - TREATMENT, PUMPING AND STORAGE						
591-536.003-702.000	WAGES	102,092.53	8,311.42	8,311.42	93,781.11	8.14
591-536.003-715.001	PAYROLL TAXES	7,810.08	605.63	605.63	7,204.45	7.75
591-536.003-716.000	FRINGE BENEFITS	19,996.00	1,174.72	1,174.72	18,821.28	5.87
591-536.003-718.000	RETIREMENT	28,808.56	2,287.93	2,287.93	26,520.63	7.94
591-536.003-727.000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
591-536.003-728.000	OPERATING SUPPLIES	13,000.00	39.62	39.62	12,960.38	0.30
591-536.003-729.000	SUPPLIES - CHEMICALS	18,000.00	1,190.00	1,190.00	16,810.00	6.61
591-536.003-730.000	SUPPLIES - LABORATORY	13,000.00	739.67	739.67	12,260.33	5.69
591-536.003-741.000	POSTAGE AND SHIPPING	200.00	14.25	14.25	185.75	7.13
591-536.003-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	30,000.00	1,495.00	1,495.00	28,505.00	4.98
591-536.003-801.006	CONTRACTED SERVICES - LABORATORY	7,500.00	0.00	0.00	7,500.00	0.00
591-536.003-850.000	TELEPHONE AND COMMUNICATION	8,500.00	80.00	80.00	8,420.00	0.94
591-536.003-900.000	PRINTING & PUBLISHING	2,000.00	0.00	0.00	2,000.00	0.00
591-536.003-922.000	ELECTRICITY	55,000.00	4,510.43	4,510.43	50,489.57	8.20
591-536.003-923.000	NATURAL GAS	2,500.00	117.43	117.43	2,382.57	4.70
591-536.003-930.000	REPAIRS - BUILDINGS AND GROUNDS	12,000.00	0.00	0.00	12,000.00	0.00
591-536.003-931.000	REPAIRS - EQUIPMENT	16,250.00	0.00	0.00	16,250.00	0.00
591-536.003-943.636	INTERNAL SERVICE FUND - DATA PROCESSING	17,400.00	0.00	0.00	17,400.00	0.00
591-536.003-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	27,600.00	0.00	0.00	27,600.00	0.00
591-536.003-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
591-536.003-958.000	PROFESSIONAL DEVELOPMENT	4,500.00	475.00	475.00	4,025.00	10.56
591-536.003-960.000	PERMIT FEES AND LICENSING	4,500.00	0.00	0.00	4,500.00	0.00
591-536.003-963.000	INSURANCE	7,000.00	0.00	0.00	7,000.00	0.00
591-536.003-970.000	CAPITAL OUTLAY	165,913.00	0.00	0.00	165,913.00	0.00
Total Dept 536.003 - TREATMENT, PUMPING AND STORAGE		564,570.17	21,041.10	21,041.10	543,529.07	3.73
Dept 536.004 - WATER DISTRIBUTION						

User: VCORLEW

PERIOD ENDING 07/31/2025

DB: Clare

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GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH 07/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 591 - WATER SYSTEM FUND						
Expenditures						
591-536.004-702.000	WAGES	169,981.13	12,129.73	12,129.73	157,851.40	7.14
591-536.004-715.001	PAYROLL TAXES	13,003.56	847.47	847.47	12,156.09	6.52
591-536.004-716.000	FRINGE BENEFITS	61,050.08	3,917.93	3,917.93	57,132.15	6.42
591-536.004-718.000	RETIREMENT	54,113.49	3,859.11	3,859.11	50,254.38	7.13
591-536.004-727.000	OFFICE SUPPLIES	1,800.00	210.40	210.40	1,589.60	11.69
591-536.004-728.000	OPERATING SUPPLIES	34,700.00	712.80	712.80	33,987.20	2.05
591-536.004-741.000	POSTAGE	3,000.00	210.91	210.91	2,789.09	7.03
591-536.004-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	4,500.00	0.00	0.00	4,500.00	0.00
591-536.004-801.970	DRAIN IMPROVEMENTS	16,911.22	0.00	0.00	16,911.22	0.00
591-536.004-931.000	REPAIRS - EQUIPMENT	300.00	0.00	0.00	300.00	0.00
591-536.004-943.640	INTERNAL SERVICE FUND - MOBILE EQUIPMENT	87,200.00	0.00	0.00	87,200.00	0.00
591-536.004-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
591-536.004-958.000	PROFESSIONAL DEVELOPMENT	1,200.00	0.00	0.00	1,200.00	0.00
591-536.004-970.000	CAPITAL OUTLAY	165,775.90	0.00	0.00	165,775.90	0.00
Total Dept 536.004 - WATER DISTRIBUTION		614,035.38	21,888.35	21,888.35	592,147.03	3.56
Dept 536.005 - PRINCIPAL RESPONSIBLE PARTY #1						
591-536.005-702.000	WAGES	51,046.26	4,155.69	4,155.69	46,890.57	8.14
591-536.005-715.001	PAYROLL TAXES	3,905.04	302.78	302.78	3,602.26	7.75
591-536.005-716.000	FRINGE BENEFITS	9,998.00	544.54	544.54	9,453.46	5.45
591-536.005-718.000	RETIREMENT	14,404.28	1,143.97	1,143.97	13,260.31	7.94
591-536.005-728.000	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
591-536.005-741.000	POSTAGE AND SHIPPING	500.00	0.00	0.00	500.00	0.00
591-536.005-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
591-536.005-801.006	CONTRACTED SERVICES - LABORATORY	10,000.00	0.00	0.00	10,000.00	0.00
591-536.005-922.000	ELECTRICITY	45,000.00	3,993.42	3,993.42	41,006.58	8.87
591-536.005-923.000	NATURAL GAS	15,000.00	53.95	53.95	14,946.05	0.36
591-536.005-931.000	REPAIRS - EQUIPMENT	10,000.00	0.00	0.00	10,000.00	0.00
591-536.005-970.000	CAPITAL OUTLAY	75,913.00	0.00	0.00	75,913.00	0.00
Total Dept 536.005 - PRINCIPAL RESPONSIBLE PARTY #1		242,766.58	10,194.35	10,194.35	232,572.23	4.20
Dept 906.000 - DEBT SERVICE						
591-906.000-995.000	INTEREST EXPENSE/AGENT FEES	44,122.00	0.00	0.00	44,122.00	0.00
591-906.000-995.591	RURAL DEVELOPMENT BOND RESERVE FUNDS	35,535.00	0.00	0.00	35,535.00	0.00
Total Dept 906.000 - DEBT SERVICE		79,657.00	0.00	0.00	79,657.00	0.00
Dept 999.000 - TRANSFERS (OUT) AND OTHER USES						
591-999.000-943.101	TRANSFERS OUT - GENERAL FUND	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 999.000 - TRANSFERS (OUT) AND OTHER USES		10,000.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		1,511,029.13	53,123.80	53,123.80	1,457,905.33	3.52

Fund 591 - WATER SYSTEM FUND:

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER SYSTEM FUND						
TOTAL REVENUES		1,444,164.84	91,457.98	91,457.98	1,352,706.86	6.33
TOTAL EXPENDITURES		1,511,029.13	53,123.80	53,123.80	1,457,905.33	3.52
NET OF REVENUES & EXPENDITURES		(66,864.29)	38,334.18	38,334.18	(105,198.47)	57.33

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 636 - DATA PROCESSING						
Revenues						
Dept 000.000 - GENERAL						
636-000.000-664.000	INTEREST AND DIVIDENDS	500.00	70.23	70.23	429.77	14.05
636-000.000-676.101	CHARGES FOR SERVICES - GENERAL FUND	35,200.00	0.00	0.00	35,200.00	0.00
636-000.000-676.206	CHARGES FOR SERVICES - FIRE FUND	2,600.00	0.00	0.00	2,600.00	0.00
636-000.000-676.208	CHARGES FOR SERVICES - PARKS & RECREATIO	900.00	0.00	0.00	900.00	0.00
636-000.000-676.590	CHARGES FOR SERVICES - SEWER FUND	17,400.00	0.00	0.00	17,400.00	0.00
636-000.000-676.591	CHARGES FOR SERVICES - WATER FUND	17,400.00	0.00	0.00	17,400.00	0.00
Total Dept 000.000 - GENERAL		74,000.00	70.23	70.23	73,929.77	0.09
TOTAL REVENUES		74,000.00	70.23	70.23	73,929.77	0.09
Expenditures						
Dept 228.000 - DATA PROCESSING, INFORMATION TECHNOLOGY						
636-228.000-728.000	SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
636-228.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	60,000.00	4,944.40	4,944.40	55,055.60	8.24
636-228.000-931.000	REPAIRS - EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
636-228.000-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
636-228.000-958.000	PROFESSIONAL DEVELOPMENT	250.00	0.00	0.00	250.00	0.00
636-228.000-963.000	INSURANCE	1,500.00	0.00	0.00	1,500.00	0.00
636-228.000-970.000	CAPITAL OUTLAY	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 228.000 - DATA PROCESSING, INFORMATION TECHNOLOGY		78,350.00	4,944.40	4,944.40	73,405.60	6.31
Dept 999.000 - TRANSFERS (OUT) AND OTHER USES						
636-999.000-943.101	TRANSFERS OUT - GENERAL FUND	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 999.000 - TRANSFERS (OUT) AND OTHER USES		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		83,350.00	4,944.40	4,944.40	78,405.60	5.93
Fund 636 - DATA PROCESSING:						
TOTAL REVENUES		74,000.00	70.23	70.23	73,929.77	0.09
TOTAL EXPENDITURES		83,350.00	4,944.40	4,944.40	78,405.60	5.93
NET OF REVENUES & EXPENDITURES		(9,350.00)	(4,874.17)	(4,874.17)	(4,475.83)	52.13

User: VCORLEW

PERIOD ENDING 07/31/2025

DB: Clare

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025	MONTH 07/31/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 640 - DPW EQUIPMENT REVOLVING FUND						
Revenues						
Dept 000.000 - GENERAL						
640-000.000-664.000	INTEREST AND DIVIDENDS	2,000.00	392.38	392.38	1,607.62	19.62
640-000.000-669.101	EQUIPMENT RENTAL - GENERAL FUND	66,400.00	0.00	0.00	66,400.00	0.00
640-000.000-669.202	EQUIPMENT RENTAL - MAJOR STREET FUND	90,000.00	0.00	0.00	90,000.00	0.00
640-000.000-669.203	EQUIPMENT RENTAL - LOCAL STREET FUND	73,400.00	0.00	0.00	73,400.00	0.00
640-000.000-669.206	EQUIPMENT RENTAL - FIRE DEPARTMENT	50,000.00	0.00	0.00	50,000.00	0.00
640-000.000-669.208	EQUIPMENT RENTAL - PARKS AND RECREATION	45,000.00	0.00	0.00	45,000.00	0.00
640-000.000-669.590	EQUIPMENT RENTAL - SEWER FUND	114,800.00	0.00	0.00	114,800.00	0.00
640-000.000-669.591	EQUIPMENT RENTAL - WATER FUND	114,800.00	0.00	0.00	114,800.00	0.00
640-000.000-676.000	REFUNDS AND REIMBURSEMENTS	0.00	500.99	500.99	(500.99)	100.00
Total Dept 000.000 - GENERAL		556,400.00	893.37	893.37	555,506.63	0.16
TOTAL REVENUES		556,400.00	893.37	893.37	555,506.63	0.16
Expenditures						
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS						
640-441.000-702.000	WAGES	85,326.66	6,711.95	6,711.95	78,614.71	7.87
640-441.000-715.001	PAYROLL TAXES	6,527.49	469.75	469.75	6,057.74	7.20
640-441.000-716.000	FRINGE BENEFITS	28,038.31	2,052.53	2,052.53	25,985.78	7.32
640-441.000-718.000	RETIREMENT	27,865.10	2,167.44	2,167.44	25,697.66	7.78
640-441.000-727.000	OFFICE SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
640-441.000-728.000	OPERATING SUPPLIES	1,100.00	790.41	790.41	309.59	71.86
640-441.000-732.000	SUPPLIES - GAS, OIL AND LUBRICANTS	94,600.00	122.75	122.75	94,477.25	0.13
640-441.000-801.000	PROFESSIONAL AND CONTRACTUAL SERVICES	8,500.00	0.00	0.00	8,500.00	0.00
640-441.000-801.301	VEHICLE REPAIRS - POLICE	7,500.00	100.00	100.00	7,400.00	1.33
640-441.000-850.000	TELEPHONE AND COMMUNICATION	4,000.00	384.62	384.62	3,615.38	9.62
640-441.000-861.000	MILEAGE REIMBURSEMENT	100.00	0.00	0.00	100.00	0.00
640-441.000-900.000	PRINTING & PUBLISHING	200.00	0.00	0.00	200.00	0.00
640-441.000-920.000	SEWER	2,800.00	294.84	294.84	2,505.16	10.53
640-441.000-921.000	WATER	4,000.00	297.98	297.98	3,702.02	7.45
640-441.000-922.000	ELECTRICITY	4,500.00	307.17	307.17	4,192.83	6.83
640-441.000-923.000	NATURAL GAS	8,600.00	84.79	84.79	8,515.21	0.99
640-441.000-930.000	REPAIRS - BUILDINGS AND GROUNDS	25,000.00	3,340.46	3,340.46	21,659.54	13.36
640-441.000-931.000	REPAIRS - EQUIPMENT	75,000.00	4,173.16	4,173.16	70,826.84	5.56
640-441.000-931.301	EQUIP REPAIRS - POLICE VEHICLES	10,000.00	0.00	0.00	10,000.00	0.00
640-441.000-956.000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.00
640-441.000-958.000	PROFESSIONAL DEVELOPMENT	1,500.00	0.00	0.00	1,500.00	0.00
640-441.000-963.000	INSURANCE	9,000.00	0.00	0.00	9,000.00	0.00
640-441.000-970.000	CAPITAL OUTLAY	305,257.00	0.00	0.00	305,257.00	0.00
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		712,214.56	21,297.85	21,297.85	690,916.71	2.99
Dept 906.000 - DEBT SERVICE						
640-906.000-991.000	PRINCIPAL	50,730.11	13,679.94	13,679.94	37,050.17	26.97
640-906.000-995.000	INTEREST EXPENSE/AGENT FEES	11,809.51	5,127.40	5,127.40	6,682.11	43.42
Total Dept 906.000 - DEBT SERVICE		62,539.62	18,807.34	18,807.34	43,732.28	30.07
Dept 999.000 - TRANSFERS (OUT) AND OTHER USES						

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 640 - DPW EQUIPMENT REVOLVING FUND						
Expenditures						
640-999.000-943.101	TRANSFERS OUT - GENERAL FUND	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 999.000 - TRANSFERS (OUT) AND OTHER USES		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		779,754.18	40,105.19	40,105.19	739,648.99	5.14
Fund 640 - DPW EQUIPMENT REVOLVING FUND:						
TOTAL REVENUES		556,400.00	893.37	893.37	555,506.63	0.16
TOTAL EXPENDITURES		779,754.18	40,105.19	40,105.19	739,648.99	5.14
NET OF REVENUES & EXPENDITURES		(223,354.18)	(39,211.82)	(39,211.82)	(184,142.36)	17.56

PERIOD ENDING 07/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2025 NORMAL (ABNORMAL)	MONTH 07/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND						
Revenues						
Dept 000.000 - GENERAL						
765-000.000-664.000	INTEREST	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000.000 - GENERAL		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		5,000.00	0.00	0.00	5,000.00	0.00
Fund 765 - HATTON TOWNSHIP LANDFILL TRUST FUND:						
TOTAL REVENUES		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES - ALL FUNDS		16,421,115.77	1,004,969.65	1,004,969.65	15,416,146.12	6.12
TOTAL EXPENDITURES - ALL FUNDS		17,257,926.14	1,007,135.16	1,007,135.16	16,250,790.98	5.84
NET OF REVENUES & EXPENDITURES		(836,810.37)	(2,165.51)	(2,165.51)	(834,644.86)	0.26

“This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests that the item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Agenda of the Clare City Commission.”

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT REPORT
July 2025**

LUKE POTTER, DIRECTOR

STREET WORK. We watered trees several times through out the month and put stone in the tree grates in the DDA area. We saw cut the asphalt to get ready for new asphalt, swept the edges of Witbeck and prepped for asphalt. We bladed and brined roads several times in July. We installed manhole risers on Witbeck, graveled the shoulders, did shoulder work and trimmed trees on Witbeck. We repaired a manhole that was hit by contractors, did yard cleanup on Sunset, road construction restoration on Sixth St and saw cut for patch work. We also hot mixed areas throughout town all day on the 31st.

WATER & SEWER WORK: Water and sewer work this month included our regular schedule of Miss Digs, meter readings, shut offs for non-payment, manual reads, meter work, and washing sewers/preventive maintenance, and cleaned storm sewers. We located sewer leads on Mission and repaired a water leak on Sixth Street. We repaired two leaks on Sixth Street that the contractor hit. We spotted the water main on Glendale on the 10th. Replaced a sewer at 214 E Seventh and repaired the storm sewer and sewer on Sixth Street. We put in sewer for David Coffman and worked on the well at Emerald Isle. We rodded a sewer on Sunset and repaired the sewer.

CEMETERY WORK: We had 5 full burials at Cherry Grove Cemetery in July. And repaired a water line in the cemetery.

DREDGING: We re-installed the turbidity curtain in front of the dam on the 10th. We hauled spoils all month long. Cleaned up the debris around the barge and dredged.

MISCELLANEOUS WORK: We chipped brush, cleaned, washed and waxed trucks, and cleaned the garage on several days. Trimmed trees, took down all the American flags and hung Old 27 banners. And we took the Police departments golf cart to the fair.

Attachments. Manhour Report, Utility Work Order, Report, Fuel Report, Equipment Report



Monthly Fire Department Activity Report July 2025 Incident Responses: 25 Year to Date Total: 143

July was a a month that mirrored the month before with a variety of calls. 25 times the CFD was dispatched for emergency service. On the 5th the CFD as well as six other departments were dispatched to assist Harrison Fire at the Wagon Wheel Motel where the building was fully engulfed. We responded with tenders and the aerial. This was a difficult fire to control due to the expansive size of the building. Once the fire was extinguished, we determined that our aerial alone placed 60,000 gallons of water on the fire. Also in July, on the 13th we responded to the south end of Clare for one of two grass fires during the month. Both fires led to no damages however they were fairly large for this time of the year. This is a reminder that even though we are late in the summer the extremely dry conditions still make wildfires a distinct possibility.

In the month of July, we were also excited to host the annual Ethan Gage Junior Firefighter Academy. That was held on July 18th and roughly 30 kids attended. As always it was a huge success and the kids all had a blast! We would like to give a big thanks to all the extra volunteers that come together to make this event such a success! We can't wait to see what next years academy will bring! Training this month consisted of our regular apparatus check as well as pump operation, drivers training, and nozzle and streams training.

