



# CITY OF CLARE AGREEMENT FOR FACILITIES (BALL FIELDS)

## HOURS OF OPERATION

Clare City Parks are open from 6:00 a.m - 11:00 p.m., May 1 – November 1. Parks may be winterized earlier if frost occurs.

## GENERAL INFORMATION

1. Restroom availability: Brookwood Park has one porta-john for the field. Stamina Stadium and Shamrock Park have flush toilets.
2. Permit only assures use of the specified field and not exclusive use of the park. *Please note that the only areas of the Brookwood Athletic Complex that are maintained by the City of Clare is the city owned Duane MacGregor Softball field, and the property that the City has leased from Clare Public Schools (Imagination Gateway Playground and the newly leased tennis courts). Leagues must provide city with a copy of liability waivers and insurance information.*
3. The facility rental permit must be carried with the permit holder at all times during the event.
4. These rates cover 2025/26 fiscal year. New rates may apply after June 30, 2026.
5. **Facility use form must be turned in at least 10 days prior to, in order to be approved.**
6. **NO ALCOHOLIC BEVERAGES ALLOWED IN ANY CITY PARK.**

## PARK AREAS

### Brookwood Park (Duane MacGregor Field)

- Adult Softball Diamond

### Shamrock Park

- Little League Diamond

### Stamina Stadium

- Little League Diamond - Field 1
- Little League Diamond - Field 2
- Little League Diamond - Field 3
- Little League Diamond - Field 4
- Tee-ball Diamond

### Emerald Isle Recreation Complex

- Multi-Purpose Field

## FEES

- Multi-Purpose Field \$35.00 PER DAY
- Ball Fields (Weekday) \$40.00 PER DAY
- Lights \$10.00 PER DAY
- Ball Fields (Weekend) \$75.00 PER DAY  
(Weekend Definition – Saturday & Sunday)

*This permit grants the following named team or group the use of the following facility at the stated times. (In the event a regular City of Clare event is scheduled at the same time, the City event will take precedence). No refunds or rain checks will be issued. In the event this group or team decides not to use the above facility on the above date, they are urged to call 424-4074 to inform the Parks and Recreation Department. We cannot hold the field for make-up games, unless a reservation form is received.*

Organization/Individual Name \_\_\_\_\_ Field Requested \_\_\_\_\_ # in Party \_\_\_\_\_

Reason for Request \_\_\_\_\_ Use Date(s) \_\_\_\_\_ Time From \_\_\_\_\_ to \_\_\_\_\_  
(Please also list days of the week it will be needed)

Contact Person \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Fee \_\_\_\_\_ Inspected by \_\_\_\_\_

## RELEASE AND HOLD HARMLESS AGREEMENT

It is agreed by the organization using the facilities that it will be responsible for any damage to property. It is further agreed that the signing party will hold the City of Clare harmless for any damage or injury that the signing organization might incur during its use and occupation of the above-named facilities.

**It is further agreed by the organization that all debris deposited during the usage of the above-named facility shall be picked up and properly disposed of. Any damage would be an additional charge to the rental fee.**

Signature of Organization Representative/Individual \_\_\_\_\_ Date \_\_\_\_\_

This Box for City Use

Signature of Buildings and Grounds Maintenance Director \_\_\_\_\_ Date \_\_\_\_\_

Please return completed form and payment to: Clare City Hall, 202 W. Fifth St, Clare, MI 48617