

AGENDA REPORT

To: Mayor Pat Humphrey & the Clare City Commission
From: Jeremy Howard, City Manager
Date: July 31, 2025
Regarding: *Board & Committee Appointments

For the Agenda of August 4, 2025

***Note: This is a Consent Agenda item and is considered as routine by the City Commission. As such, this matter shall be automatically enacted by one motion with all other Consent Agenda items unless a Commissioner or citizen requests this item be individually discussed, in which event it shall be removed from the Consent Agenda and considered and acted upon in its designated sequence on the approved Clare City Commission agenda.**

Background. The appointed term of multiple board & committee members is set to expire August 5, 2025. All have indicated they are willing to continue serving at the Commission's pleasure. Consequently, the City Commission is asked to reappoint the following individuals to serve as members of the boards and committees indicated below:

- Mike Smith and Rod Leslie – Airport Advisory Board (AAB).
- Shari Buccilli – Downtown Development Authority (DDA).
- Steve Letherer – Local Development Finance Authority (LDFA).
- Tina Droomer – Parks and Recreation Advisory Board (PRAB).

Issues & Questions. Should the City Commission renew the appointments of the board and committee members noted above?

Alternatives.

1. Approve all the renewals of appointments.
2. Selectively approve some of the renewals of appointments.
3. Do not renew any of the appointments and select other individuals to serve.
4. Leave these positions vacant.
5. Set the decision aside to a subsequently scheduled public meeting.

Financial Impact. N/A.

Recommendation. I recommend that the City Commission approve all the renewal of appointments by adoption of Resolutions 2025-067 (Mike Smith and Rod Leslie), 2025-068 (Shari Buccilli), 2025-069 (Steve Letherer), 2025-070 (Tina Droomer) and to the boards and committees reflected in the respective resolutions (*copies attached*).

Attachments.

1. Resolution 2025-067.
2. Resolution 2025-068.
3. Resolution 2025-069.
4. Resolution 2025-070.

RESOLUTION 2025-067

A RESOLUTION OF THE CLARE CITY COMMISSION RENEWING THE APPOINTMENTS OF MIKE SMITH AND ROD LESLIE TO CONTINUE SERVING AS VOTING MEMBERS OF THE CITY OF CLARE MUNICIPAL AIRPORT ADVISORY BOARD.

WHEREAS, the appointed terms of Mike Smith and Rod Leslie as voting members of the City of Clare Municipal Airport Advisory Board are expiring; and

WHEREAS, said individuals have all agreed to continue serving in said positions at the will of the City Commission of the City of Clare; and

WHEREAS, the Mayor and City Commission considers all of said individuals fully qualified and is highly pleased with their performance as members of said Advisory Board.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby renews the appointments of Mike Smith and Rod Leslie, said appointments being effective the 5th day of August, 2025 and terminating on 4th day of August, 2028.

BE IT FURTHER RESOLVED that said appointments are voluntary and without compensation and that said individuals may resign said appointments by providing the City Commission written notice of their respective intentions to do so.

BE IT FURTHER RESOLVED that said appointments are at-will appointments of the City Commission and can be revoked, terminated, or rescinded by the City Commission at its discretion without stated cause and without prior notice.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

**The Resolution was introduced by Commissioner _____ and supported by Commissioner _____.
The Resolution declared adopted by the following roll call vote:**

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 4th day of August, 2025.

Diane M. Lyon, City Clerk

RESOLUTION 2025-068

A RESOLUTION OF THE CLARE CITY COMMISSION RENEWING THE APPOINTMENT OF SHARI BUCCILLI TO CONTINUE SERVING AS A VOTING MEMBER OF THE CITY OF CLARE DOWNTOWN DEVELOPMENT AUTHORITY.

WHEREAS, Shari Buccilli’s appointed term as a voting member of the City of Clare Downtown Development Authority (DDA) is expiring; and

WHEREAS, Shari Buccilli has agreed to continue serving in said position at the will of the City Commission of the City of Clare; and

WHEREAS, the Mayor and City Commission consider Shari Buccilli fully qualified and is highly pleased with her performance of said Authority.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby renews the appointment of Shari Buccilli, said appointment being effective the 5th day of August, 2025 and terminating on 4th day of August, 2028.

BE IT FURTHER RESOLVED that said appointment is voluntary and without compensation and that said individual may resign said appointment by providing the City Commissions written notice of their respective intentions to do so.

BE IT FURTHER RESOLVED that said appointment is an at-will appointment of the City Commission and can be revoked, terminated, or rescinded by the City Commission at its discretion without stated cause and without prior notice.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 4th day of August, 2025.

Diane M. Lyon, City Clerk

RESOLUTION 2025-069

A RESOLUTION OF THE CLARE CITY COMMISSION RENEWING THE APPOINTMENT OF STEVE LETHERER TO CONTINUE SERVING AS A VOTING MEMBER OF THE CITY OF CLARE LOCAL DEVELOPMENT FINANCE AUTHORITY.

WHEREAS, Steve Letherer’s appointed term as a voting member of the City of Clare Local Development Finance Authority (LDFA) is expiring; and

WHEREAS, Steve Letherer has agreed to continue serving in said position at the will of the City Commission of the City of Clare; and

WHEREAS, the Mayor and City Commission consider Steve Letherer fully qualified and is highly pleased with his performance of said Authority.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby renews the appointment of Steve Letherer, said appointment being effective the 5th day of August, 2025 and terminating on 4th day of August, 2029.

BE IT FURTHER RESOLVED that said appointment is voluntary and without compensation and that said individual may resign said appointment by providing the City Commissions written notice of their respective intentions to do so.

BE IT FURTHER RESOLVED that said appointment is an at-will appointment of the City Commission and can be revoked, terminated, or rescinded by the City Commission at its discretion without stated cause and without prior notice.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 4th day of August, 2025.

Diane M. Lyon, City Clerk

RESOLUTION 2025-070

A RESOLUTION OF THE CLARE CITY COMMISSION RENEWING THE APPOINTMENT OF TINA DROOMER TO CONTINUE SERVING AS A VOTING MEMBER OF THE CITY OF CLARE PARKS & RECREATION ADVISORY BOARD.

WHEREAS, Tina Droomer’s appointed term as a voting member of the City of Clare Parks & Recreation Advisory Board is expiring; and

WHEREAS, Tina Droomer has agreed to continue serving in said position at the will of the City Commission of the City of Clare; and

WHEREAS, the Mayor and City Commission consider Tina Droomer fully qualified and is highly pleased with her performance of said Advisory Board.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Clare hereby renews the appointment of Tina Droomer, said appointment being effective the 5th day of August, 2025 and terminating on 4th day of August, 2028.

BE IT FURTHER RESOLVED that said appointment is voluntary and without compensation and that said individual may resign said appointment by providing the City Commissions written notice of their respective intentions to do so.

BE IT FURTHER RESOLVED that said appointment is an at-will appointment of the City Commission and can be revoked, terminated, or rescinded by the City Commission at its discretion without stated cause and without prior notice.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INSOFAR AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 4th day of August, 2025.

Diane M. Lyon, City Clerk