Training:

2.0 Hrs Apparatus Check

2.0 Hrs Pump Operation/Drivers Training/Nozzle Training

Regards,

Sam Eberhart
Chief
Clare Fire Dept.
CCFFTC-CTC



Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Incident Reports by Incident Number

Incident	Alarm Date/Time	Incident Type	Address
2500118	7/2/2025 3:39:06 PM	161 - Outside storage fire	9780 Oak Rd RD, Clare, MI 48617
2500119	7/3/2025 7:49:52 PM	136 - Self-propelled motor home or recreational vehicle	NB 127@ EB 10 Split, Clare, MI 48617
2500120	7/4/2025 8:25:24 AM	311 - Medical assist, assist EMS crew	6320 E Herrick RD, Clare, MI 48617
2500121	7/5/2025 4:02:29 PM	111 - Building fire	4294 N. Clare Ave, Harrison, MI 48624
2500122	7/7/2025 10:21:18 PM	440 - Electrical wiring/equipment problem, other	1908 Elm RD, Clare, MI 48617
2500123	7/8/2025 11:20:45 AM	412 - Gas leak (natural gas or LPG)	1890 E Ludington DR, Clare, MI 48617
2500124	7/8/2025 5:08:26 PM	733 - Smoke detector activation due to malfunction	7700 Peninsular DR, Clare, MI 48617
2500125	7/10/2025 8:10:06 AM	745 - Alarm system activation, no fire - unintentional	10359 S Clare AVE, Clare, MI 48617
2500126	7/11/2025 1:26:58 PM	372 - Trapped by power lines	5760 E Surrey RD, Clare, MI 48617
2500127	7/11/2025 2:47:30 PM	911 - Citizen complaint	11995 E Clarabella RD, Clare, MI 48617
2500128	7/13/2025 12:06:45 PM	531 - Smoke or odor removal	8201 Lakeshore DR, Clare, MI 48617
2500129	7/13/2025 2:48:38 PM	143 - Grass fire	352 Pinecrest ST, Clare, MI 48617
2500130	7/13/2025 10:59:03 PM	111 - Building fire	1849 W Temple DR, Harrison, MI 48624
2500131	7/17/2025 3:22:27 AM	445 - Arcing, shorted electrical equipment	Schoolcrest ST & Cedar ST, Clare, MI
2500132	7/18/2025 12:47:28 PM	131 - Passenger vehicle fire	703 S McEwan ST, Clare, MI 48617
2500133	7/18/2025 5:19:35 PM	143 - Grass fire	SB 127 , Clare, MI 48617
2500134	7/20/2025 10:26:17 PM	111 - Building fire	205 Mary ST, Clare, MI 48617
2500135	7/24/2025 5:29:11 PM	463 - Vehicle accident, general cleanup	Colonville E of Eberhart Rd, Clare, MI 48617
2500136	7/25/2025 11:33:48 AM	442 - Overheated motor	144 W Fourth ST #406, Clare, MI 48617
2500137	7/26/2025 8:21:13 AM	311 - Medical assist, assist EMS crew	10885 Leaton RD, Clare, MI 48617

Incident	Alarm Date/Time	Incident Type	Address
2500138	7/26/2025 12:20:45 AM	611 - Dispatched & canceled en route	SB 127/N OF MACKIE REST AREA, Clare, MI 48617
2500139	7/27/2025 1:55:27 PM	444 - Power line down	11368 E Brand AVE, Clare, MI 48617
2500140	7/29/2025 3:18:08 PM	440 - Electrical wiring/equipment problem, other	321 Schoolcrest ST, Clare, MI 48617
2500141	7/30/2025 5:27:43 PM	324 - Motor vehicle accident with no injuries.	South Bound U.S. 127 at mile marker 157.2, Clare, MI 48617
2500142	7/31/2025 10:02:21 AM	444 - Power line down	1612 E Columbus DR, Clare, MI 48617

Total Number of Incidents: 25

Incident Alarm Date/Time Incident Type

Address

Report Filter Settings

Report File Name: Incident Reports by Incident Number

Filter Name: [Filter Name]

Filter Expression: (Not Is Null [IncidentNumber]) And ([AlarmDateTime] is between '7/1/2025 12:00:00 AM' and '7/31/2025 11:59:59 PM')



Clare Fire Department

207 W. Fifth Street Clare, Michigan 48617 Ph: (989) 386-2151 Fax: (989) 386-3020

Training Class Sessions by Date

July 21, 2025 18:00, Monday

Session: Apparatus & Tool Check Procedures

Start Time: 07/21/25 18:00

Held At:

End Time: 07/21/25 20:00

July 14, 2025 18:00, Monday

Session: Drivers Training/Pump Operations/Nozzle training

Start Time: 07/14/25 18:00

Held At:

End Time: 07/14/25 21:00

Topics

Report Filter Settings

Report Name: Training Class Sessions by Date

Filter Name: Last Month

Filter Expression: [StartTime] is between '7/1/2025 12:00:00 AM' and '7/31/2025 11:59:59 PM'

CITY OF CLARE POLICE DEPARTMENT

207 W 5th St, Clare, MI 48617 | Phone: (989) 386-2121 | Fax: (989) 386-0440



Monthly Police Department Report – July 2025

Dear Mr. Howard and Members of the Clare City Commission,

July was a busy for the Clare Police Department, with several events and activities.

One of the biggest highlights was our Youth Police Academy, held July 7th–11th. This year we shortened the academy from two weeks to one. In past years, the longer schedule made it tough for families to commit during the busy summer months, and this change turned out to be a great move. We had 28 kids take part, which is a jump from previous years, and the pace of the one-week format kept everyone engaged from start to finish. We owe a big thank you to MMR, the Michigan State Police, Midland Police Department, Clare County Sheriff's Department, and many other departments and organizations who pitched in. A special shout-out goes to several of our Clare City Reserve Officers who took time off from their regular jobs to help teach and mentor. Their commitment is what makes programs like this such a success, and we're already looking forward to next year.

We also worked closely with the Clare County Sheriff's Department during the Clare County Fair. Several of our reserve officers joined forces with county reserves and deputies at the fairgrounds, handling security and calls for service. This partnership is good training for our reserves, a chance to share ideas, and a way to build relationships with neighboring agencies while serving our community.

Earlier in the month, I attended the Michigan Justice for Children Conference in Detroit. The breakout sessions were full of practical, useful information that will help us continue our partnership with the Northern Michigan Alliance for Children. Together, we're working hard to better serve and protect abused and neglected children in our area.

With summer in full swing, traffic picked up noticeably in July. Our officers responded with an increase in stops and citations compared to last month, keeping a close eye on roadway safety during this busy season.

All in all, July was a month full of community connection, great teamwork, and meaningful progress. I'm proud of the work our officers and reserves put in and grateful for the strong partnerships that help us serve Clare so well.

Chief David Saad

City of Clare Police Department



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE

07/01/2025 - 08/31/2025

08/11/2025

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
11001	CSC 1 Penis/ Vagina	1
13001	Non-Aggravated Assault	10
13002	Aggravated/ Felonious Assault	1
13003	Intimidation/ Stalking	12
23003	Larceny - Theft from Building	1
23005	Larceny - Theft from Motor Vehicle	1
23007	Larceny - Other	7
24001	Motor Vehicle Theft	1
25000	Forgery/ Counterfeiting	2
26001	Fraud - False Pretence/ Swindle/ Confidence Game	3
26003	Fraud - Impresonation	1
26006	Fraud - Bad Checks	1
29000	Damage to Property	3
35001	Violation of Controlled Substance	2
36003	Peeping Tom	1
38001	Family - Abuse/ Neglect Non-Violent	2
38003	Family - Other	2
48000	Obstructing Police	2
50000	Obstructing Justice	8
52003	Weapons Offense - Other	4
53001	Disorderly Conduct	1
54001	Hit & Run Motor Vehicle Accident	1
54002	Operating Under the Influence of Liquor or Drugs	1
57001	Trespass - Other	2
62000	Conservation	1
70000	Juvenile Runaway	1
91001	Juvenile Deliquent	2
93001	Traffic Accident	13
93001CD	Car/ Deer Accident	3
93001PI	Traffic Accident with Injury	1
93002	Accident, Non-Traffic/ Private Property	2
94001	Valid Alarm Activation	5
94002	False Alarm Activation	5
95001	Accident, Fire	5
98006	Civil	3
98007	Suspicious Persons	24
98008	Lost & Found Property	6
98009	Drug Overdose	1
99002	Natural Death	1
99003	Missing Persons	1
99008	General Assistance	55
99009	General Non-Criminal	2
ACO	Animal Control Complaint	4
AMBRUN	Ambulance Run	24



CLARE POLICE DEPT

INCIDENTS BY INCIDENT TYPE

07/01/2025 - 08/31/2025

08/11/2025

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
BOL	Be On the Look Out	19
BOL-WW	BOL Wrong Way Driver	3
LI	LIQUOR INSPECTION	1
MA	Motorist Assist	11
PC	Property Check	291
PS	Paper Service	1
RD HAZAR	Vehicle/Object Road Hazard	6
REPO	Repo	2
SALV INS	SALVAGE INSPECTION	28
TP	TRAFFIC PATROL	38
TRANS	Inmate Transport	2
TSTOP	Traffic Stop	160
Total Incidents		791

Ticket Totals Report

From 7/1/2025 12:00:00 AM to 7/31/2025 12:00:00 AM

Agency Name	Voided Ticket Count	Warning Violation Count	Total Ticket Count	Total Violation Count
Clare City Police Dept	0	11	20	30

Auxiliary Division

2025

July	Road Hours	Special Events	Meeting Hours	Training Hours	Other	Monthly Totals
Blackwell, Doug				2		2
Bryant, Daron	15	6.5		2		23.5
Chinavare, Ken	9.5			2	2.5	14
Fassett, Lori		4		2	38	44
Gilmore, Travis	5.5	4		2	0.5	12
Gregory, Brendan	20			2		22
Hahn, Bill	8.5			2		10.5
Harger, Greg	8.5					8.5
Jenkins, Dan	9			2		11
Kade, Robert	17.5	8.5		2		28
Lemke, Shane	8.5					8.5
Lynch, Steve	8	4		2		14
Marshall, Orrin	10.5			1.5	51	63
Papenfus, Joel	9			2	1.5	12.5
Pedjac, John	8					8
Winter, Nick	9.5					9.5
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
0						0
Officer Totals	147	27	0	23.5	93.5	291

WATER TREATMENT DIRECTOR'S MONTHLY OPERATING REPORT July 2025

Wastewater Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Stripped and waxed floors
- Influent- fixed a hole in the sampler hose
- Had Scada issues on the weekend. Reset a bunch of times and then it took off.
- The lagoon sampler program was corrupt so installed a new program was installed
- Cut up at tree that fell by the driveway
- Sharpened blades and cleaned up the mower deck
- Put a new fuel line on the leaf blower
- Put a new shield on the weed Wacker
- Received the gas meter back from being calibrated
- Replaced the transducer on lift station 8.
- Restarted the starter on lift station 8.

Water Treatment Plant

In addition to their routine duties, our Operators performed the following tasks:

- Did confined space at the old stripper tank to prep for the new well test
- Worked on removing the sludge from the air stripper tank
- Hung blinds
- Sampled 6th Street
- Sampled the main at the corner of Sunset and Glendale
- Peerless was here to look at well 8
- Cleaned the backwash filters
- Fixed a fuel line leak on the lawn mower

Landfill

In addition to their routine duties, our Operators performed the following tasks:

- Started mowing

Administrative Functions

During the month, the following administrative tasks were performed:

- Sent out the Wastewater PFAS Management Plan
- Sent samples in to ERA for Proficiency testing.
- Worked with engineer on replacement of well 8
- Received the results from EGLE for TT-HM and the results were good
- Completed the construction permit for the new building in the south industrial park
- Sent in the PFAS monitoring report

Monthly Director's Report, August 2025
City of Clare Parks and Recreation
Prepared by Joy Simmer



Continued, Current and Upcoming Programs and Event

Senior Cards and Coffee takes place on Thursday mornings at the Pere Marquette District Library from 10-12 p.m. in one of the small group rooms. The card games that are played are determined by what the group wants to play and the group is supplied with coffee and card decks.

Art in Sculpture is a collaboration between Clare Parks and Recreation, Middle Michigan Development Corporation, the Clare County Arts Council, local artist Jeff Best and is headed by C. Santini. The new installation pieces will be at their current location until April 30, 2025. Simmer created the AIS brochure and the Survey Monkey online voting page. Simmer had assisted the CCAC to create the promotional flyers to help secure donations to purchase the "My Favorite Thing" dog sculpture that was a part of the 2024/25 Art in Sculpture event. The campaign was successful and the Arts Council was able to purchase the dog sculpture and it was been relocated to the library. The dog will be used in programming between the library and Clare Parks and Recreation.

Scheduling for the 2025 **Clare Summer Concert Series** started on June 5th and is officially coming to an end on August 14, 2025. The concerts took place from 6-8 p.m. at Shamrock Park and feature a variety of musicians. The crowd varied depending on weather and local events, but we usually had anywhere from 85-150 people in attendance.

The **Fall Youth Soccer League** early registration started on May 15, 2025 and the late registration ended on July 17th. Simmer completed team set-up and got the team jerseys and supplies ordered. The coaches meeting will be held on August 14th and the coach contact by date is August 23rd. Soccer will run every Saturday from September 6 – October 11th this year. The team pictures date has been scheduled for mid-September with a local photographer.

The **Emerald Isle Recreation Complex Raffle** tickets came in and were bundled into packs of 30 and each player will receive one pack and will be able to request more if they want. The tickets will be \$2/each and all proceeds will go towards Emerald Isle Recreation Complex projects. The players who sell all of their tickets are able to request additional packs and for every pack they sell they are entered into a player drawing for various prizes. The raffle prizes are: 1st Place - \$500, 2nd Place - \$250 and 3rd Place - \$100. The drawing will take place on October 11, 2025 at 12 p.m. at the Emerald Isle Recreation Complex.

Past Events/Programs

Hospice Butterfly Release took place again at Shamrock Park. This Butterflies in the Park Event will take place at 1 p.m. under the small pavilion and in the park area Clare Parks and Recreation has hosted MyMichigan Hospice for the last ten years in our parks. This event gives community members an opportunity to remember or honor loved ones who have had a special and positive impact on their lives. Butterflies in the Park is a time-honored tradition that has been meaningful for

donors and families alike. Held under the auspices of MyMichigan Health Foundation in parks across the region, individuals gather to reflect upon their loved ones and enjoy a beautifully symbolic, live butterfly release.

This is **Mid Michigan Brass Band** held a free community concert on August 8, 2025 at 7 p.m. in Shamrock Park.

Depot Days took place on August 9, 2025 from 10-1 p.m. with Shari Buccilli and Simmer heading it. There was a silent auction fundraiser and bake sale at the event and proceeds will go towards the Depot Restroom Project. We had the Mid Michigan College children's barrel train. We are waiting on a final tally of what all was taken in.

The **Ethan Gage Junior Fire Fighter Academy** took place on July 18, 2025 from 9 a.m. to 1 p.m. The Parks and Recreation Dept. along with volunteers from the Clare Fire Department and MMR participated in and assisted the children enrolled in the camp. The fee for the academy was \$12.00 per person, and included a t-shirt, award certificate and a pizza lunch.

Wonders of Water Camp took place on August 1, 2025 from 9 a.m. - 3 p.m. at Shamrock Park. This camp is collaboration between Clare Parks and Recreation, Waste Water Treatment Department, MSU Extension and the Pere Marquette District Library. Participants were educated on the water cycle and the value of water as a resource and to do some educational activities involving water (bug picking, sampling, etc.). The day finished off with fun water-based activities. Letherer Truss sponsored a pizza lunch for the participants. The cost to attend was \$5.

Additional Information/Reminders

- MSU Extension has continued their invasive species study of McIreland Trail.
- Simmer has continued to work with local artist Jeff Best and the Clare County Arts Council to try and get an art sculpture placed at the south end of town. Simmer has received the grant funds from the Clare County Community Foundation for the public art grant that was wrote for this specific project. Best has confirmed that he will be starting the art piece and Simmer has to start the process for a permit from MDOT to place the art on the east side of the road north of the round-a-bout. The permit approval process could potentially take eight months to complete.
- The conductor will be removed sometime this summer to be re-powder coated. This will be paid for by the Clare County Arts Council.
- Simmer was selected by MPARKS selection committee to be one of the conference committee members for the 2026 conference in Lansing. This will require Simmer to attend periodic zoom meetings and a couple of on-site meetings.
- Simmer has requested the reimbursement for the PIP surfacing from the MDNR and attached all required documents and pictures. The \$30,000 reimbursement has now been completed and received by the City of Clare.

- The 2025 Gateway Affair Friends of Clare County Parks and Recreation (Clare County parks and recreation fundraising event) is scheduled to take place on September 27, 2025. Simmer has created the event flyer, submitted the raffle license application, and created the donation and sponsorship letters, and designed and ordered the raffle tickets. The proceeds from the event will go towards the Depot restroom project. Simmer is also going to create a restroom project flyer that can be shown online.
- Simmer submitted a grant to T-Mobile for the restroom project on June 30, 2025. We should be notified sometime this month if we will be awarded anything.
- Clare Parks and Rec is currently awaiting an estimate to see how much it would be to potentially put pickleball courts in the space at Emerald Isle Recreation Complex where the vacant field area is on the east side of the complex. Once the estimate is back, then it will be taken to the PRAB and then we can explore potential fundraising and grant options if it passes through the board.

Ongoing

- The next Clare Union Depot Governing Board Committee was held on July 9, 2025.
- Clare Parks and Recreation is represented by Simmer on the Friends of Clare County Parks and Recreation Board where Simmer has served as the board secretary since July 2015. There is a monthly meeting for the board and takes place the 4th Tuesday of each month. The next fundraising event for the group will take place at the Moose Lodge of Clare on September 27, 2025.
- Clare Parks and Recreation is continuing to be a part of the Knuckles Knorth group. This regional group focuses on parks and recreation opportunities for Central Michigan → North.
- Clare Parks and Recreation is a part of the MSU Extension – District 6 Advisory Council. This is a committee of outdoor recreation, agriculture, community leaders in the district to join together for the area. It is a newly formed council and will involve 3 meetings a year and is geared to keep everyone informed and involved within the district.



NEXT PRAB MEETING 10/21/25



Airport Manager Report - August 2025

Our current price is \$4.75. We are the lowest in the state only matched by the City of Midland-Jack Barstow Airport.

The one complete light set for the main runway has arrived and has been installed.

The contract farmer, Mr. Jim Kremsreiter, has harvested the winter wheat and will not plant again until spring of 2026.

We finally connected with Mr. Melvin Byler to discuss the tree removal from his property south of the airport. We hope to have a plan in place shortly.

We are awaiting a commitment from Mr. Joe Sprague from Cadillac Aviation to set up a satellite shop here.

The Ice Cream Social and Concert was a great success with nearly 100 attendees. A paraglider came to fly around our airport. This type of flying is gaining in popularity. (See photo next page)

The Chili Cookoff is scheduled for October 4th at 3 pm in the Airport Terminal.

All hangars are rented.

Thanks!

Gabe Ambrozaitis

48D Airport Manager



CITY MANAGER REPORT

TO: Mayor Pat Humphrey & Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: August 12, 2025
RE: City Manager's Report

For the Agenda of August 18, 2025

Lake Shamrock Dredging. Mechanical dredging by the city and hydraulic dredging by Savin Lake Services are operating again, as of July 1. Mechanical dredging by the city has continued at the west end of the lake with a focus on the mouth of the lake and the beach area. The city's barge operates during normal DPW business hours. Hydraulic Dredging by Savin is currently on the east end of the lake. The hydraulic dredging schedule is Monday through Friday 24 hours a day so there will be work during nighttime hours as well as during the day. Savin will be performing a short pause in operations soon that requires the removal of the barge to complete a project in Lake Isabella and then will be starting back up in Lake Shamrock as soon as that small project is complete to finish up the rest of this year to completion.

Lake Shamrock Dam Project. For the dam project, our engineering firms, GEI and Spicer, are continuing design work for the new dam and emergency/auxiliary spillway and new walkway. GEI anticipates that they will submit the preliminary permit application to EGLE in September of this year as they work toward the 90% completion mark on the design. They city will meet with them again in October to finalize the design and then bidding should occur over the winter. We are still waiting on the grant agreement with FEMA and will bring that to you at a future meeting. We will be applying for additional funds from DRRGP dollars if they become available, but so far, another round has not been announced.

DDA and LDFA Meetings. The city recently conducted the first of the annual mandated public meetings for both boards. Both meetings went smoothly. The meetings are held to allow for the taxing jurisdictions, Downtown Businesses, and residents to attend and give comments as well as feedback to the DDA on current and future projects in the DDA District. We will hold the second required annual meeting for both boards this fall.

MDOT Summer Road Project. As you recall, I previously mentioned that Brian Atkinson, Operations Manager for MDOT, recently reached out to the city to let us know that again this year they had winter savings in maintenance for our Region. As a result, they are adding a 1.5" cold mill and 1.5" resurfacing (Mill & Fill) project along McEwan St (US-127 BR) in the city of Clare. The limits are from 3rd Street northerly to State Street (where last year's Mill & Fill project began). The project will be approximately 0.309 miles in length. MDOT did not have plans to do work in our community over the next several years on this stretch of roadway, but because of the savings in Region Maintenance funds, they are now able to invest an additional \$275,000 to keep this section of roadway in good condition. The project is currently scheduled to start September 15th and is planned to take about a week. As a reminder there will be some detours in place during some of the construction.

