

AGENDA REPORT

TO: Mayor Pat Humphrey & the Clare City Commission
FROM: Jeremy Howard, City Manager
DATE: June 12, 2025
RE: Sole Source Purchase – Airport Fuel System Upgrades

For the Agenda of June 16, 2025

Background. The City has been awarded a \$70,000 MDOT Aeronautics grant to upgrade the 100LL fueling system at the airport. The MDOT grant award does not require any matching city funds. Sparling Corporation has provided an estimate of \$69,620.00 (*quote att'd*) to upgrade the fueling system at the City's airport. The 100LL fuel systems are maintained exclusively by Sparling Corporation out of Taylor, Michigan, and Sparling is the leading expert in aviation fuel storage and dispensing systems in our state, thus, Airport Manager Gabe Ambrozaitis is requesting a sole source purchase agreement with Sparling Corporation to complete the upgrade.

The City Commission is asked to approve the sole source request and to authorize the City Manager to sign any and all documents necessary to complete this project

Issues & Questions Specified. Should the City Commission approve the sole source request for Sparling Corporation to upgrade the fueling system at the City's airport?

Alternatives.

1. Approve the sole source request.
2. Disapprove of the request.
3. Set aside decision regarding this matter to a later date.

Financial Impact. If the Commission approves the contract, 100% of the total cost (\$69,620.00) will be paid by MDOT from federal and state funds. The project is scheduled to be completed in FY25/26.

Recommendation. I recommend that the City Commission approve the requested sole source purchase request for the upgrade to the 100LL fueling system at the airport from Sparling Corporation and to authorize the City Manager to sign any and all documents necessary to complete this project by adoption of Resolution 2025-048 (*copy att'd*).

Attachments.

1. Quote.
2. Memo.
3. Resolution 2025-048.



- Complete turn key systems & install
- Engineered drawings and design
- Fueling nozzle rebuilding
- Meter calibrations & Meter rebuilds
- PM inspections, major & minor repairs
- PM inspections, major & minor repairs
- Self-serve fueling install
- Filter changes and recycling
- Fuel storage repairs & replacements
- AND MUCH MORE!!

QUOTATION NUMBER: **5051**
 vsprindys@sparlingcorp.com
 PH: 734-942-5100
 12733 Universal Drive
 Taylor, MI 48180
 www.sparlingcorp.com

AVIATION FUEL SYSTEMS & EQUIPMENT

DATE: 11/15/2024	CUSTOMER: Clare Municipal Airport	ATTENTION: Gabe Ambrozaitis-Airport Manager	JOB-SITE / SHIP TO ADDRESS:
PHONE: (989) 386-0445	MOBILE: (989) 329-4912	EMAIL: gambrozaitis@cityofclare.gov	Clare Municipal Airport
SUBJECT: FURNISH COMPONENTS AND LABOR TO UPGRADE CURRENT 100LL FUELING SYSTEM. NEW IN TANK PUMP SYSTEM, DISPENSER, FILTRATION, HOSE REEL, HOSE, NOZZLE, STAINLESS STEEL PIPING, SS FLEX AND GLOBE VALVE AT REEL, HIGH DIFFERENTIAL GAUGE, CALIBRATE, CONDUIT, WIRE METER CALIBRATION AND CONNECT TO CURRENT QTPODM4000		PROJECT/DELIVERY INSTALL DATE: 20-25 WEEKS THIS IS A PROPOSED DATE.	10725 S. Eberhart Rd. CLARE MI 48617
			CUSTOMER REFERENCE NUMBER VIA EMAIL

LN	QTY	DESCRIPTION / CATALOGUE ITEM	COMPONENT DESCRIPTION	COMPONENT DELIVERY	UNIT PRICE	TOTAL
1	1	PUMP	PUMP AND DISPENSER 16-24 GPM / METER WILL BE CALIBRATED WHEN PROJECT IS COMPLETED			INCLUDED
2	1	VF-61	VELCON VF SERIES FILTER HOUSING WITH ACO-51201R FILTRATION			INCLUDED
3	1	GTP-9739	GAMMON DIFFERENTIAL PRESSURE GAUGE ASSEMBLE HARDWARE			INCLUDED
4	1	GTP-A	AVIATION, 0-30 PSID WITH 15 PSI RED LINE DECAL DP			INCLUDED
5	1	1" X 75'	AVIATION HOSE WITH CERTIFICATION & BALL STOP			INCLUDED
6	1	NOZZLE	OPW AVIATION FUELING NOZZLE			INCLUDED
7	1	VALVE	REEL GLOBE VALVE / FLOW CONTROL			INCLUDED
8	1	1.5" X 12"	SS FLEX PIPE AT REEL			INCLUDED
9	1	REEL	MTR W/ JUNC BOX & EXP-PROOF SWITCH, WHJ-1590 ALUM JT W, 1-1/2" WITH AUXILIARY CRANK AND GEAR REDUCTION			INCLUDED
10	1	ACO-51201R	AVIATION FILTER			INCLUDED
11	1	GROUND REEL	75 FT. CLEAR PCC CABLE & CLAMP			INCLUDED
12	1	GROUNDING ROD	STATIC DISCHARGE PROTECTION ROD			INCLUDED
13	1	SC-018	THERMAL EXPANSION PRESSURE RELIEF VALVE			INCLUDED
14	4	908	2" FULL PORT, 2 PIECE, CONNECTION, 1000 WDG, STAINLESS STEEL BALL AND STEM			INCLUDED
15	1	HIGH VISUAL DISPLAY	HIGH VISUAL DISPLAY FOR CREDIT CARD READER, (CONNECT TO CURRENT M4000 CC READER			INCLUDED
16						
17						
18						
19						
20						

