

The regular meeting of the Clare City Commission was called to order at 6:00 p.m. in the City Commission Chambers of Clare City Hall, 202 West Fifth Street, Clare, Michigan by Mayor Pat Humphrey who led with the Pledge of Allegiance. Present were: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Gus Murphy. Absent: None. Also, present: Jeremy Howard, City Manager; Vicki Corlew, City Treasurer; Diane Lyon, City Clerk; Dave Saad, Police Chief; Dale Clark, WWT Superintendent; Luke Potter, DPW Director; and Joy Simmer, Recreation Director.

2. CONSENT AGENDA:

Moved by Commissioner Jenkins second by Commissioner Murphy to approve the items listed with an asterisk (\*), Agenda, Minutes, Communications, Professional Development, Board and Committee Appointments, and Bills) that are considered routine by the City Commission. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

3. \*APPROVAL OF MINUTES;  
*Approved by Consent Agenda.*

4. \*APPROVAL OF AGENDA;  
*Approved by Consent Agenda.*

5. PUBLIC COMMENT: None.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS:

**A. WELL 9 REHABILITATION BID APPROVAL AND CONTRACT AWARD**

The City solicited bids for scheduled rehabilitation of our Public Well #9. Only one bid was received and was therefore the low bid submitted by Peerless-Midwest. This is the same company that completed the rehab recently on Well #8. Peerless-Midwest is our primary well contractor and does a good job for us. The City Commission has been asked to approve the bid and designate Peerless-Midwest to complete the work.

Motion by Commissioner Bonham second by Commissioner Murphy to approve the bid and award the work to Peerless-Midwest by adoption of Resolution 2025-031. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

**B. FIREWORKS PERMIT**

The Clare Area Chamber of Commerce plans to sponsor the annual summer fireworks show in the City on Saturday, June 21, 2025 (inclement weather date: Sunday, June 22, 2024) as part of the annual Clare Summerfest event. To lock in the selected date for the show, the Chamber must submit the approved permit to the fireworks vendor. The State of Michigan requires the governing body hosting fireworks displays to approve said permit for the display. The Commission has traditionally approved the permit in the past and has been asked to do so again this year.

Motion by Commissioner Murphy second by Commissioner Jenkins to approve the bid and award the work to Peerless-Midwest by adoption of Resolution 2025-032. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried.*

8. TREASURER'S REPORT: The Treasurer provided a report to the Commission.

9. CITY MANAGER'S REPORT

Lake Shamrock Dredging and Dam Project. Mechanical dredging by the city and hydraulic dredging by Savin Lake Services are paused until EGLE permitting will allow at the beginning of July. Note: Savin has provided notice that they will be treating aquatic plant life to allow the dredges to function more efficiently when they start in July and will periodically take place over the next couple of months.

Lake Shamrock Dam Project, Our engineering firm is continuing to work on design and options for the type of systems we may be able to utilize. The City and GEI have submitted full application for the second phase of the Dam Risk Reduction Grant (DRRG), and we have been preliminarily notified that though the full amount we were requesting was not

funded a portion of our request has been awarded. We will have more details soon. We are still waiting on the grant agreement for the second approved grant (High Hazard Potential Dams – HHPD).

*May 6th Special Election Information.* Just a reminder that the May Special Election for the Clare-Gladwin RESD is Tuesday, May 6th and polls will be open from 7 a.m. to 8 p.m. in the lower level of the Pere Marquette District Library for City of Clare residents. You can vote in person at the polling location or return your absentee ballot by 8 p.m. election day at the Clerk's office or in the drop box located at City Hall in the front lobby.

To register to vote in the election at the City of Clare or if you have any questions regarding the upcoming election, elections staff may be contacted by calling (989) 386-7541; or emailing elections@cityofclare.gov. Election staff will also be working on Sunday, May 4, 2025, from 7 a.m. – 3 p.m. to register voters and/or issue and receive Absent Voter Ballots.

*School Crossing Traffic Island – Wheaton and McEwan.* The City Commission approved a recommendation from MDOT and the City Traffic Safety Committee to place a temporary traffic Island on McEwan Street at the intersection of Wheaton Street in October last year. Overall, this addition has created a much safer crossing for morning and afternoon school crossings at that location. MDOT has been in contact with the city recently because they have received complaints of northbound traffic utilizing business parking lots north of the island to turn around and then be able to turn on to West Wheaton Avenue to go west. The City has also received complaints about this issue. As such, MDOT has proposed moving the traffic Island north just enough to allow vehicles to turn left (West) on to West Wheaton Avenue from McEwan Street. All the other restrictions for cross traffic and turning would remain in place as they are now. This island would operate similarly to the one located at the corner of McEwan Street and Dwyer Avenue. The City and Traffic Safety Committee are in support of this change and MDOT has added the work to their schedule to be completed as soon as practicable.

*Addendum:*

*Scannell Property Purchase.* The City Commission approved the sale of property within the new South Industrial Park III (IP3) to Scannell Properties in December 2024. Initially, Scannell Properties had asked to purchase 15.5 acres of property within the IP3; they have since requested to purchase approximately 23 acres of property and intend to close on that purchase soon so that they can begin construction.

*Jimmy Johns.* The city received a site plan application for the approval of a façade improvement and installation of Jimmy Johns signage at the Blarney Castle Shell station on South Clare Ave. A Jimmy Johns restaurant will be going into the south side of the Blarney Castle gas station building where Taco Bell was once located.

11. \*COMMUNICATIONS: *Approved by Consent Agenda.*

12. BUDGET WORKSHOPS: SECOND OF TWO

The City Charter stipulates that the Clare City Commission is required to approve an operating budget for each fiscal year of the City at its first scheduled meeting in June preceding the start of each fiscal year in July. The City has traditionally conducted budget workshops to discuss the proposed annual budget prior to budget adoption. Tonight is the second of two workshops to finalize a discussion around the proposed FY2025/2026 budget and the FY2025/2026 recommended Capital Improvement Projects (CIP). A copy of the published public notice advertising the workshops has been accomplished. The budget workshops are designed to provide the City Commission with an opportunity to direct changes or amendments to the proposed budget and CIP schedule prior to the adoption of the budget at the scheduled June 2<sup>nd</sup> City Commission meeting. Copies of the proposed FY2025/2026 budget, the FY2025/2026 CIP schedule, the six-year projected CIP, and the FY2025/2026 Utility Rate Schedule, and Master Fee and Rate Schedule.

13. EXTENDED PUBLIC COMMENT: None.

14. COMMISSION DISCUSSION TOPICS: None.

15. \*APPROVAL OF BILLS: *Approved by Consent Agenda.*

16. \*PROFESSIONAL & EDUCATIONAL TRAINING OPPORTUNITIES: *Approved by Consent Agenda.*

17. ADJOURNMENT: Motion by Commissioner Murphy seconded by Commissioner Bussell to adjourn the meeting. Roll call vote: Yeas: Commissioners Bob Bonham, Kim Bussell, Pat Humphrey, Maegan Jenkins, and Carolyn (Gus) Murphy. Nays: None. Absent: None. *Motion Carried*. The meeting adjourned at 6:50 p.m.

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Pat Humphrey, Mayor

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Diane Lyon, City Clerk