Old US 27 Motor Car Tour. The Old US 27 Motor Car Tour will be back in Clare on Thursday, August 21, 2025. Join hundreds of classic cars as they tour nostalgic Old US 27. Michigan's Old US 27 Motor Tour visits several cities from its starting point in Coldwater to its ending point in Cheboygan. On Thursday, August 21, 2025, from 6:00-8:00 PM, the tour stops in Clare, where automobile enthusiasts can view hundreds of classic cars. Please join Michigan's Old US 27 Motor Tour as they come into downtown Clare once again! Local car enthusiasts are encouraged to participate and can begin parking their vehicles at 5 pm in the north bound lane in front of Little Caesars North to 7th Street. The car tour will begin to arrive around 5:45pm-6pm remaining on McEwan Street and in the Doherty Hotel parking lot until shortly after 8pm. The event flyer is attached to this report and you can follow the Facebook Page at <https://www.facebook.com/groups/100196076698332> for more details and current information.

Tour. As we continue our periodic tours, we have scheduled a tour of the City owned Hatton Township Landfill to receive a tour and information about the site following the meeting adjournment.

Attachments:

1. Old US 27 Motor Car Tour Flyer.

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: August 12, 2025
RE: *Communications

For the Agenda of August 18, 2025

***Note: This is a Consent Agenda item and is considered routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed. In this event, it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of August 18, 2025.**

FOIA Requests & Responses: Timothy Schlicht, Donna Browne, Woo Park, Jacalyn Egan.

Michigan Department of Licensing and Regulatory Affairs (LARA) Correspondence:

The City received notice that the Michigan Residential Code and Residential Energy Code 2015 rule sets will remain valid and in effect while the 2021 updated rule sets are in litigation.

Clare County Drain Commission Notices of Review:

The Clare County Drain Commission has scheduled meeting dates for the review of drainage district boundaries and review of apportionments for the Jordan Drain, State Trunkline 20 No. 1 Drain, and the Witbeck Drainage District.

Site Plans, Special Use Permits, Variance Requests & Public Notices:

- Amended City Commission Meeting Schedule

Attachments. As noted above.

Laurie Jackson

From: FOIA@cityofclare.gov
Sent: Monday, August 4, 2025 8:59 PM
To: FOIA
Subject: New submission from Request for Examination or Copy of Records (FOIA)

Requestor Information

Name

Timothy Schlicht

Birth Year

10,031,971

Street Address

1309 hemlock st

City

Clare

State

Mi

Zip Code

48617

Daytime Phone:

Email

timschlicht1@gmail.com

Request Information

Date/Time of Incident:

7/25/2025 around 7:30 pm

CPD Comp #:

25-432

Type of Incident:

Domestic

Location of Incident:

City of clare

I am requesting the following record(s):

Police report 25-432

I am requesting the above record(s) for:

Aug 07, 2025

Timothy Schlicht
1309 Hemlock St
Clare, MI 48617

E: timschlicht1@gmail.com

RE: **Freedom of Information Act (“FOIA”) Request Response**

Your request for public record(s) under the Michigan Freedom of Information Act (“FOIA”), dated August 4, 2025 and received August 4, 2025, for the following records is acknowledged:

Police report 25-432

Your request for information is hereby **Granted. This report was previously delivered to you by Clare Police Department, therefore, there will not be a report attached here.**

The City of Clare’s FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit’s final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney’s fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word “**appeal**” and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

A copy of this request will be kept on file for no less than one (1) year.

Laurie Jackson

Laurie Jackson City of Clare Clerk’s Office

Laurie Jackson

From: FOIA@cityofclare.gov
Sent: Tuesday, August 5, 2025 11:09 AM
To: FOIA
Subject: New submission from Request for Examination or Copy of Records (FOIA)

Requestor Information

Name

Donna Browne

Birth Year

1,964

Street Address

3870 E Herrick Rd

City

Clare

State

mi

Zip Code

48617

Daytime Phone:

Email

positive1uc@gmail.com

Request Information

Date/Time of Incident:

06/09/2025

Type of Incident:

Fire Alarm was pulled

Location of Incident:

Pioneer Golden Estates Clare, Mi

I am requesting the following record(s):

I am requesting any and all fire alarm inspection reports and the dates for the inspections on the smoke alarms in the memory care unit at the Pioneer Golden Estates of Clare MI for the year of 2025.

Ty

I am requesting the above record(s) for:

Laurie Jackson

From: FOIA@cityofclare.gov
Sent: Thursday, August 7, 2025 8:15 AM
To: FOIA
Subject: New submission from Request for Examination or Copy of Records (FOIA)

Requestor Information

Name

Woo Park

Birth Year

2,003

Street Address

1111B S Governors Ave STE

City

Dover

State

DE

Zip Code

19904

Daytime Phone:

(302) 585-3132

Email

foia@thedatabranch.com

Request Information

Date/Time of Incident:

N/A

Type of Incident:

N/A

Location of Incident:

N/A

I am requesting the following record(s):

Spreadsheet containing all purchase orders from January 1, 2021, to present day. If easily accessible, please provide the following details for each purchase order:
-Purchase order number or equivalent, Purchase date, Vendor ID or equivalent, Vendor name, Line item details, Line item quantity, Line item unit price, Line item total price

Format & Delivery:

We understand systems and formats may vary. These records generally live in your ERP, and a spreadsheet export of that may be

easiest. We would appreciate it if you replied in this email thread if possible. However, if this is not possible, please feel free to send them in any format you prefer, including:

-Spreadsheet (Preferred)

-PDF

-Word

I am requesting the above record(s) for:

Copying

Laurie Jackson

From: Laurie Jackson
Sent: Thursday, August 7, 2025 3:59 PM
To: foia@thedatabranch.com
Cc: FOIA
Subject: FW: New submission from Request for Examination or Copy of Records (FOIA)

Good afternoon,

There was an identical FOIA request received by us 07/22/2025 and responded to with records on 07/23/2025.

Please let me know if you did not receive that email.

Respectfully,

Laurie Jackson, Assistant Deputy Clerk
Clare City Hall
202 W. Fifth St.
Clare, MI 48617

Phone: (989)-424-4067
Fax: (989)-386-4508
Email: ljackson@cityofclare.gov
City Hall office hours Monday-Thursday: 7:00am-5:30pm

From: FOIA@cityofclare.gov <FOIA@cityofclare.gov>
Sent: Thursday, August 7, 2025 8:15 AM
To: FOIA <FOIA@cityofclare.gov>
Subject: New submission from Request for Examination or Copy of Records (FOIA)

Requestor Information

Name

Woo Park

Birth Year

2,003

Street Address

1111B S Governors Ave STE

City

Dover

State

DE

Zip Code

19904

Daytime Phone:

(302) 585-3132

Email

foia@thedatabranch.com

Request Information

Date/Time of Incident:

N/A

Type of Incident:

N/A

Location of Incident:

N/A

I am requesting the following record(s):

Spreadsheet containing all purchase orders from January 1, 2021, to present day. If easily accessible, please provide the following details for each purchase order:

-Purchase order number or equivalent, Purchase date, Vendor ID or equivalent, Vendor name, Line item details, Line item quantity, Line item unit price, Line item total price

Format & Delivery:

We understand systems and formats may vary. These records generally live in your ERP, and a spreadsheet export of that may be easiest. We would appreciate it if you replied in this email thread if possible. However, if this is not possible, please feel free to send them in any format you prefer, including:

- Spreadsheet (Preferred)
- PDF
- Word

I am requesting the above record(s) for:

Copying

Diane Lyon

Subject: FW: New submission from Request for Examination or Copy of Records (FOIA)

From: FOIA@cityofclare.gov <FOIA@cityofclare.gov>

Sent: Sunday, August 10, 2025 1:25 PM

To: FOIA <FOIA@cityofclare.gov>

Subject: New submission from Request for Examination or Copy of Records (FOIA)

Requestor Information

Name

Jacalyn Egan

Birth Year

1,974

Street Address

1698 Battle Creek Rd

City

Charlotte

State

Michigan

Zip Code

48813

Daytime Phone:**Email**

Jacalynjegan@yahoo.com

Request Information

Date/Time of Incident:

07/24/2024

Type of Incident:

Automobile accident resulting in death

Location of Incident:

Clare County

I am requesting the following record(s):

Auto accident information resulting in death for Timothy Lee Brewbaker (dob) that occurred on 7/24/2025.

I am requesting the above record(s) for:



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

**PLEASE SHARE THIS INFORMATION WITH BUILDING PLAN REVIEW AND
INSPECTION STAFF AS THIS NOTICE IS BEING MAILED TO LOCAL UNIT OF
GOVERNMENT CLERKS ONLY.**

July 21, 2025

NOTICE TO CLERKS

On July 7, 2025, an order was issued by the court in two cases before the Michigan Court of Claims in *Home Builders Assoc et al. v LARA et al.* The order temporarily prevents LARA from “taking additional steps necessary to apply or implement” two rule sets that would update the Michigan Residential Code and residential Energy Code chapter while the litigation remains ongoing. Both rule sets would adopt, in part, the 2021 International Residential Code (IRC) and 2021 International Energy Conservation Code (IECC) residential standards and were set to become effective on August 29, 2025.

While this stipulated order remains in place, the 2015 versions of the IRC and residential provisions of the IECC standards currently adopted, in part, by each rule set will remain valid and in effect. You may review the draft revisions to each rule set and a complete copy of the court’s stipulated order by visiting each link below and clicking on “Final Rule Language”:

[2021-48 LR Construction Code – Part 10. Michigan Uniform Energy Code](#)
[2022-16-LR Construction Code – Part 5. Residential Code](#)



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

JORDAN DRAIN

**NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES
AND REVIEW OF APPORTIONMENTS**

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the Jordan Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: Clare County, City of Clare, Grant Township, and Sheridan Township.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Drain Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

Comments

Comments on the apportionment of benefits may be submitted in writing or verbally at the Day of Review. Comments may also be submitted in writing before the date of the Day of Review to:

MAIL: Clare County Drain Commissioner
225 West Main Street
P.O. Box 438
Harrison, MI 48625
EMAIL: ritchiec@clareco.net

Comments submitted in advance must be received by the Drain Commissioner prior to the Day of Review to ensure consideration.

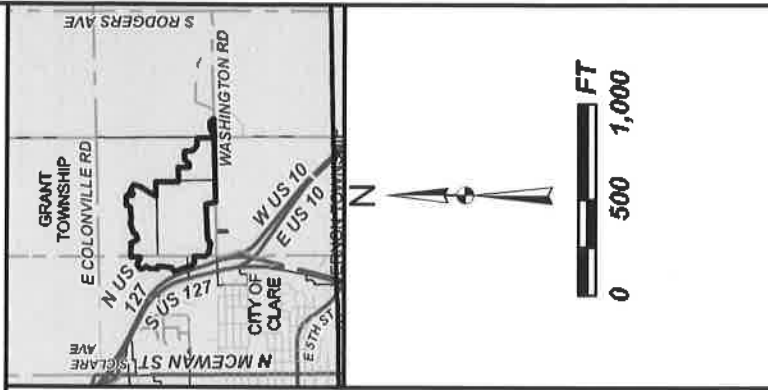
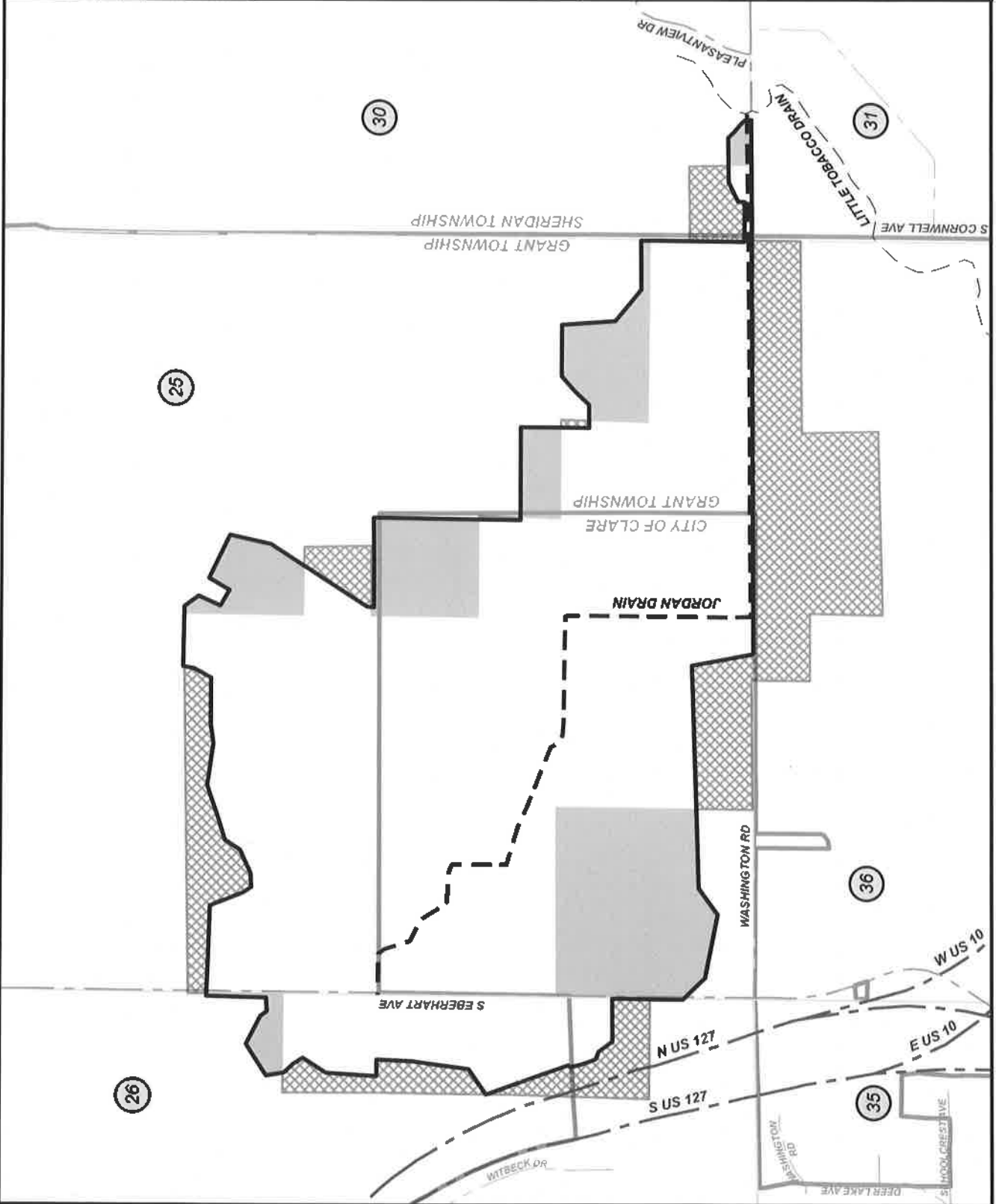
Assessments & Appeal

Drain assessments are collected in the same manner as property taxes and will appear on your winter tax bill. If drain assessments are being collected for more than one (1) year, you may pay the assessment in full with any interest to date at any time and avoid further interest charges.

You may appeal the Drain Commissioner's decision to revise the district boundary to the Clare County Circuit Court within ten (10) days. You may appeal the Drain Commissioner's determination of apportionments to the Clare County Probate Court within ten (10) days.

William Faber
Clare County Drain Commissioner

JORDAN DRAIN DRAINAGE DISTRICT
CLARE COUNTY DRAIN COMMISSIONER
WILLIAM FABER



- LEGEND**
- DRAINAGE DISTRICT BOUNDARY
 - DRAIN
 - OUTLET
 - WATERCOURSE
 - LANDS ADDED
 - LANDS REMOVED
 - MUNICIPALITY BOUNDARIES
 - STATE ROADS
 - COUNTY ROADS
 - LOCAL ROADS
 - RAILROAD



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

STATE TRUNKLINE 20 NO. 1 DRAIN

**NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES
AND REVIEW OF APPORTIONMENTS**

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the State Trunkline 20 No. 1 Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: Clare County, City of Clare, and Grant Township.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Drain Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

Comments

Comments on the apportionment of benefits may be submitted in writing or verbally at the Day of Review. Comments may also be submitted in writing before the date of the Day of Review to:

MAIL: Clare County Drain Commissioner
225 West Main Street
P.O. Box 438
Harrison, MI 48625
EMAIL: ritchiec@clareco.net

Comments submitted in advance must be received by the Drain Commissioner prior to the Day of Review to ensure consideration.

Assessments & Appeal

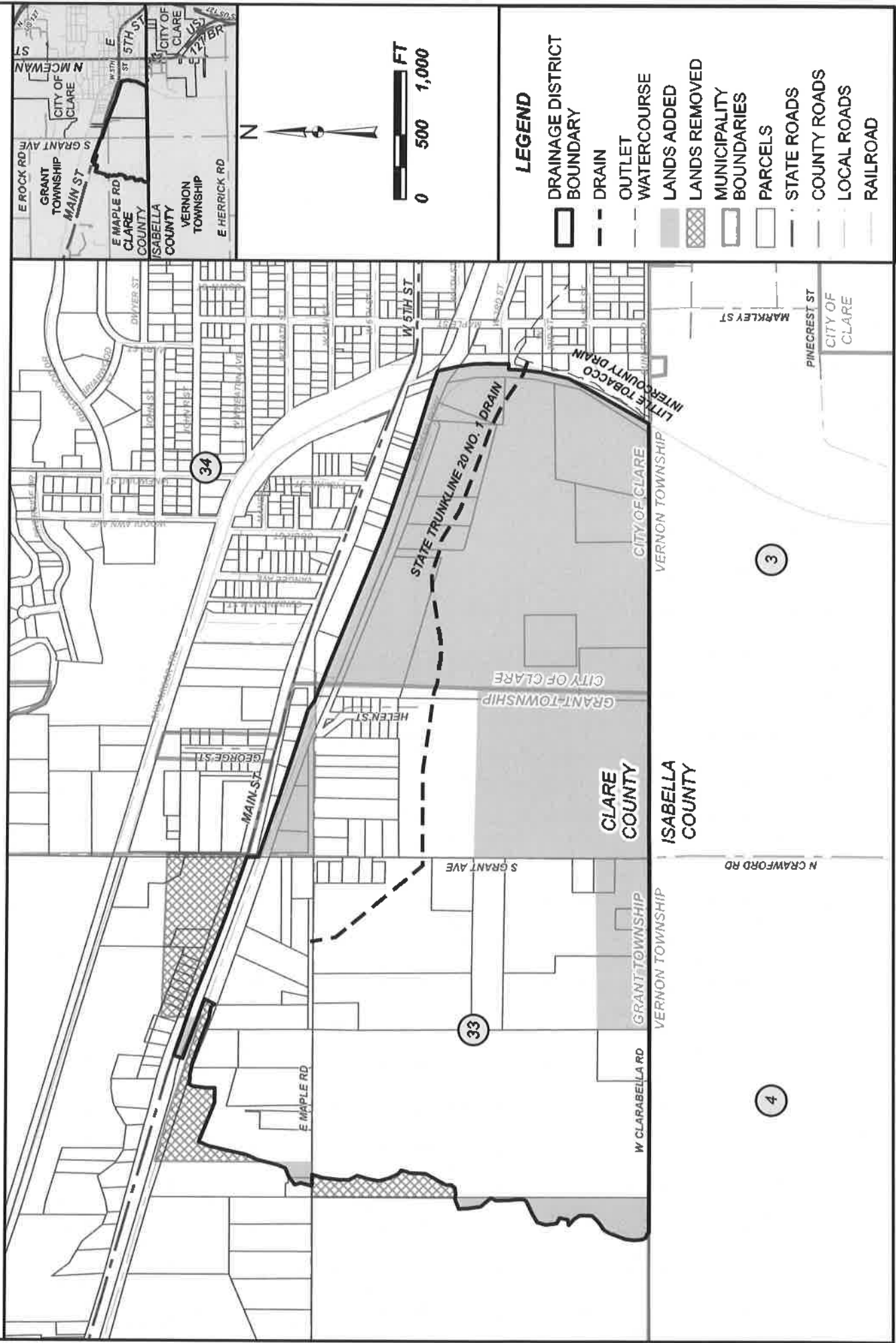
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William Faber
Clare County Drain Commissioner

STATE TRUNKLINE 20 NO. 1 DRAIN DRAINAGE DISTRICT

CLARE COUNTY DRAIN COMMISSIONER
WILLIAM FABER



LEGEND

	DRAINAGE DISTRICT BOUNDARY
	DRAIN
	OUTLET
	WATERCOURSE
	LANDS ADDED
	LANDS REMOVED
	MUNICIPALITY BOUNDARIES
	PARCELS
	STATE ROADS
	COUNTY ROADS
	LOCAL ROADS
	RAILROAD



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

WITBECK DRAIN

**NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES
AND REVIEW OF APPORTIONMENTS**

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the Witbeck Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: Clare County, City of Clare, and Grant Township.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Drain Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

Comments

Comments on the apportionment of benefits may be submitted in writing or verbally at the Day of Review. Comments may also be submitted in writing before the date of the Day of Review to:

MAIL: Clare County Drain Commissioner
225 West Main Street
P.O. Box 438
Harrison, MI 48625
EMAIL: ritchiec@clareco.net

Comments submitted in advance must be received by the Drain Commissioner prior to the Day of Review to ensure consideration.