Product Warranty. Sparling Corp. warrants its products and services for one full year from their final written acceptance by the purchaser. Rebuilt products that were rebuilt by Sparling Corp. carry a 90 day warranty. Warranties do not include sensors, electrical components or other products that Sparling Corp. carries but did not manufacture. Warranty does not cover damages, defects or failures of your equipment vehicle or vessel resulting from shipping damage, accidents, installation errors. Warranties are limited to defects in material or workmanship of the product. It does not cover loss of time, inconvenience, property damage or any consequential damages. If a product is found defective, such products will, at Sparling Corp.'s option, be replaced or repaired at cost to Sparling Corp. All products alleged by Purchaser to be defective must be returned to Sparling Corp., postage prepaid, within one year warranty period.

A	FREIGHT INBOUND		INCLUDED
B	FREIGHT OUTBOUND	FOB TAYLOR MI. 48180	N/A
C	LABOR HOURS	ADDITIONAL LABOR HOURS MAYBE REQUIRED DUE TO UNFORESEEN ADDITIONAL WORK / ADD ON WORK WHILE ON-SITE	INCLUDED
D	LABOR OVERTIME	CAN OCCUR IF REGULAR HOURS ARE EXCEEDED	N/A
E	LODGING	BASED OFF OF CURRENT STANDARD FEDERAL PER DIEM FOR THE CITY WE ARE PERFORMING THE WORK IN	INCLUDED
F	MILEAGE	WE USE WEB BASE MAPS TO DETERMINE MILEAGE FROM OUR FACILITY TO THE CONSTRUCTION / REPAIR SITE	INCLUDED
G	PROVER RENT	STATE OF MICHIGAN METER CALIBRATION / CERTIFIED SPARLING TECHNICIANS	INCLUDED
H	BONDS AND PERMITS	BONDING & PERMITTING	N/A
I	ELECTRICAL	SEAL-OFFS, CONDUIT, FITTINGS, LAG BOLTS, WIRE,	INCLUDED
J	WELDER AND RELATED	WELDERS & WELDING MATERIALS	N/A
K	CRANE RENTAL	CRANE & ESCORT - PERMITTING	N/A
L	PUMP TRANSFER	PUMP OFFS, & FILTRATION IF APPLICABLE	N/A
M	EQUIPMENT	RESPIRATORY PROTECTION, GAS VAPOR DETECTION, TRI-POD, SAFETY EQUIPMENT & FREE AIR COMPRESSOR	N/A

PLEASE NOTE THAT THIS QUOTE DOES NOT INCLUDE:	N/A	TOTAL \$	69,620.00
DOES THIS QUOTATION REQUIRE A DEPOSIT PAYMENT AT TIME OF PURCHASE ORDER SUBMITTAL:		YES 25%	TOTAL \$ 17,405.00

* THE ABOVE QUOTE DOES NOT INCLUDE APPLICABLE SALES TAX. The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in reliance on the contents of this information is strictly prohibited and may be unlawful.

* NOTE: THIS QUOTE EXPIRES: **2/13/2025** NOT ALL QUOTES EXPIRE ON THIS DATE, PLEASE CALL FOR CURRENT PRICING.

* CREDIT CARD SALES WILL BE CHARGED A 3.25% INCREASE. TO OVERALL INVOICE AMOUNT.

* ALL ELECTRICAL / ELECTRONIC ITEM SALES ARE FINAL AND ARE NOT RETURNABLE. 12.5% RESTOCK FEE APPLIES TO ALL NON-ELECTRICAL RETURNED ITEMS.

