

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: June 12, 2025
RE: Sole Source Purchase – Department of Public Works Hoist

For the Agenda of June 16, 2025

Background. The seals in the rear hoist at the city garage have failed due to age and cannot be replaced, thus the equipment needs to be replaced. The hoist is deemed necessary for the mechanic to safely lift our heavy equipment (dump trucks, fire trucks, etc.) to complete repairs. The Director of Public Works has requested authority to replace the rear post assembly hoist (*see copy of att'd memo & price quoted*) as a sole source purchase. Kessler Equipment Company has historically been the service company used to perform the maintenance on our current equipment and have kept it in service for us for many years; they are also the only provider of this equipment in our region of the state.

The City Commission is asked to approve the sole source request and to authorize the City Manager to sign any and all documents necessary to complete this project

Issues & Questions Specified. Should the City Commission approve the sole source request to purchase the rear post assembly hoist?

Alternatives.

1. Approve the purchase request.
2. Disapprove of the request.
3. Set aside decision regarding this matter to a later date.

Financial Impact. As reflected on the attached information, the cost of the new rear post assembly hoist will be \$64,549.00. The funds for this purchase are budgeted for under equipment repairs for FY25/26 and the purchase will be made in FY25/26 with half of the cost supported out of the fire department funds.

Recommendation. I recommend that the City Commission approve the requested sole source purchase request for the new rear post assembly hoist from Kessler Equipment Company and to authorize the City Manager to sign any and all documents necessary to complete this project by adoption of Resolution 2025-047 (*copy att'd*).

Attachments.

1. Memo with Quote.
2. Resolution 2025-047.

Memo

To: Jeremy Howard
From: Luke Potter
CC: Department of Public Works
Date: June 10, 2025
Re: DPW Hoist Replacement

The rear hoist at the DPW garage failed due to aged seals. I am recommending the city sole source a new rear post assembly hoist to Kessler Equipment Company for \$64,549.00.00 installed by Kessler Equipment Company. The DPW will take out the existing rear hoist assembly to save the city \$6,000.00.

Thank you,



-Luke Potter

Clare Department of Public Works

RESOLUTION 2025-047

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING THE SOLE SOURCE ACQUISITION OF A REAR POST ASSEMBLY HOIST FROM KESSLER EQUIPMENT COMPANY.

WHEREAS, the seals in the rear post assembly hoist at the City's Department of Public Works garage have failed and the replacement of that equipment is necessary for the mechanic to safely lift and repair heavy equipment; and

WHEREAS, Kessler Equipment Company has historically completed the maintenance service on our hoist equipment; and

WHEREAS, Kessler Equipment Company is the only provider of this equipment in our region of the state; and

WHEREAS, City Staff recommend a sole source purchase of the rear post assembly hoist to replace the existing hoist from Kessler Equipment Company; and

WHEREAS, the City Commission has reviewed and considered said recommendation and determined approval of a sole source acquisition of the DPW rear post assembly hoist is prudent, reasonable, and in the best interests of the City.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Clare hereby approves the sole-source acquisition of the rear post assembly hoist from Kessler Equipment Company for a cost of \$64,549.00.

BE IT FURTHER RESOLVED THAT the City authorizes its City Manager to execute any and all documents related to said project as necessary.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

The Resolution was introduced by Commissioner _____ and supported by Commissioner _____. The Resolution declared adopted by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 16th day of June 2025.

Diane M. Lyon, City Clerk