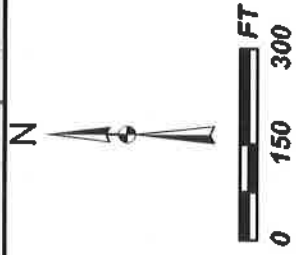
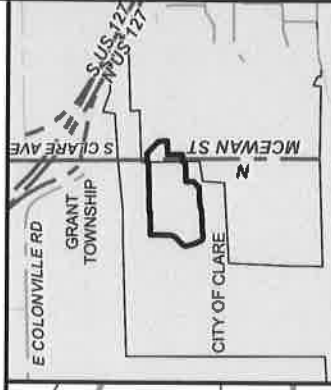
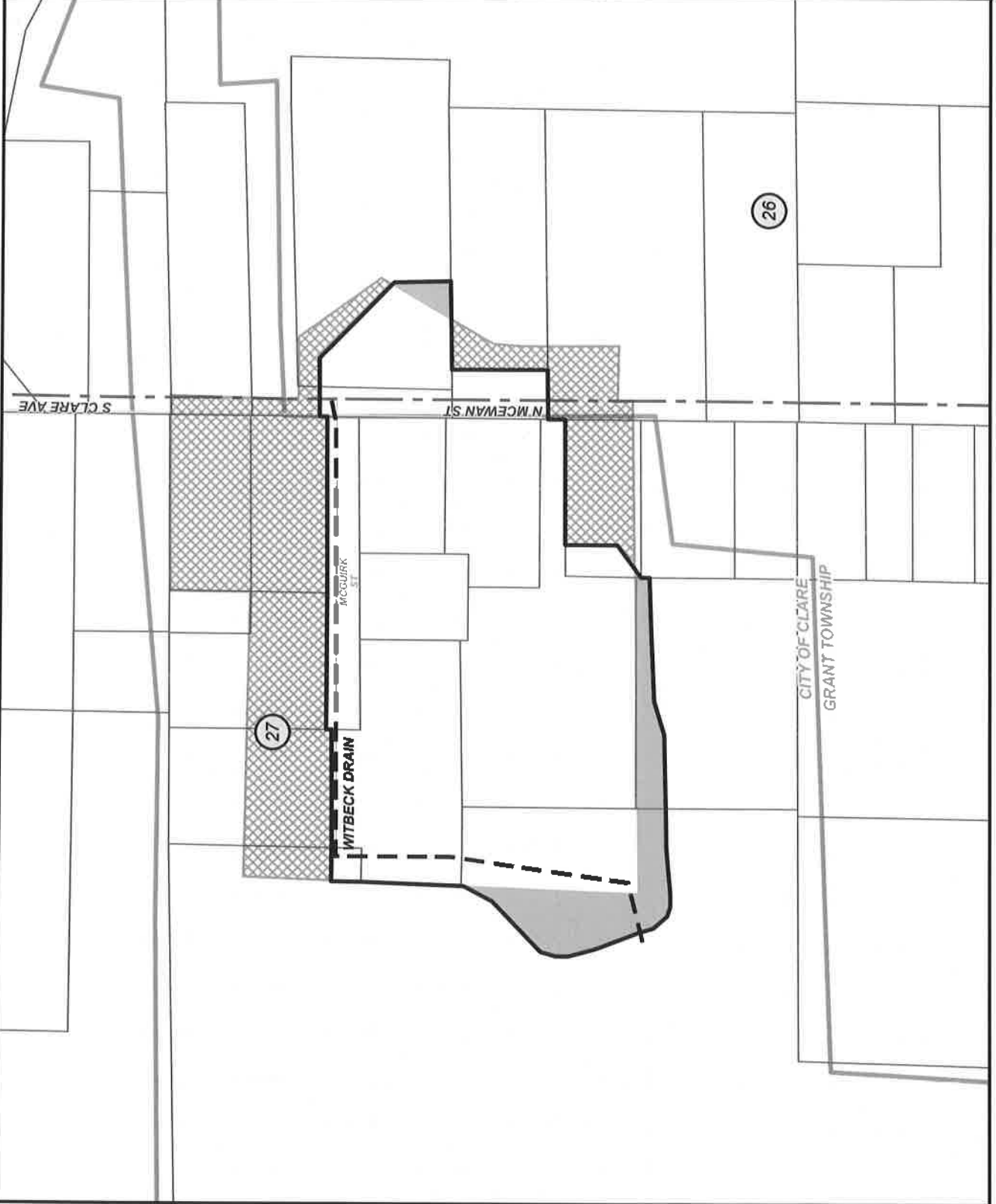
Assessments & Appeal

Drain assessments are collected in the same manner as property taxes and will appear on your winter tax bill. If drain assessments are being collected for more than one (1) year, you may pay the assessment in full with any interest to date at any time and avoid further interest charges.

You may appeal the Drain Commissioner's decision to revise the district boundary to the Clare County Circuit Court within ten (10) days. You may appeal the Drain Commissioner's determination of apportionments to the Clare County Probate Court within ten (10) days.

William Faber
Clare County Drain Commissioner

WITBECK DRAIN DRAINAGE DISTRICT
CLARE COUNTY DRAIN COMMISSIONER
WILLIAM FABER



LEGEND

	DRAINAGE DISTRICT BOUNDARY
	DRAIN
	LANDS ADDED
	LANDS REMOVED
	MUNICIPALITY BOUNDARIES
	PARCELS
	STATE ROADS
	COUNTY ROADS
	LOCAL ROADS
	RAILROAD



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

**CITY OF CLARE, ATTN:CLERK
202 W FIFTH STREET
CLARE, MI 48617**

WITBECK DRAIN	
<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
AT LARGE	1
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.1298	\$ 298.62
<u>Estimated Total Assessment</u>	
\$ 298.62	

THIS IS NOT A BILL

Drain assessments will appear on winter tax statement. **Estimated assessments do not include any potential interest charges associated with multi-year assessments*

**NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES
AND REVIEW OF APPORTIONMENTS**

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the WITBECK DRAIN Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: CLARE COUNTY, ARTHUR TOWNSHIP.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Drain Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

Comments

Comments on the apportionment of benefits may be submitted in writing or verbally at the Day of Review. Comments may also be submitted in writing before the date of the Day of Review to:

MAIL: **Clare County Drain Commissioner**
 225 West Main Street
 P.O. Box 438
 Harrison, MI 48625

EMAIL: **ritchiec@clareco.net**

Comments submitted in advance must be received by the Drain Commissioner prior to the Day of Review to ensure consideration.

Assessments & Appeal

Drain assessments are collected in the same manner as property taxes and will appear on your winter tax bill. If drain assessments are being collected for more than one (1) year, you may pay the assessment in full with any interest to date at any time and avoid further interest charges.

You may appeal the Drain Commissioner's decision to revise the district boundary to the Clare County Circuit Court within ten (10) days. You may appeal the Drain Commissioner's determination of apportionments to the Clare County Probate Court within ten (10) days.

William Faber
Clare County Drain Commissioner



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE, ATTN:CLERK
202 W FIFTH STREET
CLARE, MI 48617

STATE TRUNKLINE 20 NO. 1 DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
AT LARGE	0
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0430	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

THIS IS NOT A BILL

Drain assessments will appear on winter tax statement. **Estimated assessments do not include any potential interest charges associated with multi-year assessments*

NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the STATE TRUNKLINE 20 NO. 1 DRAIN Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: CLARE COUNTY, CITY OF CLARE, GRANT TOWNSHIP.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Drain Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

Comments

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**MAIL: Clare County Drain Commissioner
225 West Main Street
P.O. Box 438
Harrison, MI 48625**

EMAIL: ritchiec@clareco.net

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Assessments & Appeal

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William Faber
Clare County Drain Commissioner



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE
202 W FIFTH ST
CLARE, MI 48617

JORDAN DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
051-025-100-03	2
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0000	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

THIS IS NOT A BILL

Drain assessments will appear on winter tax statement. **Estimated assessments do not include any potential interest charges associated with multi-year assessments*

NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the JORDAN DRAIN Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: CLARE COUNTY, CITY OF CLARE, GRANT TOWNSHIP, SHERIDAN TOWNSHIP.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Drain Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

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Assessments & Appeal

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William Faber
Clare County Drain Commissioner



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE
202 W FIFTH ST
CLARE, MI 48617

JORDAN DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
051-025-200-05	2
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0000	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

THIS IS NOT A BILL

Drain assessments will appear on winter tax statement. **Estimated assessments do not include any potential interest charges associated with multi-year assessments*

NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the JORDAN DRAIN Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: CLARE COUNTY, CITY OF CLARE, GRANT TOWNSHIP, SHERIDAN TOWNSHIP.

At the Day of Review:

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 Harrison, MI 48625

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William Faber
Clare County Drain Commissioner



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE
202 W FIFTH ST
CLARE, MI 48617

JORDAN DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
051-025-300-01	2
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0000	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

THIS IS NOT A BILL

**Drain assessments will appear on winter tax statement. Estimated assessments do not include any potential interest charges associated with multi-year assessments*

NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the JORDAN DRAIN Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: CLARE COUNTY, CITY OF CLARE, GRANT TOWNSHIP, SHERIDAN TOWNSHIP.

At the Day of Review:

- No appointment is necessary.
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225 West Main Street
P.O. Box 438
Harrison, MI 48625

EMAIL: ritchiec@clareco.net

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Assessments & Appeal

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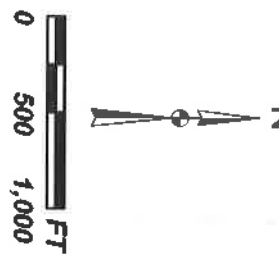
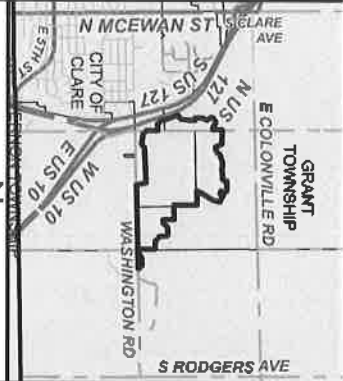
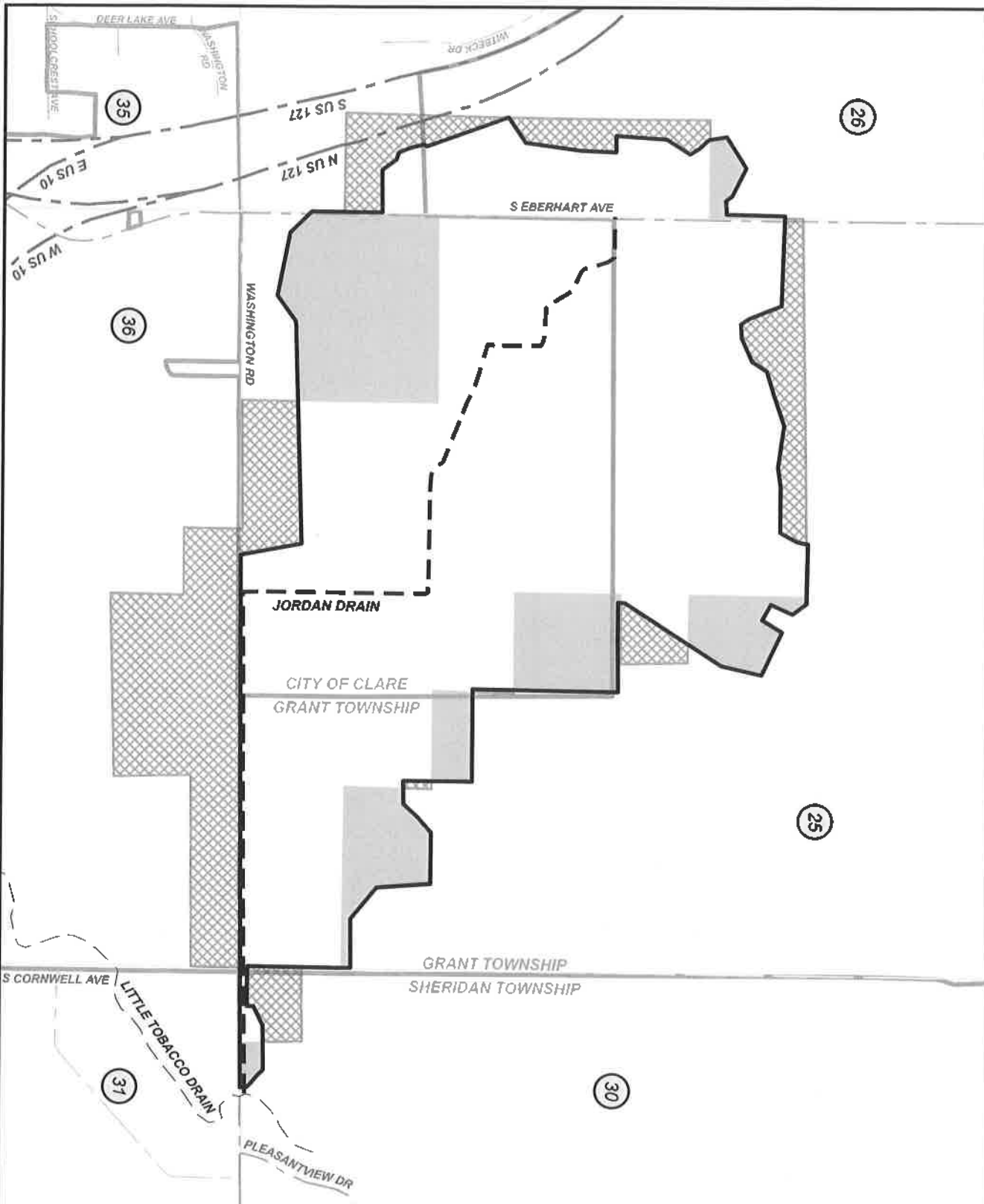
You may appeal the Drain Commissioner's decision to revise the district boundary to the Clare County Circuit Court within ten (10) days. You may appeal the Drain Commissioner's determination of apportionments to the Clare County Probate Court within ten (10) days.

William Faber
Clare County Drain Commissioner

JORDAN DRAIN DRAINAGE DISTRICT

CLARE COUNTY DRAIN COMMISSIONER

WILLIAM FABER



LEGEND

- DRAINAGE DISTRICT BOUNDARY
- DRAIN
- OUTLET
- WATERCOURSE
- LANDS ADDED
- LANDS REMOVED
- MUNICIPALITY BOUNDARIES
- STATE ROADS
- COUNTY ROADS
- LOCAL ROADS
- RAILROAD

FAQs

William Faber
Clare County
Drain Commissioner



FREQUENTLY ASKED QUESTIONS about the Day of Review of Drainage District Boundaries and Review of Apportionments

What is a Day of Review of Drainage District Boundaries?

The Michigan Legislature passed a law in 2013 to allow revisions to historical drainage district boundaries when recommended by a licensed engineer.

Property owners can review changes with the Drain Office staff during the Day of Review. The proposed boundary revisions can be found on the map included with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

What is a Drainage District?

A drainage district is the land area that benefits from the drain. The drainage district makes up the watershed that contributes water to the drain. Each property and municipality within the drainage district pays for maintenance and improvement of the drain.

Why are the boundaries being revised?

Revisions are recommended because the historic drainage district boundaries do not accurately reflect the current watershed of the drain.

What is a Day of Review of Apportionments?

A Day of Review of Apportionments provides an opportunity for property owners to review the percent of benefit of the drain assigned to their property. The apportionments of benefit are based on acreage, land use, and other factors. The apportionments determine the assessment amount for each property for costs of construction or maintenance.

Why are the apportionments being revised?

Parcel apportionments are being revised to more accurately reflect the percentage of benefit that each property receives from the drain.

If a parcel is on the outer boundary of a drainage district, it is possible that only a portion of the parcel will be assessed.

Why did I receive a notice?

Notices went out to the following property owners:

- **Properties being added to the Drainage District.** The properties were not previously in the drainage district, but the engineers determined that the properties are within the drain's watershed.
- **Properties being removed from the Drainage District.** The properties were previously in the drainage district, but the engineers determined that the properties are not in the drain's watershed.
- **Properties currently in the Drainage District and proposed to remain in the Drainage District.** There is no change in terms of boundaries for these properties.

All property owners subject to an assessment were sent a copy of the notice.

When do I receive my drain assessment?

Drain assessments are included on your Winter Tax bill, and are only levied when costs are incurred for the drain. Assessment amounts vary from year to year.

What is my assessment amount?

Estimated assessment amounts are included in your notice, and are also available at the Day of Review.

Do I have to attend the Day of Review?

You are not required to attend the Day of Review, but it is your right to do so.

How can I get more information?

Visit the Drain Commissioner's website at <https://clareco.net/department/drain-commissioner/> or call (989) 462-1856.



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE
202 W FIFTH ST
CLARE, MI 48617

051-034-301-06
CITY OF CLARE
202 W FIFTH ST
CLARE MI 48617

STATE TRUNKLINE 20 NO. 1 DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
051-034-301-06	0
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0102	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

THIS IS NOT A BILL

Drain assessments will appear on winter tax statement. **Estimated assessments do not include any potential interest charges associated with multi-year assessments*

NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the STATE TRUNKLINE 20 NO. 1 DRAIN Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: CLARE COUNTY, CITY OF CLARE, GRANT TOWNSHIP.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Drain Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

Comments

Comments on the apportionment of benefits may be submitted in writing or verbally at the Day of Review. Comments may also be submitted in writing before the date of the Day of Review to:

MAIL: Clare County Drain Commissioner
225 West Main Street
P.O. Box 438
Harrison, MI 48625

EMAIL: ritchiec@clareco.net

Comments submitted in advance must be received by the Drain Commissioner prior to the Day of Review to ensure consideration.

Assessments & Appeal

Drain assessments are collected in the same manner as property taxes and will appear on your winter tax bill. If drain assessments are being collected for more than one (1) year, you may pay the assessment in full with any interest to date at any time and avoid further interest charges.

You may appeal the Drain Commissioner's decision to revise the district boundary to the Clare County Circuit Court within ten (10) days. You may appeal the Drain Commissioner's determination of apportionments to the Clare County Probate Court within ten (10) days.