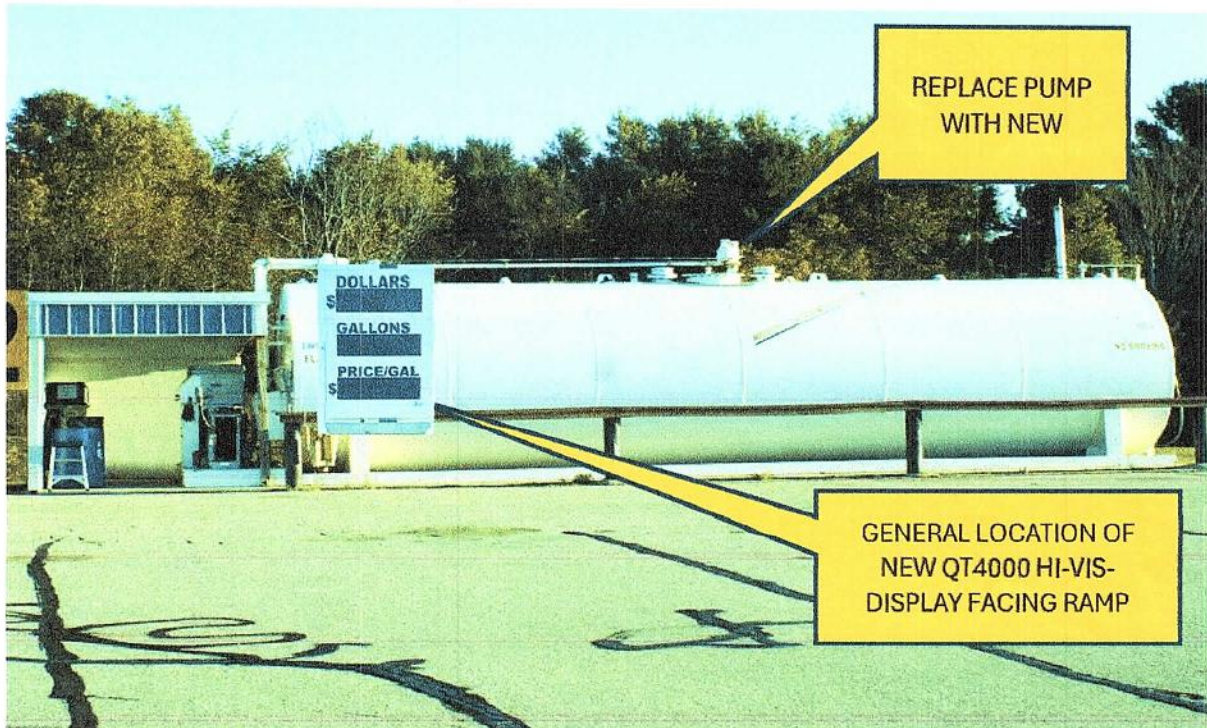
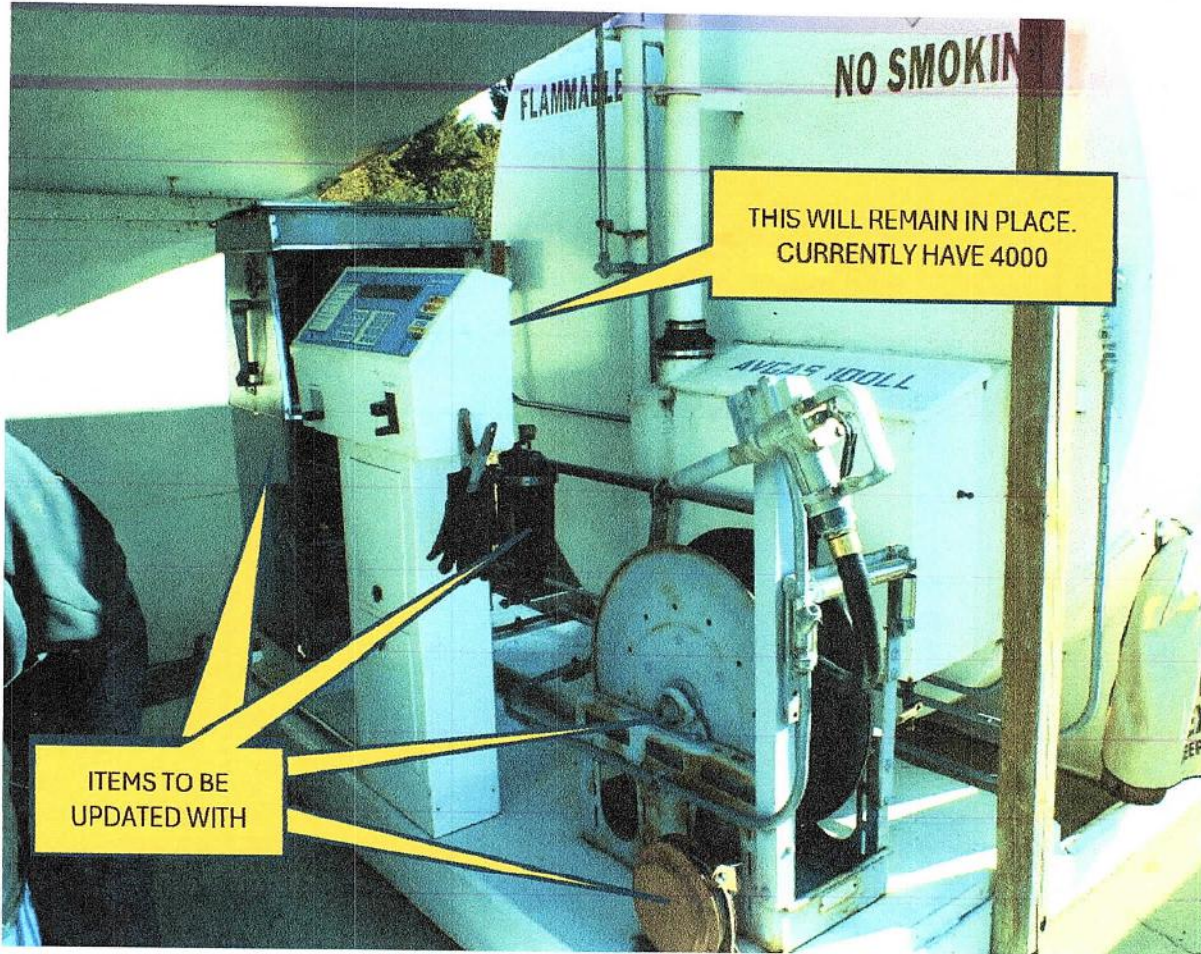
PLEASE SIGN BELOW AND RETURN, OR SEND YOUR PURCHASE ORDER INDICATING THE ABOVE QUOTATION NUMBER.