William Faber
Clare County Drain Commissioner



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE
202 W FIFTH ST
CLARE, MI 48617

STATE TRUNKLINE 20 NO. 1 DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
051-034-401-10	0
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0093	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

051-034-401-10
CITY OF CLARE
202 W FIFTH ST
CLARE MI 48617

THIS IS NOT A BILL
Drain assessments will appear on winter tax statement. **Estimated assessments do not include any potential interest charges associated with multi-year assessments*

NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the STATE TRUNKLINE 20 NO. 1 DRAIN Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

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Comments

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 225 West Main Street
 P.O. Box 438
 Harrison, MI 48625

EMAIL: ritchiec@clareco.net

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Assessments & Appeal

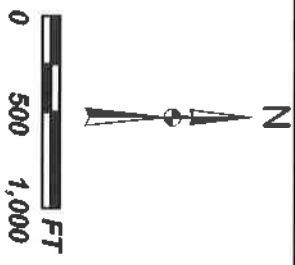
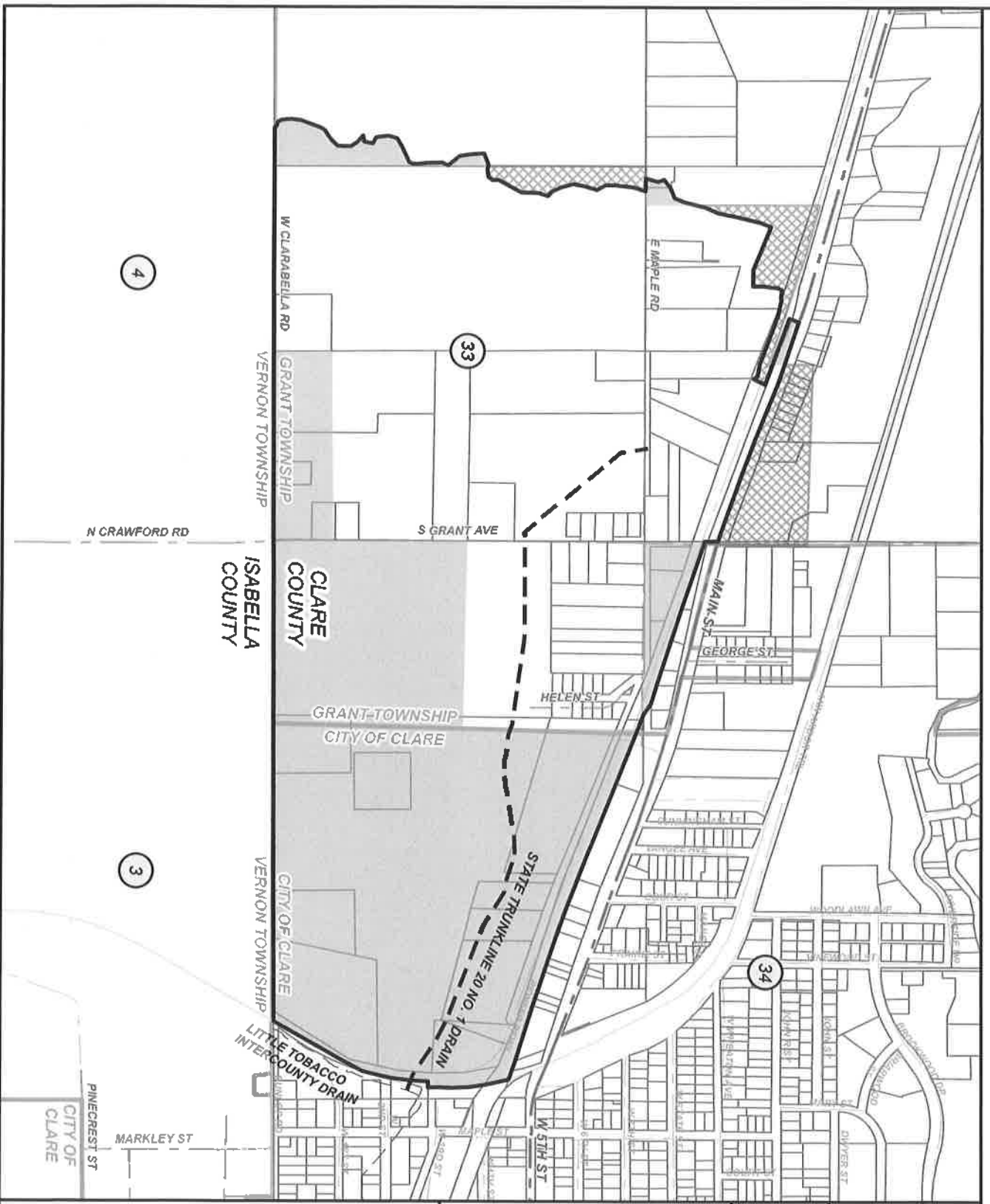
Drain assessments are collected in the same manner as property taxes and will appear on your winter tax bill. If drain assessments are being collected for more than one (1) year, you may pay the assessment in full with any interest to date at any time and avoid further interest charges.

You may appeal the Drain Commissioner's decision to revise the district boundary to the Clare County Circuit Court within ten (10) days. You may appeal the Drain Commissioner's determination of apportionments to the Clare County Probate Court within ten (10) days.

William Faber
Clare County Drain Commissioner

STATE TRUNKLINE 20 NO. 1 DRAIN DRAINAGE DISTRICT

CLARE COUNTY DRAIN COMMISSIONER
WILLIAM FABER



LEGEND	
	DRAINAGE DISTRICT BOUNDARY
	DRAIN
	OUTLET
	WATERCOURSE
	LANDS ADDED
	LANDS REMOVED
	MUNICIPALITY BOUNDARIES
	PARCELS
	STATE ROADS
	COUNTY ROADS
	LOCAL ROADS
	RAILROAD

FAQs

William Faber
Clare County
Drain Commissioner



FREQUENTLY ASKED QUESTIONS about the Day of Review of Drainage District Boundaries and Review of Apportionments

What is a Day of Review of Drainage District Boundaries?

The Michigan Legislature passed a law in 2013 to allow revisions to historical drainage district boundaries when recommended by a licensed engineer.

Property owners can review changes with the Drain Office staff during the Day of Review. The proposed boundary revisions can be found on the map included with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

What is a Drainage District?

A drainage district is the land area that benefits from the drain. The drainage district makes up the watershed that contributes water to the drain. Each property and municipality within the drainage district pays for maintenance and improvement of the drain.

Why are the boundaries being revised?

Revisions are recommended because the historic drainage district boundaries do not accurately reflect the current watershed of the drain.

What is a Day of Review of Apportionments?

A Day of Review of Apportionments provides an opportunity for property owners to review the percent of benefit of the drain assigned to their property. The apportionments of benefit are based on acreage, land use, and other factors. The apportionments determine the assessment amount for each property for costs of construction or maintenance.

Why are the apportionments being revised?

Parcel apportionments are being revised to more accurately reflect the percentage of benefit that each property receives from the drain.

If a parcel is on the outer boundary of a drainage district, it is possible that only a portion of the parcel will be assessed.

Why did I receive a notice?

Notices went out to the following property owners:

- **Properties being added to the Drainage District.** The properties were not previously in the drainage district, but the engineers determined that the properties are within the drain's watershed.
- **Properties being removed from the Drainage District.** The properties were previously in the drainage district, but the engineers determined that the properties are not in the drain's watershed.
- **Properties currently in the Drainage District and proposed to remain in the Drainage District.** There is no change in terms of boundaries for these properties.

All property owners subject to an assessment were sent a copy of the notice.

When do I receive my drain assessment?

Drain assessments are included on your Winter Tax bill, and are only levied when costs are incurred for the drain. Assessment amounts vary from year to year.

What is my assessment amount?

Estimated assessment amounts are included in your notice, and are also available at the Day of Review.

Do I have to attend the Day of Review?

You are not required to attend the Day of Review, but it is your right to do so.

How can I get more information?

Visit the Drain Commissioner's website at <https://clareco.net/department/drain-commissioner/> or call (989) 462-1856.

William Faber

Clare County Drain Commissioner

225 West Main Street | Harrison, MI 48625 | (989) 462-1856



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

The City of Clare **City Commission** will hold regularly scheduled meetings on the first and third Monday of the month at 6:00 p.m., at 202 West Fifth Street, Clare, MI, unless the meeting date falls on a holiday, or is otherwise posted, or postponed.

The Amended 2025 scheduled meetings are as follows:

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

January 6
January 20
February 3
February 17
March 3
March 17
April 7
April 21
May 5
May 19
June 2
June 16
July 7
July 21
August 4
August 18
September 2
September 15
October 6
October 20
November 3
November 17
December 1
December 15



AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: August 12, 2025
RE: *Communications

For the Agenda of August 18, 2025

***Note: This is a Consent Agenda item and is considered routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed. In this event, it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of August 18, 2025.**

FOIA Requests & Responses: Timothy Schlicht, Donna Browne, Woo Park, Jacalyn Egan.

Michigan Department of Licensing and Regulatory Affairs (LARA) Correspondence:

The City received notice that the Michigan Residential Code and Residential Energy Code 2015 rule sets will remain valid and in effect while the 2021 updated rule sets are in litigation.

Clare County Drain Commission Notices of Review:

The Clare County Drain Commission has scheduled meeting dates for the review of drainage district boundaries and review of apportionments for the Jordan Drain, State Trunkline 20 No. 1 Drain, and the Witbeck Drainage District.

Site Plans, Special Use Permits, Variance Requests & Public Notices:

- Amended City Commission Meeting Schedule

Attachments. As noted above.

Laurie Jackson

From: FOIA@cityofclare.gov
Sent: Monday, August 4, 2025 8:59 PM
To: FOIA
Subject: New submission from Request for Examination or Copy of Records (FOIA)

Requestor Information

Name

Timothy Schlicht

Birth Year

10,031,971

Street Address

1309 hemlock st

City

Clare

State

Mi

Zip Code

48617

Daytime Phone:

Email

timschlicht1@gmail.com

Request Information

Date/Time of Incident:

7/25/2025 around 7:30 pm

CPD Comp #:

25-432

Type of Incident:

Domestic

Location of Incident:

City of clare

I am requesting the following record(s):

Police report 25-432

I am requesting the above record(s) for:

Aug 07, 2025

Timothy Schlicht
1309 Hemlock St
Clare, MI 48617

E: timschlicht1@gmail.com

RE: **Freedom of Information Act ("FOIA") Request Response**

Your request for public record(s) under the Michigan Freedom of Information Act ("FOIA"), dated August 4, 2025 and received August 4, 2025, for the following records is acknowledged:

Police report 25-432

Your request for information is hereby **Granted. This report was previously delivered to you by Clare Police Department, therefore, there will not be a report attached here.**

The City of Clare's FOIA Procedures and Guidelines and Summary are available for review on our website at www.cityofclare.org.

If your FOIA request has been denied in whole or in part, you may do one of the following at your option:

- (1) Commence an action in the circuit court to compel disclosure of the public records or information within 180 days after the governmental unit's final determination to deny your request. If the circuit court orders disclosure of all or a portion of the public record or information, you have the right to receive reasonable attorney's fees, costs, and disbursements. If the circuit court determines that the governmental unit arbitrarily and capriciously denied your request, you also have the right to receive punitive damages in the amount of \$500.00. Please see MCL 12.231 *et seq.* for further information on the Freedom of Information Act.
- (2) Submit to the City Manager a written appeal that specifically states the word "**appeal**" and identifies the reason(s) for reversal of the denial. Your appeal should be sent to City of Clare – City Manager, 202 West Fifth Street, Clare, MI 48617-1490.

A copy of this request will be kept on file for no less than one (1) year.

Laurie Jackson

Laurie Jackson City of Clare Clerk's Office

Laurie Jackson

From: FOIA@cityofclare.gov
Sent: Tuesday, August 5, 2025 11:09 AM
To: FOIA
Subject: New submission from Request for Examination or Copy of Records (FOIA)

Requestor Information

Name

Donna Browne

Birth Year

1,964

Street Address

3870 E Herrick Rd

City

Clare

State

mi

Zip Code

48617

Daytime Phone:

Email

positive1uc@gmail.com

Request Information

Date/Time of Incident:

06/09/2025

Type of Incident:

Fire Alarm was pulled

Location of Incident:

Pioneer Golden Estates Clare, Mi

I am requesting the following record(s):

I am requesting any and all fire alarm inspection reports and the dates for the inspections on the smoke alarms in the memory care unit at the Pioneer Golden Estates of Clare MI for the year of 2025.

Ty

I am requesting the above record(s) for:

Laurie Jackson

From: FOIA@cityofclare.gov
Sent: Thursday, August 7, 2025 8:15 AM
To: FOIA
Subject: New submission from Request for Examination or Copy of Records (FOIA)

Requestor Information

Name

Woo Park

Birth Year

2,003

Street Address

1111B S Governors Ave STE

City

Dover

State

DE

Zip Code

19904

Daytime Phone:

(302) 585-3132

Email

foia@thedatabranch.com

Request Information

Date/Time of Incident:

N/A

Type of Incident:

N/A

Location of Incident:

N/A

I am requesting the following record(s):

Spreadsheet containing all purchase orders from January 1, 2021, to present day. If easily accessible, please provide the following details for each purchase order:
-Purchase order number or equivalent, Purchase date, Vendor ID or equivalent, Vendor name, Line item details, Line item quantity, Line item unit price, Line item total price

Format & Delivery:

We understand systems and formats may vary. These records generally live in your ERP, and a spreadsheet export of that may be

easiest. We would appreciate it if you replied in this email thread if possible. However, if this is not possible, please feel free to send them in any format you prefer, including:

- Spreadsheet (Preferred)
- PDF
- Word

I am requesting the above record(s) for:

Copying

Laurie Jackson

From: Laurie Jackson
Sent: Thursday, August 7, 2025 3:59 PM
To: foia@thedatabranch.com
Cc: FOIA
Subject: FW: New submission from Request for Examination or Copy of Records (FOIA)

Good afternoon,

There was an identical FOIA request received by us 07/22/2025 and responded to with records on 07/23/2025.

Please let me know if you did not receive that email.

Respectfully,

Laurie Jackson, Assistant Deputy Clerk
Clare City Hall
202 W. Fifth St.
Clare, MI 48617

Phone: (989)-424-4067
Fax: (989)-386-4508
Email: ljackson@cityofclare.gov
City Hall office hours Monday-Thursday: 7:00am-5:30pm

From: FOIA@cityofclare.gov <FOIA@cityofclare.gov>
Sent: Thursday, August 7, 2025 8:15 AM
To: FOIA <FOIA@cityofclare.gov>
Subject: New submission from Request for Examination or Copy of Records (FOIA)

Requestor Information

Name

Woo Park

Birth Year

2,003

Street Address

1111B S Governors Ave STE

City

Dover

State

DE

Zip Code

19904

Daytime Phone:

(302) 585-3132

Email

foia@thedatabranch.com

Request Information

Date/Time of Incident:

N/A

Type of Incident:

N/A

Location of Incident:

N/A

I am requesting the following record(s):

Spreadsheet containing all purchase orders from January 1, 2021, to present day. If easily accessible, please provide the following details for each purchase order:

-Purchase order number or equivalent, Purchase date, Vendor ID or equivalent, Vendor name, Line item details, Line item quantity, Line item unit price, Line item total price

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- Spreadsheet (Preferred)
- PDF
- Word

I am requesting the above record(s) for:

Copying

Diane Lyon

Subject: FW: New submission from Request for Examination or Copy of Records (FOIA)

From: FOIA@cityofclare.gov <FOIA@cityofclare.gov>

Sent: Sunday, August 10, 2025 1:25 PM

To: FOIA <FOIA@cityofclare.gov>

Subject: New submission from Request for Examination or Copy of Records (FOIA)

Requestor Information

Name

Jacalyn Egan

Birth Year

1,974

Street Address

1698 Battle Creek Rd

City

Charlotte

State

Michigan

Zip Code

48813

Daytime Phone:

Email

Jacalynjegan@yahoo.com

Request Information

Date/Time of Incident:

07/24/2024

Type of Incident:

Automobile accident resulting in death

Location of Incident:

Clare County

I am requesting the following record(s):

Auto accident information resulting in death for Timothy Lee Brewbaker (dob) that occurred on 7/24/2025.

I am requesting the above record(s) for:



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

**PLEASE SHARE THIS INFORMATION WITH BUILDING PLAN REVIEW AND
INSPECTION STAFF AS THIS NOTICE IS BEING MAILED TO LOCAL UNIT OF
GOVERNMENT CLERKS ONLY.**

July 21, 2025

NOTICE TO CLERKS

On July 7, 2025, an order was issued by the court in two cases before the Michigan Court of Claims in *Home Builders Assoc et al. v LARA et al.* The order temporarily prevents LARA from “taking additional steps necessary to apply or implement” two rule sets that would update the Michigan Residential Code and residential Energy Code chapter while the litigation remains ongoing. Both rule sets would adopt, in part, the 2021 International Residential Code (IRC) and 2021 International Energy Conservation Code (IECC) residential standards and were set to become effective on August 29, 2025.

While this stipulated order remains in place, the 2015 versions of the IRC and residential provisions of the IECC standards currently adopted, in part, by each rule set will remain valid and in effect. You may review the draft revisions to each rule set and a complete copy of the court’s stipulated order by visiting each link below and clicking on “Final Rule Language”:

[2021-48 LR Construction Code – Part 10. Michigan Uniform Energy Code](#)
[2022-16-LR Construction Code – Part 5. Residential Code](#)



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

JORDAN DRAIN

**NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES
AND REVIEW OF APPORTIONMENTS**

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the Jordan Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: Clare County, City of Clare, Grant Township, and Sheridan Township.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

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225 West Main Street
P.O. Box 438
Harrison, MI 48625
EMAIL: ritchiec@clareco.net

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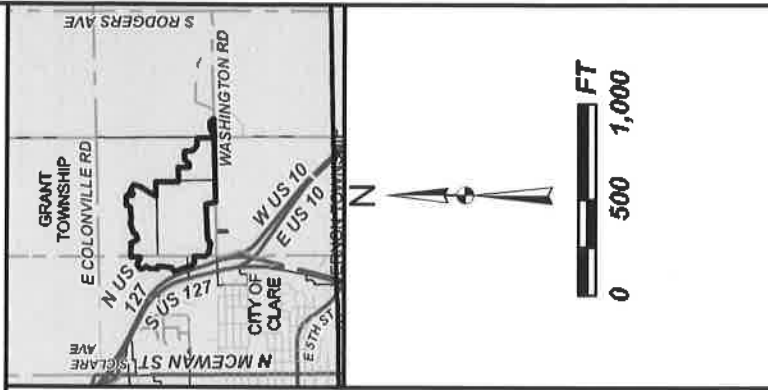
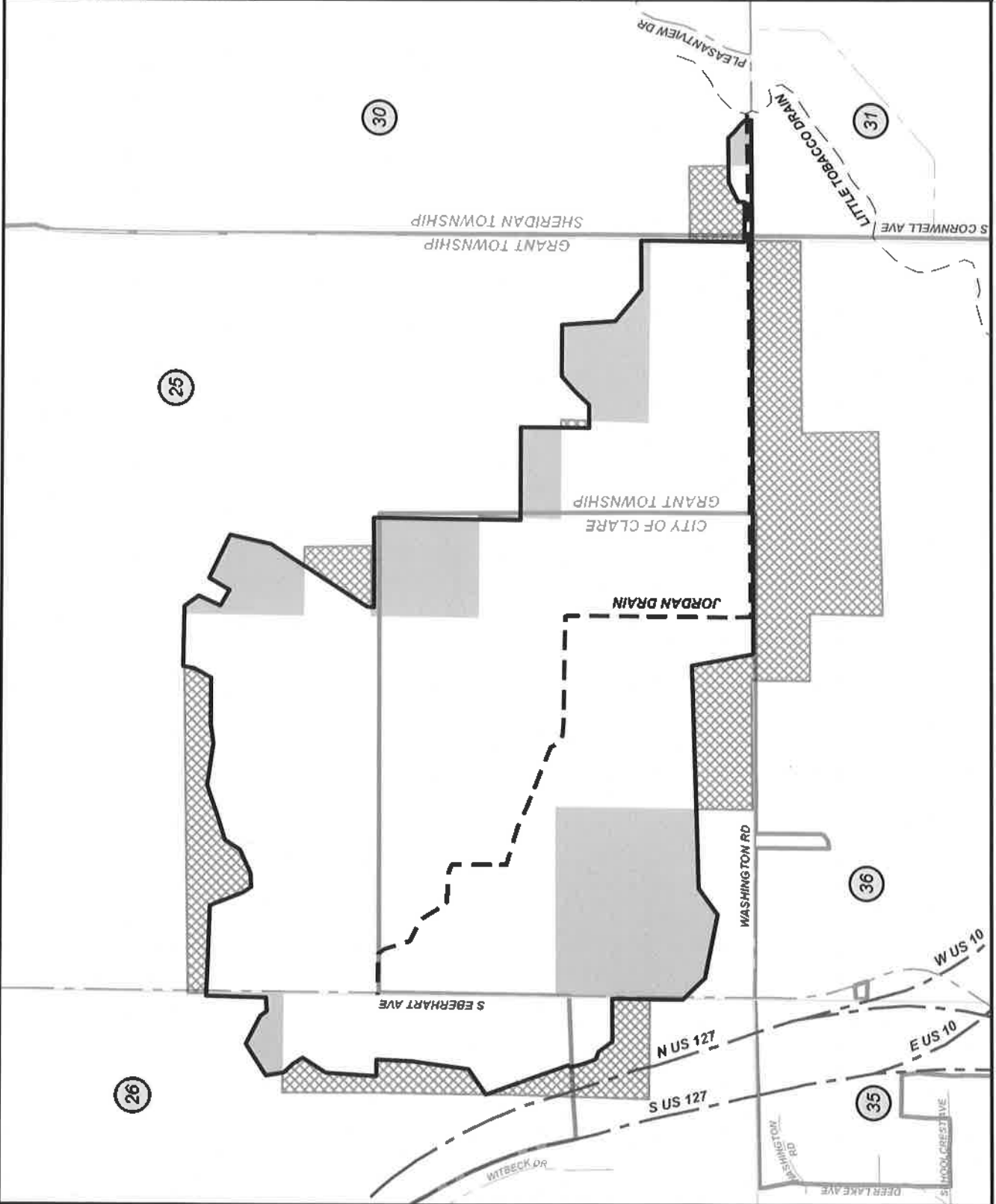
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William Faber
Clare County Drain Commissioner

JORDAN DRAIN DRAINAGE DISTRICT
CLARE COUNTY DRAIN COMMISSIONER
WILLIAM FABER



- LEGEND**
- DRAINAGE DISTRICT BOUNDARY
 - DRAIN
 - OUTLET
 - WATERCOURSE
 - LANDS ADDED
 - LANDS REMOVED
 - MUNICIPALITY BOUNDARIES
 - STATE ROADS
 - COUNTY ROADS
 - LOCAL ROADS
 - RAILROAD



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

STATE TRUNKLINE 20 NO. 1 DRAIN

**NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES
AND REVIEW OF APPORTIONMENTS**

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

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225 West Main Street
P.O. Box 438
Harrison, MI 48625
EMAIL: ritchiec@clareco.net

Comments submitted in advance must be received by the Drain Commissioner prior to the Day of Review to ensure consideration.

Assessments & Appeal

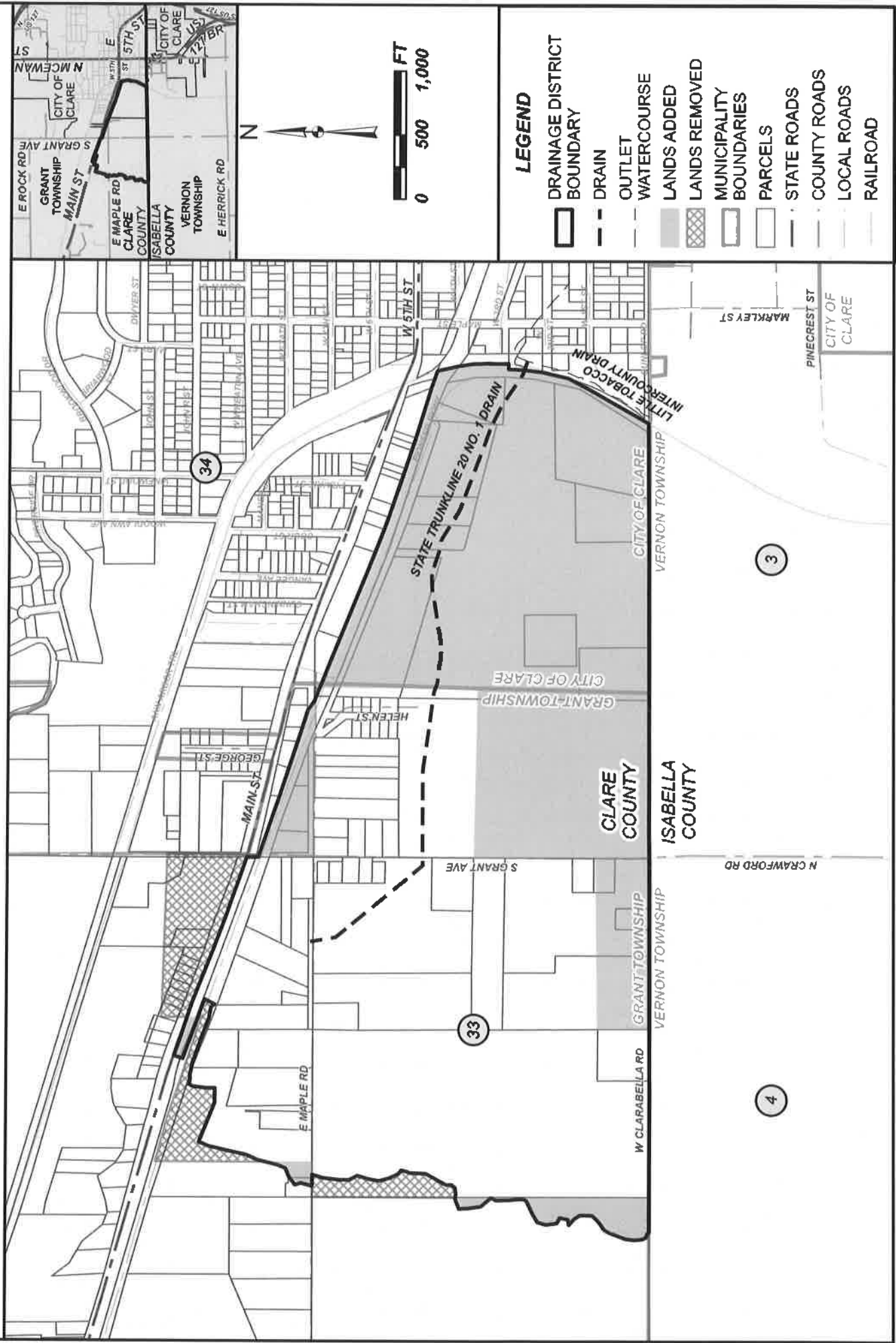
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You may appeal the Drain Commissioner's decision to revise the district boundary to the Clare County Circuit Court within ten (10) days. You may appeal the Drain Commissioner's determination of apportionments to the Clare County Probate Court within ten (10) days.

William Faber
Clare County Drain Commissioner

STATE TRUNKLINE 20 NO. 1 DRAIN DRAINAGE DISTRICT

CLARE COUNTY DRAIN COMMISSIONER WILLIAM FABER



- LEGEND**
- DRAINAGE DISTRICT BOUNDARY
 - - - DRAIN
 - - - OUTLET
 - - - WATERCOURSE
 - ▨ LANDS ADDED
 - ▩ LANDS REMOVED
 - MUNICIPALITY BOUNDARIES
 - PARCELS
 - - - STATE ROADS
 - - - COUNTY ROADS
 - - - LOCAL ROADS
 - - - RAILROAD

0 500 1,000
FT



3

4

33

34

CLARE COUNTY
GRANT-TOWNSHIP
CITY OF CLARE

ISABELLA COUNTY

GRANT-TOWNSHIP
VERNON TOWNSHIP

CITY OF CLARE
VERNON TOWNSHIP

CITY OF CLARE
PINECREST ST
MARKLEY ST

N CRAWFORD RD

W CLARABELLA RD

S GRANT AVE

GEORGE ST
MAIN ST

HELEN ST

W 5TH ST

LITTLE TOBACCO
INTERCOUNTY DRAIN

E ROCK RD
GRANT TOWNSHIP
CITY OF CLARE
S GRANT AVE
MAIN ST
E MAPLE RD
CLARE COUNTY
ISABELLA COUNTY
VERNON TOWNSHIP
CITY OF CLARE
E HERRICK RD
E 21ST BR
E 5TH ST
W 5TH ST
N MCEWAN ST



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

WITBECK DRAIN

**NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES
AND REVIEW OF APPORTIONMENTS**

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the Witbeck Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: Clare County, City of Clare, and Grant Township.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Drain Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

Comments

Comments on the apportionment of benefits may be submitted in writing or verbally at the Day of Review. Comments may also be submitted in writing before the date of the Day of Review to:

MAIL: Clare County Drain Commissioner
225 West Main Street
P.O. Box 438
Harrison, MI 48625
EMAIL: ritchiec@clareco.net

Comments submitted in advance must be received by the Drain Commissioner prior to the Day of Review to ensure consideration.

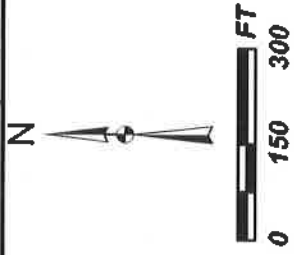
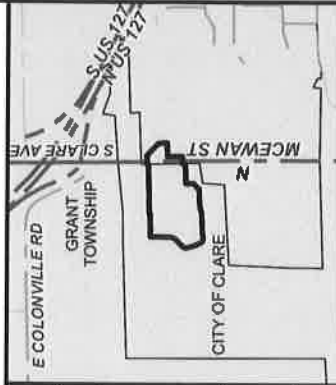
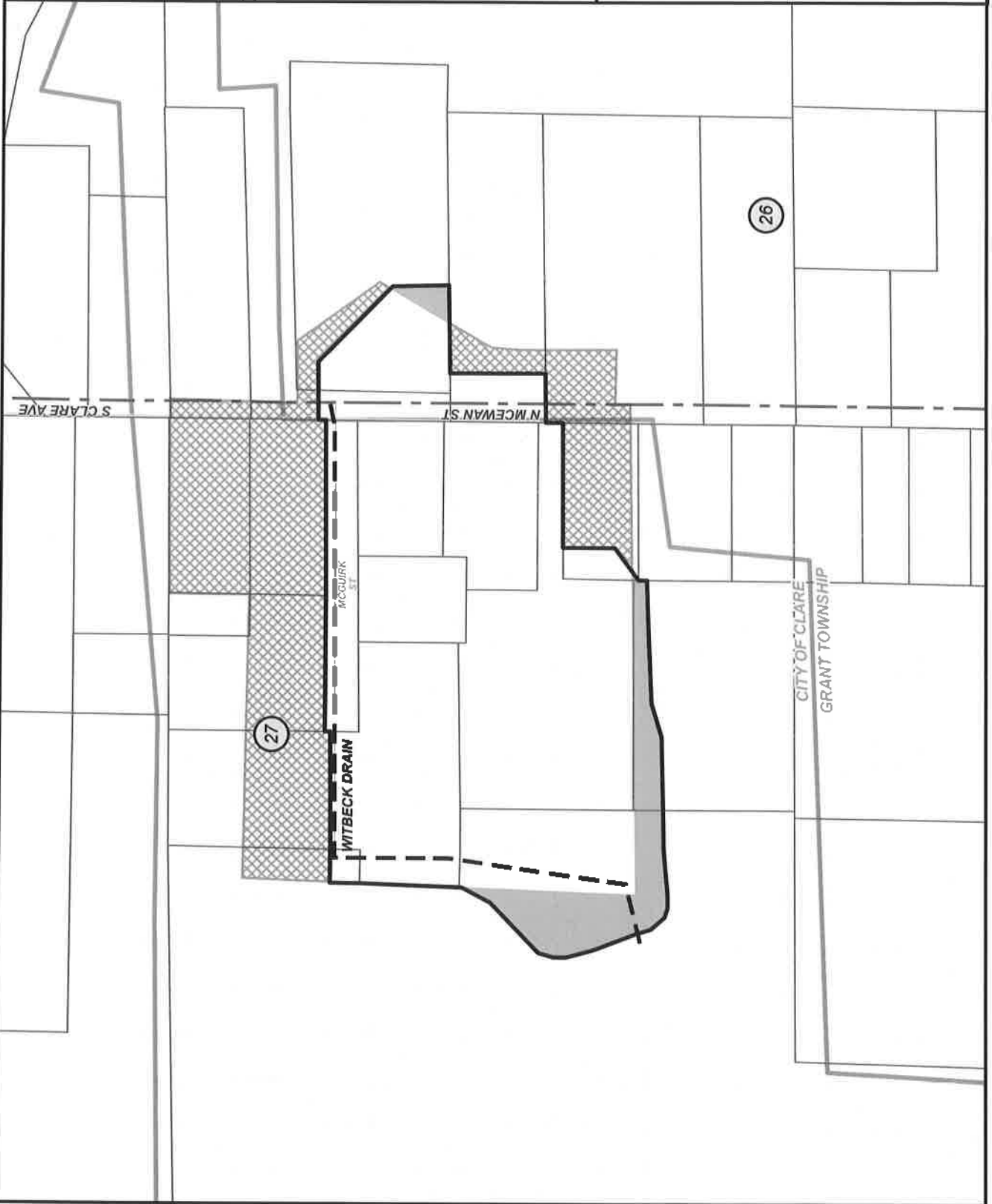
Assessments & Appeal

Drain assessments are collected in the same manner as property taxes and will appear on your winter tax bill. If drain assessments are being collected for more than one (1) year, you may pay the assessment in full with any interest to date at any time and avoid further interest charges.

You may appeal the Drain Commissioner's decision to revise the district boundary to the Clare County Circuit Court within ten (10) days. You may appeal the Drain Commissioner's determination of apportionments to the Clare County Probate Court within ten (10) days.

William Faber
Clare County Drain Commissioner

WITBECK DRAIN DRAINAGE DISTRICT
CLARE COUNTY DRAIN COMMISSIONER
WILLIAM FABER



LEGEND

	DRAINAGE DISTRICT BOUNDARY
	DRAIN
	LANDS ADDED
	LANDS REMOVED
	MUNICIPALITY BOUNDARIES
	PARCELS
	STATE ROADS
	COUNTY ROADS
	LOCAL ROADS
	RAILROAD



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

**CITY OF CLARE, ATTN:CLERK
202 W FIFTH STREET
CLARE, MI 48617**

WITBECK DRAIN	
<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
AT LARGE	1
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.1298	\$ 298.62
<u>Estimated Total Assessment</u>	
\$ 298.62	

THIS IS NOT A BILL

Drain assessments will appear on winter tax statement. **Estimated assessments do not include any potential interest charges associated with multi-year assessments*

**NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES
AND REVIEW OF APPORTIONMENTS**

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the WITBECK DRAIN Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: CLARE COUNTY, ARTHUR TOWNSHIP.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Drain Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

Comments

Comments on the apportionment of benefits may be submitted in writing or verbally at the Day of Review. Comments may also be submitted in writing before the date of the Day of Review to:

MAIL: **Clare County Drain Commissioner**
 225 West Main Street
 P.O. Box 438
 Harrison, MI 48625

EMAIL: ritchiec@clareco.net

Comments submitted in advance must be received by the Drain Commissioner prior to the Day of Review to ensure consideration.

Assessments & Appeal

Drain assessments are collected in the same manner as property taxes and will appear on your winter tax bill. If drain assessments are being collected for more than one (1) year, you may pay the assessment in full with any interest to date at any time and avoid further interest charges.

You may appeal the Drain Commissioner's decision to revise the district boundary to the Clare County Circuit Court within ten (10) days. You may appeal the Drain Commissioner's determination of apportionments to the Clare County Probate Court within ten (10) days.

William Faber
Clare County Drain Commissioner



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE, ATTN:CLERK
202 W FIFTH STREET
CLARE, MI 48617

STATE TRUNKLINE 20 NO. 1 DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
AT LARGE	0
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0430	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

THIS IS NOT A BILL

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NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the STATE TRUNKLINE 20 NO. 1 DRAIN Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: CLARE COUNTY, CITY OF CLARE, GRANT TOWNSHIP.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

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Harrison, MI 48625**

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William Faber
Clare County Drain Commissioner



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE
202 W FIFTH ST
CLARE, MI 48617

JORDAN DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
051-025-100-03	2
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0000	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

THIS IS NOT A BILL

Drain assessments will appear on winter tax statement. **Estimated assessments do not include any potential interest charges associated with multi-year assessments*

NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the JORDAN DRAIN Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: CLARE COUNTY, CITY OF CLARE, GRANT TOWNSHIP, SHERIDAN TOWNSHIP.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Drain Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

Comments

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MAIL: **Clare County Drain Commissioner**
 225 West Main Street
 P.O. Box 438
 Harrison, MI 48625

EMAIL: **ritchiec@clareco.net**

Comments submitted in advance must be received by the Drain Commissioner prior to the Day of Review to ensure consideration.

Assessments & Appeal

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William Faber
Clare County Drain Commissioner



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE
202 W FIFTH ST
CLARE, MI 48617

JORDAN DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
051-025-200-05	2
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0000	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

THIS IS NOT A BILL

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NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the JORDAN DRAIN Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: CLARE COUNTY, CITY OF CLARE, GRANT TOWNSHIP, SHERIDAN TOWNSHIP.

At the Day of Review:

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William Faber
Clare County Drain Commissioner



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE
202 W FIFTH ST
CLARE, MI 48617

JORDAN DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
051-025-300-01	2
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0000	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

THIS IS NOT A BILL

**Drain assessments will appear on winter tax statement. Estimated assessments do not include any potential interest charges associated with multi-year assessments*

NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the JORDAN DRAIN Drain Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

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At the Day of Review:

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EMAIL: ritchiec@clareco.net

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Assessments & Appeal

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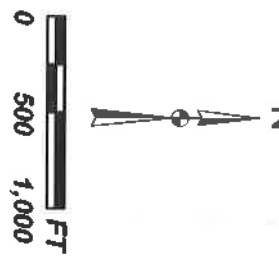
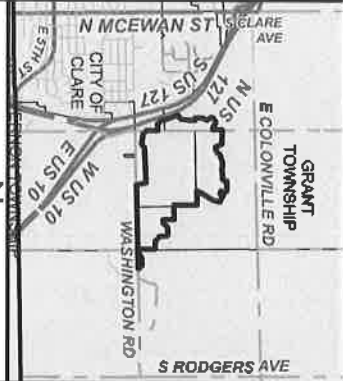
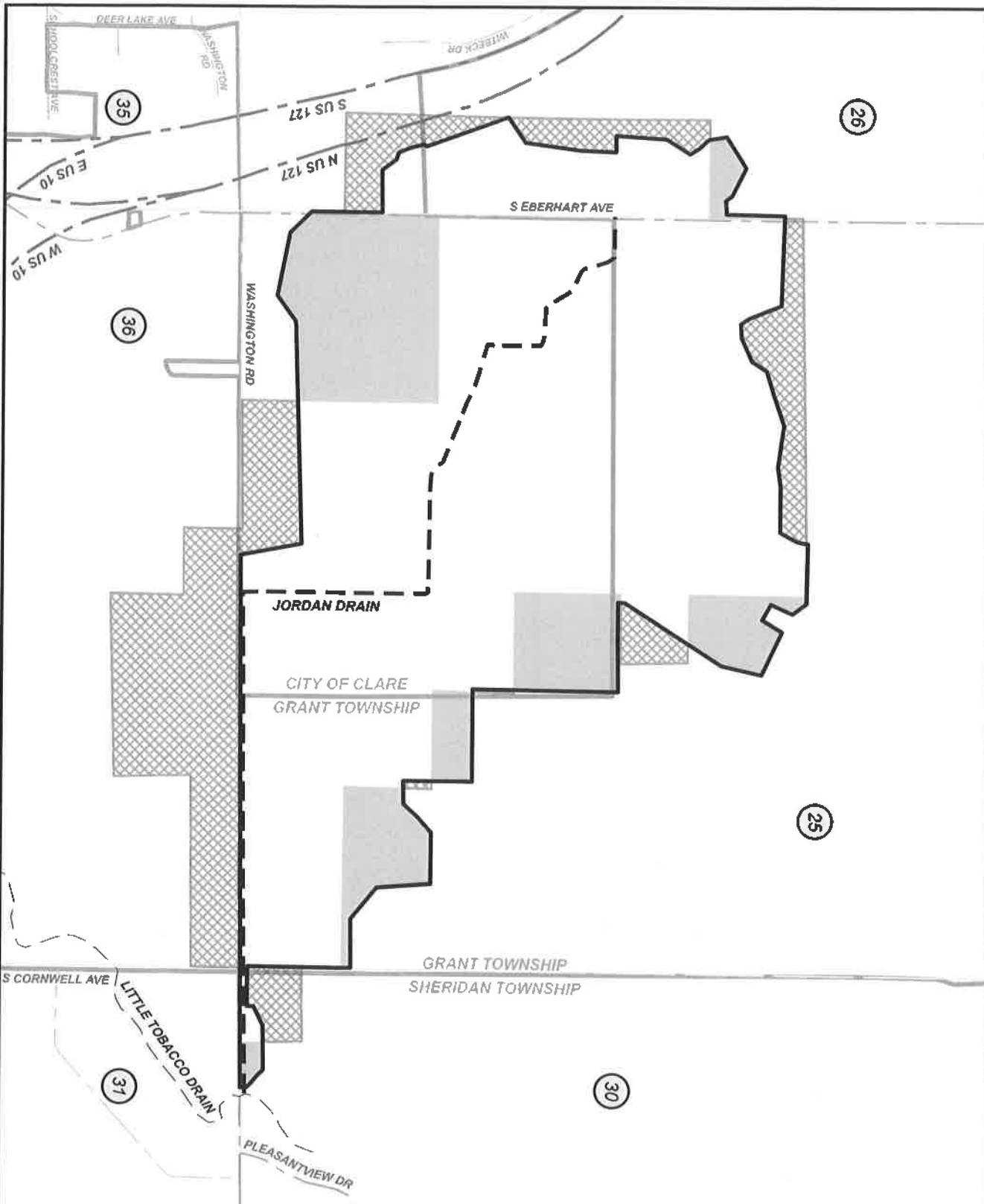
You may appeal the Drain Commissioner's decision to revise the district boundary to the Clare County Circuit Court within ten (10) days. You may appeal the Drain Commissioner's determination of apportionments to the Clare County Probate Court within ten (10) days.