SIGNATURE: _____ DATE: _____

PLEASE PRINT NAME: _____

PURCHASE ORDER NUMBER: _____

THANK YOU FOR THE OPPORTUNITY AND YOUR BUSINESS!



INTEROFFICE MEMORANDUM

TO: JEREMY HOWARD
FROM: GABE AMBROZAITIS
SUBJECT: SPARLING CORPORATION
DATE 5/27/2025
CC:

Jeremy,

The City of Clare has been awarded a grant by MDOT Aeronautics to upgrade the 100LL fuel system at the airport. This fuel system is maintained exclusively by Sparling Corporation of Taylor, Michigan which is a leading expert in fuel storage and dispensing systems in our state. Request approval to sole source this upgrade project for the grant award of \$70,000 to Sparling Corporation. This project does not require matching City funds.

Thanks,

Gabe

RESOLUTION 2025-048

A RESOLUTION OF THE CLARE CITY COMMISSION APPROVING A SOLE SOURCE AGREEMENT WITH SPARLING CORPORATION FOR FUEL SYSTEM UPGRADES AT THE CLARE MUNICIPAL AIRPORT.

WHEREAS, the City of Clare has been awarded a \$70,000 Michigan Department of Transportation (MDOT) Aero grant for upgrades to the 100LL fueling system at the Clare Municipal Airport; and

WHEREAS, the 100LL fueling systems are maintained exclusively by Sparling Corporation; and

WHEREAS, Sparling Corporation is the leading expert in aviation fuel storage and dispensing systems in the State of Michigan; and

WHEREAS, the Airport Manager recommends a sole source purchasing agreement to complete the fuel system upgrades at the airport; and

WHEREAS, Sparling Corporation has provided a quote of \$69,620 to complete the fuel system upgrades which will be covered 100% by the MDOT Aero grant awarded to the City; and

WHEREAS, the City Commission has reviewed and considered said recommendation and determined approval of a sole source acquisition for the fuel system upgrade at the Clare Municipal Airport, reasonable, and in the best interests of the City.

NOW THEREFORE BE IT RESOLVED THAT the Clare City Commission hereby approves the sole-source agreement with Sparling Corporation to complete the fueling system upgrades for a cost not to exceed \$70,000.00.

BE IT FURTHER RESOLVED THAT the City authorizes its City Manager to execute any and all documents related to said project as necessary.

ALL RESOLUTIONS AND PARTS OF RESOLUTIONS INsofar AS THEY CONFLICT WITH THE PROVISIONS OF THIS RESOLUTION BE AND THE SAME ARE HEREBY RESCINDED.

**This Resolution was introduced by Commissioner _____ and supported by Commissioner _____ .
The Resolution declared adopted by the following roll call vote:**

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 16th day of June 2025.

Diane M. Lyon, City Clerk