William Faber
Clare County Drain Commissioner

JORDAN DRAIN DRAINAGE DISTRICT

CLARE COUNTY DRAIN COMMISSIONER

WILLIAM FABER



LEGEND

- DRAINAGE DISTRICT BOUNDARY
- DRAIN
- OUTLET
- WATERCOURSE
- LANDS ADDED
- LANDS REMOVED
- MUNICIPALITY BOUNDARIES
- STATE ROADS
- COUNTY ROADS
- LOCAL ROADS
- RAILROAD

FAQs

William Faber
Clare County
Drain Commissioner



FREQUENTLY ASKED QUESTIONS about the Day of Review of Drainage District Boundaries and Review of Apportionments

What is a Day of Review of Drainage District Boundaries?

The Michigan Legislature passed a law in 2013 to allow revisions to historical drainage district boundaries when recommended by a licensed engineer.

Property owners can review changes with the Drain Office staff during the Day of Review. The proposed boundary revisions can be found on the map included with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

What is a Drainage District?

A drainage district is the land area that benefits from the drain. The drainage district makes up the watershed that contributes water to the drain. Each property and municipality within the drainage district pays for maintenance and improvement of the drain.

Why are the boundaries being revised?

Revisions are recommended because the historic drainage district boundaries do not accurately reflect the current watershed of the drain.

What is a Day of Review of Apportionments?

A Day of Review of Apportionments provides an opportunity for property owners to review the percent of benefit of the drain assigned to their property. The apportionments of benefit are based on acreage, land use, and other factors. The apportionments determine the assessment amount for each property for costs of construction or maintenance.

Why are the apportionments being revised?

Parcel apportionments are being revised to more accurately reflect the percentage of benefit that each property receives from the drain.

If a parcel is on the outer boundary of a drainage district, it is possible that only a portion of the parcel will be assessed.

Why did I receive a notice?

Notices went out to the following property owners:

- **Properties being added to the Drainage District.** The properties were not previously in the drainage district, but the engineers determined that the properties are within the drain's watershed.
- **Properties being removed from the Drainage District.** The properties were previously in the drainage district, but the engineers determined that the properties are not in the drain's watershed.
- **Properties currently in the Drainage District and proposed to remain in the Drainage District.** There is no change in terms of boundaries for these properties.

All property owners subject to an assessment were sent a copy of the notice.

When do I receive my drain assessment?

Drain assessments are included on your Winter Tax bill, and are only levied when costs are incurred for the drain. Assessment amounts vary from year to year.

What is my assessment amount?

Estimated assessment amounts are included in your notice, and are also available at the Day of Review.

Do I have to attend the Day of Review?

You are not required to attend the Day of Review, but it is your right to do so.

How can I get more information?

Visit the Drain Commissioner's website at <https://clareco.net/department/drain-commissioner/> or call (989) 462-1856.

William Faber

Clare County Drain Commissioner

225 West Main Street | Harrison, MI 48625 | (989) 462-1856



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE
202 W FIFTH ST
CLARE, MI 48617

051-034-301-06
CITY OF CLARE
202 W FIFTH ST
CLARE MI 48617

STATE TRUNKLINE 20 NO. 1 DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
051-034-301-06	0
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0102	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

THIS IS NOT A BILL

Drain assessments will appear on winter tax statement. **Estimated assessments do not include any potential interest charges associated with multi-year assessments*

NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

DATE: Wednesday, August 27, 2025
TIME: 9:00 a.m. to 5:00 p.m.
LOCATION: Board of Commissioners Meeting Room
225 West Main Street
Harrison, MI 48625
QUESTIONS: (989) 462-1856

The Clare County Drain Commissioner will hold a Day of Review of Drainage District Boundaries and Apportionments on the above date, time, and location. The Day of Review is an opportunity to review the STATE TRUNKLINE 20 NO. 1 DRAIN Drainage District boundaries and the tentative apportionment of benefits for each parcel and municipality within the Drainage District with the Drain Commissioner or staff member. A map of the proposed Drainage District boundary revisions can be found enclosed with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

The following is a list of any county, township, city, or village to be assessed: CLARE COUNTY, CITY OF CLARE, GRANT TOWNSHIP.

At the Day of Review:

- No appointment is necessary.
- The Drain Commissioner, engineers and/or other staff members will be available to assist individuals and make revisions where necessary.
- The computation of costs for the Drain will be available.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Drain Commissioner's Office at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

Comments

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MAIL: Clare County Drain Commissioner
225 West Main Street
P.O. Box 438
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William Faber
Clare County Drain Commissioner



CLARE COUNTY DRAIN COMMISSIONER

William Faber
225 West Main Street
Harrison, MI 48625

CITY OF CLARE
202 W FIFTH ST
CLARE, MI 48617

051-034-401-10
CITY OF CLARE
202 W FIFTH ST
CLARE MI 48617

STATE TRUNKLINE 20 NO. 1 DRAIN

<u>Parcel Number</u>	<u>Year(s) of Assessment</u>
051-034-401-10	0
<u>Estimated Apportionment %</u>	<u>Estimated Annual Assessment</u>
0.0093	\$ 0.00
<u>Estimated Total Assessment</u>	
\$ 0.00	

THIS IS NOT A BILL

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NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES AND REVIEW OF APPORTIONMENTS

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Harrison, MI 48625
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Assessments & Appeal

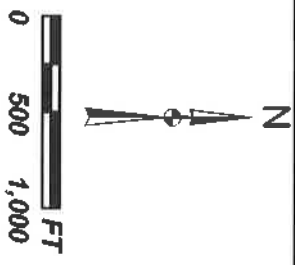
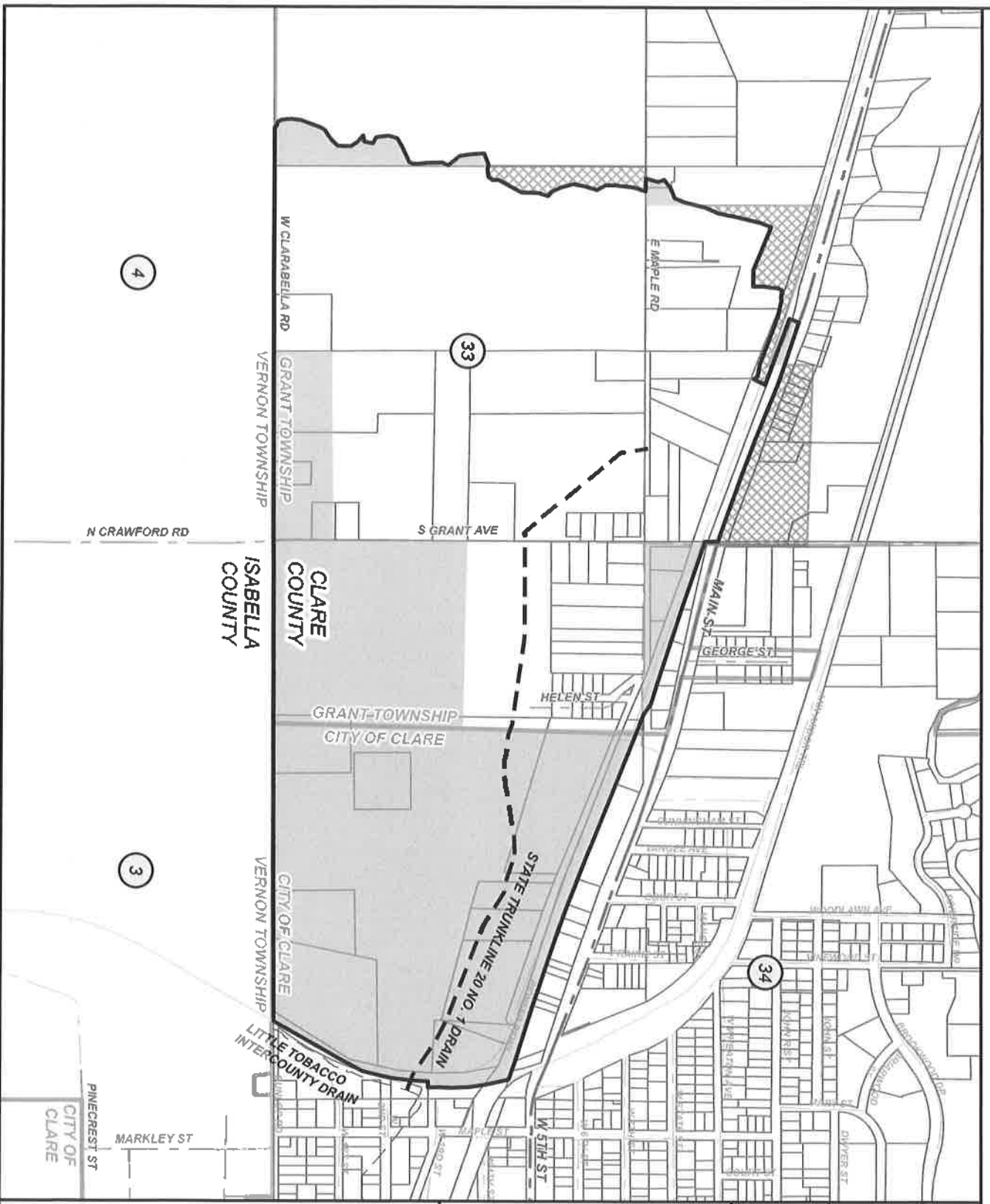
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William Faber
Clare County Drain Commissioner

STATE TRUNKLINE 20 NO. 1 DRAIN DRAINAGE DISTRICT

CLARE COUNTY DRAIN COMMISSIONER
WILLIAM FABER



LEGEND	
	DRAINAGE DISTRICT BOUNDARY
	DRAIN
	OUTLET
	WATERCOURSE
	LANDS ADDED
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	MUNICIPALITY BOUNDARIES
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FAQs

William Faber
Clare County
Drain Commissioner



FREQUENTLY ASKED QUESTIONS about the Day of Review of Drainage District Boundaries and Review of Apportionments

What is a Day of Review of Drainage District Boundaries?

The Michigan Legislature passed a law in 2013 to allow revisions to historical drainage district boundaries when recommended by a licensed engineer.

Property owners can review changes with the Drain Office staff during the Day of Review. The proposed boundary revisions can be found on the map included with this notice and on the Drain Commissioner's website at: <https://clareco.net/public-notices/>.

What is a Drainage District?

A drainage district is the land area that benefits from the drain. The drainage district makes up the watershed that contributes water to the drain. Each property and municipality within the drainage district pays for maintenance and improvement of the drain.

Why are the boundaries being revised?

Revisions are recommended because the historic drainage district boundaries do not accurately reflect the current watershed of the drain.

What is a Day of Review of Apportionments?

A Day of Review of Apportionments provides an opportunity for property owners to review the percent of benefit of the drain assigned to their property. The apportionments of benefit are based on acreage, land use, and other factors. The apportionments determine the assessment amount for each property for costs of construction or maintenance.

Why are the apportionments being revised?

Parcel apportionments are being revised to more accurately reflect the percentage of benefit that each property receives from the drain.

If a parcel is on the outer boundary of a drainage district, it is possible that only a portion of the parcel will be assessed.

Why did I receive a notice?

Notices went out to the following property owners:

- **Properties being added to the Drainage District.** The properties were not previously in the drainage district, but the engineers determined that the properties are within the drain's watershed.
- **Properties being removed from the Drainage District.** The properties were previously in the drainage district, but the engineers determined that the properties are not in the drain's watershed.
- **Properties currently in the Drainage District and proposed to remain in the Drainage District.** There is no change in terms of boundaries for these properties.

All property owners subject to an assessment were sent a copy of the notice.

When do I receive my drain assessment?

Drain assessments are included on your Winter Tax bill, and are only levied when costs are incurred for the drain. Assessment amounts vary from year to year.

What is my assessment amount?

Estimated assessment amounts are included in your notice, and are also available at the Day of Review.

Do I have to attend the Day of Review?

You are not required to attend the Day of Review, but it is your right to do so.

How can I get more information?

Visit the Drain Commissioner's website at <https://clareco.net/department/drain-commissioner/> or call (989) 462-1856.

William Faber

Clare County Drain Commissioner

225 West Main Street | Harrison, MI 48625 | (989) 462-1856



CITY OF CLARE

202 West Fifth Street | Clare, Michigan 48617-1490

Office 989.386.7541 | Fax 989.386.4508

www.cityofclare.org

The City of Clare **City Commission** will hold regularly scheduled meetings on the first and third Monday of the month at 6:00 p.m., at 202 West Fifth Street, Clare, MI, unless the meeting date falls on a holiday, or is otherwise posted, or postponed.

The Amended 2025 scheduled meetings are as follows:

CITY HALL

Ph 989.386.7541

Fx 989.386.4508

www.cityofclare.org

Manager x102

Assessor x103

Clerk x106

Treasurer x107

DEPARTMENT OF PUBLIC WORKS

Ph 989.386.2182 or

989.386.7541 x202

Fx 989.386.4508

UTILITY BILLING

Ph 989.386.7541 x201

W/WWT PLANT

Ph 989.386.2321

Fx 989.386.2387

POLICE DEPT. NON-EMERGENCY

Ph 989.386.2121

Fx 989.386.0440

FIRE DEPT. NON-EMERGENCY

Ph 989.386.2151

Fx 989.386.3020

PARKS & RECREATION

Ph 989.386.7541 x213

Fx 989.386.4508

AIRPORT

Ph 989.386.0445

Fx 989.386.4508

January 6
January 20
February 3
February 17
March 3
March 17
April 7
April 21
May 5
May 19
June 2
June 16
July 7
July 21
August 4
August 18
September 2
September 15
October 6
October 20
November 3
November 17
December 1
December 15





PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 08/06/2025 - 08/18/2025 BOTH JOURNALIZED AND UNJOURNALIZED PAID BANK CODE: CONSO

VENDOR	VENDOR ID	INVOICE #	DESCRIPTION	Date Paid	AMOUNT
CONSUMERS ENERGY	1031	20608146463	610 W WHEATON AVE #1 (06/19-07/20/25)	08/12/2025	28.69
CONSUMERS ENERGY	1031	20617040265	405 MAPLE ST (06/19-07/20/25)	08/12/2025	400.55
CONSUMERS ENERGY	1031	20456874676	401 HOLLEY ST (06/19-07/20/25)	08/12/2025	1,304.73
CONSUMERS ENERGY	1031	20447975144	202 W 4TH ST (06/19-07/20/25)	08/12/2025	108.31
CONSUMERS ENERGY	1031	20305590760	10242 S CLARE AVE (06/19-07/20/25)	08/12/2025	30.01
CONSUMERS ENERGY	1031	20100949663	696 POINT DR (06/19-07/20/25)	08/12/2025	44.16
CONSUMERS ENERGY	1031	20617040266	507 S MCEWAN (06/19-07/20/25)	08/12/2025	35.49
CONSUMERS ENERGY	1031	20617040265	510 N MCEWAN (06/19-07/20/25)	08/12/2025	57.93
CONSUMERS ENERGY	1031	20652614608	203 W 4TH ST (06/19-07/20/25)	08/12/2025	295.84
CONSUMERS ENERGY	1031	20305590793	500 BEECH ST (06/19-07/20/25)	08/12/2025	28.44
CONSUMERS ENERGY	1031	20634824468	305 W STATE ST (06/19-07/20/25)	08/12/2025	31.33
CONSUMERS ENERGY	1031	20634824468	1525 N MCEWAN (06/19-07/20/25)	08/12/2025	487.14
CONSUMERS ENERGY	1031	20252198289	332 WITBECK DR (06/19-07/20/25)	08/12/2025	41.33
CONSUMERS ENERGY	1031	20100949664	221 WILCOX PKWY (06/19-07/20/25)	08/12/2025	87.94
CONSUMERS ENERGY	1031	20100949663	700 SCHOOLCREST (06/19-07/20/25)	08/12/2025	32.47
CONSUMERS ENERGY	1031	20634824468	1603 N MCEWAN (06/19-07/20/25)	08/12/2025	82.08
CONSUMERS ENERGY	1031	20100949663	500 SCHOOLCREST (06/19-07/20/25)	08/12/2025	28.69
CONSUMERS ENERGY	1031	20100949664	231 WILCOX PKWY (06/19-07/20/25)	08/12/2025	60.39
CONSUMERS ENERGY	1031	20608146451	1532 N MCEWAN (06/19-07/20/25)	08/12/2025	390.93
CONSUMERS ENERGY	1031	20545859626	820 CEDAR ST (06/19-07/20/25)	08/12/2025	40.95
CONSUMERS ENERGY	1031	20617040265	813 INDUSTRIAL DR (06/19-07/20/25)	08/12/2025	28.69
CONSUMERS ENERGY	1031	20447975144	601 W 5TH ST (06/19-07/20/25)	08/12/2025	33.24
CONSUMERS ENERGY	1031	20100949663	604 SCHOOLCREST (06/19-07/20/25)	08/12/2025	32.47
CONSUMERS ENERGY	1031	20100949663	820 SCHOOLCREST AVE (06/19-07/20/25)	08/12/2025	167.94
CONSUMERS ENERGY	1031	20261097606	303 PINECREST ST (06/13-07/14/25)	08/06/2025	41.36
JOHN JONES CHRYSLER	7339	08122025	2023 DODGE CHARGER PPV VIN# 2C3CRRG12G5781234	08/12/2025	36,678.50
MICHIGAN CONFERENCE OF	4024	09012025	HEATH INSURANCE: SEPT 2025	08/11/2025	39,830.21
					80,429.81



PAYABLES REPORT FOR COMMISSIONERS

EXP CHECK RUN DATES 08/19/2025 - 09/02/2025 BOTH JOURNALIZED AND UNJOURNALIZED OPEN BANK CODE: CONSO

VENDOR	INVOICE #	DESCRIPTION	Posting Date	Check Run	AMOUNT
1ST CHOICE OFFICE OUTL	178331	TOC DIVIDERS - PD	08/19/2025	08/19/2025	9.42
ACE HARDWARE	105681/1	COUPLER CAT5 IN-LINE - WWTP	08/19/2025	08/19/2025	14.38
ACE HARDWARE	105724/1	2-CYCLE OIL -WTP/WWTP	08/19/2025	08/19/2025	26.95
AMAZON CAPITAL SERVICES	1CPF-XKL9-QC9	NOTE PADS, POST ITS - WWTP	08/19/2025	08/19/2025	27.73
AMAZON CAPITAL SERVICES	1VP4-N9HY-1W7	CROCODILE CLOTH, WALLMOUNT SC	08/19/2025	08/19/2025	69.85
AMAZON CAPITAL SERVICES	1X6H-QXNW-LLN	TUNE UP KIT(SAW), (3)MOWER BI	08/19/2025	08/19/2025	67.00
AMAZON CAPITAL SERVICES	1N1R-DNTC-D44	2 CAR SEAT COVERS - PD	08/19/2025	08/19/2025	149.00
AMAZON CAPITAL SERVICES	13VC-F9XC-4C7	STRIPPING PADS, FLOOR POLISH,	08/19/2025	08/19/2025	121.38
AMAZON CAPITAL SERVICES	1F9X-9JMY-7YL	WEBCAM - PD	08/19/2025	08/19/2025	31.98
AMAZON CAPITAL SERVICES	1P4Y-THVQ-3DC	DELL COMPUTER 12TH GEN INTEL4	08/19/2025	08/19/2025	498.99
ATCO INTERNATIONAL	I0647152	TAKE-OFF(A/16) - WWTP	08/19/2025	08/19/2025	175.25
BRAD MALLEY WELL DRILL	21231	SERVICE CALL-REPAIR PIPE - WT	08/19/2025	08/19/2025	1,633.00
CAPITAL EQUIPMENT	398017	12" RM GUIDE BAR (SAW BAR) -	08/19/2025	08/19/2025	39.99
CAPITAL EQUIPMENT	396973	DEWITT, ROTARY CUTTER (RENTAL	08/19/2025	08/19/2025	590.00
CAPITAL EQUIPMENT	396861	3-PACK CHAIN (SMALL CHAIN SAW	08/19/2025	08/19/2025	36.83
CCI	12902400	RECEIPT PAPER -PD	08/19/2025	08/19/2025	161.00
CENTRAL ASPHALT PAVING	27020	HMA TOP MIX (12.72 TONS) -WWT	08/19/2025	08/19/2025	817.26
CLARE AUTOMOTIVE, INC	10053-1114561	OXYGEN - DREDGE	08/19/2025	08/19/2025	40.99
CLARE AUTOMOTIVE, INC	10053-1115092	OIL (1852) - FD	08/19/2025	08/19/2025	36.78
CLARE AUTOMOTIVE, INC	10053-1115019	COOLANT FILTER (1842) - FD	08/19/2025	08/19/2025	13.73
CLARE AUTOMOTIVE, INC	10053-1114666	OIL FILTER (SHOP) - DPW	08/19/2025	08/19/2025	16.20
CLARE AUTOMOTIVE, INC	100531115006	1/8 6011 ROD, ACETYLENE - BAF	08/19/2025	08/19/2025	88.58
CLARE AUTOMOTIVE, INC	10053-1115407	CERAMIC PADS, DISC BRAKE (#5)	08/19/2025	08/19/2025	217.77
CLARE AUTOMOTIVE, INC	10053-1115401	FILTER KIT, ATF +4 (#5) - DPW	08/19/2025	08/19/2025	85.33
CLARE AUTOMOTIVE, INC	10053-1115437	PIN BOOT KIT (#5) - DPW	08/19/2025	08/19/2025	7.49
CLARE AUTOMOTIVE, INC	10053-1110790	SPARK PLUG -DPW	08/19/2025	08/19/2025	5.69
CLARE COUNTY CLEAVER I	7692	UNOFFICIAL MINUTES 07/21/25	08/19/2025	08/19/2025	85.00
CLARE COUNTY COMMUNITY	SEP '25	CODE ENFORCEMENT SERVICES: SE	08/19/2025	08/19/2025	1,500.00
CLARE COUNTY REVIEW	17558	ORDINANCE AMDMT 2025-002, 202	08/19/2025	08/19/2025	270.00
CLARE COUNTY SHERIFF DI	08062025	REIMBURSEMENT MODEMS, CELL PH	08/19/2025	08/19/2025	416.66
CLARE HARDWARE	465453	1"-2" CLAMP-DDA	08/19/2025	08/19/2025	5.98
CLARE HARDWARE	466163	MOWER BLADE 21.7" - DPW	08/19/2025	08/19/2025	18.79
CLARE HARDWARE	465998	1/2" M18 IMPACT WRENCH -DPW S	08/19/2025	08/19/2025	369.99
CLARE HARDWARE	465819	4X4 FLEXIBLE COUPLING - WWTP	08/19/2025	08/19/2025	11.99
CLARE HARDWARE	466012	1-1/2X6 WHT EXT TUBE -BLDG &	08/19/2025	08/19/2025	4.49
CLARE HARDWARE	466004	LAUNDRY TUB AND FAUCET - BLDG	08/19/2025	08/19/2025	161.96
CLARE HARDWARE	466070	3V WATCH BATTERY -PARKS	08/19/2025	08/19/2025	6.49
CLARE HARDWARE	466031	PLATINUM FILL VALVE - PARKS	08/19/2025	08/19/2025	12.49
CLARE HARDWARE	465684	1X8 GALV NIPPLE - CEMETERY	08/19/2025	08/19/2025	9.99
CLARE HARDWARE	465655	COUPLING, NIPPLES - CEMETERY	08/19/2025	08/19/2025	17.94



PAYABLES REPORT FOR COMMISSIONERS

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VENDOR	INVOICE #	DESCRIPTION	Posting Date	Check Run	AMOUNT
CLARE HARDWARE	465654	GALV NIPPLES, COUPLINGS - CEM	08/19/2025	08/19/2025	40.92
CLARE HARDWARE	465638	GALV NIPPLES, ELBOW, PTFE TAF	08/19/2025	08/19/2025	23.93
CLARE HARDWARE	465673	SHOVEL - PARKS	08/19/2025	08/19/2025	13.99
CLARE HARDWARE	465849	GLOVES, TOILET CLEANER, BRUSH	08/19/2025	08/19/2025	28.96
CLARE HARDWARE	465814	CONCRETE MIX - WWTP	08/19/2025	08/19/2025	19.98
CLARE HARDWARE	466212	COUPLING, PVC PIPE - PARKS	08/19/2025	08/19/2025	33.58
CLARE HARDWARE	466319	AERATOR - AIRPORT	08/19/2025	08/19/2025	6.49
CONSUMERS ENERGY	201721078404	STREET LIGHTS(07/01-07/31/25)	08/19/2025	08/19/2025	2,524.11
ELM CREEK LAWN AND LANI	25504	JULY '25 MOWING	08/19/2025	08/19/2025	360.00
ETNA SUPPLY	S106357212.00	COUPLING ASSEMBLY - WTP	08/19/2025	08/19/2025	255.90
ETNA SUPPLY	S106357212.00	KORNERHORN JOINTS - WTP	08/19/2025	08/19/2025	644.00
FAMILY FARM & HOME	5602/24	2-CYCLE OIL, VEGETATN CNTRL	-08/19/2025	08/19/2025	167.97
GFL ENVIRONMENTAL	0070077819	AUG '25 COLLECTION	08/19/2025	08/19/2025	16,056.00
HERSHBERGER'S HARDWARE	96797	2X10-8 TREATED (PETTIT PARK)	08/19/2025	08/19/2025	14.59
HOERAUF AND NEVILL, P.(1567	LEGAL SERVICES: JUL '25	08/19/2025	08/19/2025	1,202.50
HUBSCHER & SON INC	67900	WASHED FILL SAND (17.19 TON)	-08/19/2025	08/19/2025	188.23
HUMPHREY BROTHERS MASON	3013	10X16 WITH FLORES (SUNSET WAI	08/19/2025	08/19/2025	2,600.00
I-DEAL ASPHALT SEALCOA'	1794	BOOSTER STATION (SEALCOAT 2,	08/19/2025	08/19/2025	779.00
I-DEAL ASPHALT SEALCOA'	1791	WATER PLANT (SEALCOAT 4,186 S	08/19/2025	08/19/2025	865.00
I-DEAL ASPHALT SEALCOA'	1793	LIFT STATION 7 (SEALCOAT 742	08/19/2025	08/19/2025	375.00
I-DEAL ASPHALT SEALCOA'	1792	LIFT STATION 8 (SEALCOAT 880	08/19/2025	08/19/2025	291.00
JOHN KUKULKA	08072025-JK	PAVILLION REFUND	08/07/2025	08/19/2025	50.00
JOHNSTON ELEVATOR INC	001731	SEEDS, STRAW, FIELD CHALK - F	08/19/2025	08/19/2025	312.00
MAURER'S TEXTILE RENTAI	3037542	YODER UNIFORMS - DPW	08/19/2025	08/19/2025	38.85
MAURER'S TEXTILE RENTAI	3034765	YODER UNIFORMS - DPW	08/19/2025	08/19/2025	38.85
MCGUIRK SAND-GRAVEL, II	255015-1	PROGRESS BILLING #1 - 6TH ST	08/19/2025	08/19/2025	114,617.00
MICHIGAN PIPE & VALVE	M008415	12 N12 PIPE SOLID (160 FT) W	08/19/2025	08/19/2025	1,640.00
MICHIGAN PIPE & VALVE	M008394	4X12 1/2 REPAIR CLAMPS, STEEL	08/19/2025	08/19/2025	2,989.00
MUENTENER, GARY	DEPOSIT OVERF	UB refund for account: JOHN-C	08/19/2025	08/19/2025	191.38
PITNEY BOWES, INC	1027919415	SEALANT FOR POSTAGE MACHINE	-08/19/2025	08/19/2025	82.99
PRECISE MRM, LLC.	IN200-2007081	SALT TRUCK DATA PLAN -JUN '25	08/19/2025	08/19/2025	20.00
SEITER BROTHERS LUMBER	120223	GRAVEL MIX - AIRPORT	08/19/2025	08/19/2025	87.48
SHELL, JONATHAN	DEPOSIT OVERF	UB refund for account: 4THW-C	08/19/2025	08/19/2025	134.67
SHERWIN WILLIAMS CO	3317-0	90 GAL PAINT - PARKS, STREETS	08/19/2025	08/19/2025	1,995.38
SINGLESOURCE LCS	20914	PAPER PLATES, FORKS - WWTP/WI	08/19/2025	08/19/2025	147.96
STITCHES FOR BRITCHES	2034	CORNERSTONE POLOS-FD	08/19/2025	08/19/2025	968.00
TARLTON, TODD & ROBERT?	REFUND CREDIT	UB refund for account: STA2-C	08/19/2025	08/19/2025	601.83
THIELEN TURF IRRIGATION	251831	SERVICE WORK - SPORTS COMPLEX	08/19/2025	08/19/2025	108.50
THIELEN TURF IRRIGATION	251859	KRAIN, 1" VALVE -PARKS	08/19/2025	08/19/2025	258.00



PAYABLES REPORT FOR COMMISSIONERS

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VENDOR	INVOICE #	DESCRIPTION	Posting Date	Check Run	AMOUNT
TRACE ANALYTICAL LABOR	5080049	PFAS WASTEWATER FULL REPORT	-08/19/2025	08/19/2025	462.00
UNIFIRST CORPORATION	1630202493	DPW UNIFORMS	08/19/2025	08/19/2025	80.18
UNIFIRST CORPORATION	1630203253	DPW UNIFORMS	08/19/2025	08/19/2025	80.48
USA BLUE BOOK	INV00785254	WATERPILOT - WWTP	08/19/2025	08/19/2025	1,323.65
VC3 INC	VC30216098	MANAGE + BACKUPS ORDER: AUG	'08/19/2025	08/19/2025	2,730.65
VPS CONVENIENCE STORE (NP 68885912	DPW GAS: JUL '25 (BG:2105369;	08/19/2025	08/19/2025	3,571.18
VPS CONVENIENCE STORE (NP 68885913	FD GAS: JUL '25 (BG:2105391;	08/19/2025	08/19/2025	699.76
VPS CONVENIENCE STORE (NP 68885914	PD GAS: JUL '25 (BG:2105392;	08/19/2025	08/19/2025	2,077.55
VPS CONVENIENCE STORE (NP 68885915	W/WWT GAS: JUL '25 (BG:210539	08/19/2025	08/19/2025	430.00
WINN TELECOM	08012025	PHONE & COMMUNICATIONS: AUG	'08/19/2025	08/19/2025	2,718.25
WITBECK'S FAMILY FOODS	00458184	FOOD COLORING, ICE - WATER CA	08/19/2025	08/19/2025	6.48
Open Payables Total:					172,827.56
Paid Payables Total:					<u>80,429.81</u>

CITY COMMISSION APPROVAL:

Grand Total: 253,257.37

AGENDA REPORT

TO: Mayor Pat Humphrey & Clare City Commissioners
FROM: Diane Lyon, City Clerk
DATE: August 12, 2025
RE: *Professional & Education Training Opportunities

For the Agenda of August 18, 2025.

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda of August 18, 2025.**

Commissioners are encouraged to attend educational and training events. Please submit the attached Professional Development Training Request to the City Clerk if you are interested in attending any educational or training event(s).

1. Michigan Municipal League Upcoming Events. The MML also provides many opportunities for training and professional development to include a vast selection of webinars available for viewing. The current offerings are attached for review & consideration.
2. American Planning Association-Michigan Chapter. The Michigan APA likewise offers training sessions and onsite workshops for city officials. If you are interested in having the City host an onsite workshop, please contact the City Clerk. The most current opportunities for professional development are attached for your consideration.

Attachments: as outlined above.

Clearly another way of life.



CITY OF CLARE
Professional Development Training Request

Today's Date: _____

Your Name & Title: _____

Name of Training Event: _____

Location of Training Event: _____

Date(s) & Times of Training Event: _____

If you are required to sign up for break-out sessions, which break-out sessions & times would you like to attend:

Do you have and special food requirements (if the event is serving food)?

Will you need a city vehicle to attend this event? Yes No
(If the answer is no, a mileage reimbursement form will be provided)

Will you need overnight accommodations? Yes No

Do you have special needs regarding accommodations? _____

Please return this completed form to: Diane Lyon, City Clerk
202 W. Fifth St.
Clare, MI 48617
Or you may email the form to: dlyon@cityofclare.gov

Education & Events

HOME | **EVENTS**

Events Calendar

Upcoming ▾

AUGUST 2025

TUE
19

VIRTUAL EVENT | AUGUST 19 @ 12:00 PM - 1:00 PM

ADA Accessibility Requirements for Websites/Mobile Apps/Social Media in 2026/2027

The Department of Justice has enacted Americans with Disabilities (ADA) requirements for local governments. This webinar will review both the legalities and the implementation of this new requirement affecting websites, mobile apps, and social media. We'll share best



[Register here](#)

Free

MON
25

LEAGUE VIRTUAL EVENT | AUGUST 25 @ 12:00 PM - 1:00 PM

Live with the League

[Register here](#)

Free

SEPTEMBER 2025

MON
8

LEAGUE VIRTUAL EVENT | SEPTEMBER 8 @ 12:00 PM - 1:00 PM

Live with the League

[Register here](#)

Free

WED
17

LEAGUE SEPTEMBER 17 @ 8:00 AM - SEPTEMBER 19 @ 12:00 PM

AMWAY GRAND PLAZA 187 MONROE AVE NW, GRAND RAPIDS, MI, UNITED STATES

Convention

opportunity to connect and learn about what's important in communities throughout Michigan.

[Register here](#)

MON
22

LEAGUE VIRTUAL EVENT | SEPTEMBER 22 @ 12:00 PM - 1:00 PM

Live with the League

[Register here](#)

Free

TUE
30

LEAGUE VIRTUAL EVENT | SEPTEMBER 30 @ 12:00 PM - 1:00 PM

All You Need is a SPARK: Investing in Local Entrepreneurship

Michigan's communities face a critical choice: keep chasing yesterday's economic development playbook or embrace the entrepreneurs who are already there. From Grand Rapids to Marquette, local leaders are grappling with the same challenges—vacant storefronts, brain drain, and dependence on outside solutions that never materialize. But what if the answer isn't...

[Register here](#)

THU
16

NON-LEAGUE OCTOBER 16 @ 9:00 AM - 4:00 PM

THE JAMES B. HENRY CENTER FOR EXECUTIVE DEVELOPMENT 3535 FOREST RD, LANSING, MI, UNITED STATES

MAMA Municipal Law Program & Annual Meeting

In conjunction with its Annual Meeting, MAMA will be presenting a full-day program designed to address daily challenges facing municipal attorneys, sharpen their skills and take advantage of a great networking opportunity. The agenda has timely and informative updates and engaging speakers.

NOVEMBER 2025

THU
13

NON-LEAGUE NOVEMBER 13 @ 5:00 PM - NOVEMBER 14 @ 4:00 PM

DOUBLETREE BY HILTON ONE WENONAH PARK PLACE, BAY CITY, MI, UNITED STATES

MAM Mayors and Presidents Institute

The Michigan Association of Mayors (MAM) is hosting its biennial Mayors and Presidents Institute in Bay City. The event will include sessions on the role of the mayor/village president, the mayor/president and manager relationship, core policies like the Open Meetings Act (OMA), parliamentary procedure, and more. The Mayors and Presidents...

DECEMBER 2025

THU
4

LEAGUE DECEMBER 4 @ 5:30 PM - 9:15 PM

Congratulations on your new position and welcome to the Michigan Municipal League! For more than 100 years, the League has provided advocacy, education, and assistance to local officials to help them provide improved services and administration. Your municipality’s membership in the League provides you with access to these services, designed...

JANUARY 2026

THU
22

LEAGUE VIRTUAL EVENT | JANUARY 22, 2026 @ 12:00 AM

Newly Elected Officials Training

Congratulations on your new position and welcome to the Michigan Municipal League! For more than 100 years, the League has provided advocacy, education, and assistance to local officials to help them provide improved services and administration. Your municipality’s membership in the League provides you with access to these services, designed...

FEBRUARY 2026

SAT
7

LEAGUE VIRTUAL EVENT | FEBRUARY 7, 2026 @ 8:30 AM - 12:15 PM

Newly Elected Officials Training

Congratulations on your new position and welcome to the Michigan Municipal League! For more than 100 years, the League has provided advocacy, education, and assistance to local officials to help them provide improved services and administration. Your municipality’s



American Planning Association
Michigan Chapter

Creating Great Communities for All

Upcoming Events

August 2025

CEDAM 2025 Community Champions Summit

Tue
12
2025

August 12 - 13, 2025

Lansing

[view event details](#) ▶

Safe Routes to School Regional Training

Tue
12
2025

August 12, 2025
9:30AM - 3:40PM EDT

MDOT Grand Region Office

[view event details](#)

Local Property Tax Impacts of Large-Scale Solar in the Great Lakes Region

Tue
12
2025

August 12, 2025
12:00PM - 1:30PM

Virtual

[view event details](#)

Zoning Strategies and Tools to Unlock Housing Supply Across the Midwest

Wed
27
2025

August 27, 2025
12:00PM - 1:45PM

Virtual

[view event details](#)

September 2025

Solar Energy Webinar

Wed
3
2025

September 3, 2025
12:30PM - 2:00PM

Virtual

[view event details](#)

Inclusive Housing & Universal Design Workshop Creating Solutions. Building Community. Designing for All.

Thu
11
2025

September 11, 2025
9:00AM - 1:00PM

Troy

[view event details](#)

CEDAM's Rural Real Estate Development Boot Camp

Mon
15
2025

September 15 - 19, 2025

Marquette

[view event details](#)

Safe Routes to School Regional Training

Tue
16
2025

September 16, 2025
9:30AM - 3:40PM EDT

Kalamazoo

[view event details](#)

Safe Routes to School Regional Training

Thu
25
2025

September 25, 2025
9:30AM - 3:40PM EDT

Saginaw

[view event details](#)

Transforming your Corridors with Housing

Thu
25
2025

September 25, 2025
3:00PM - 4:30PM

Virtual

[view event details](#)

October 2025

Planning Michigan 2025 Conference

Wed
22
2025

October 22 - 24, 2025

Kalamazoo

[view event details](#)

February 2026

Transportation Bonanza 17

Tue
10
2026

February 10, 2026

East Lansing

[view event details](#) 

April 2026

2026 APA's National Planning Conference

Sat
25
2026

April 25 - 28, 2026

Detroit

[view event details](#) 

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